



Scott County Health Department

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January 21, 2022

To: Scott County Board of Supervisors
From: Amy Thoreson, Health Director

Subject: Environmental Health Manager

The Health Department recently completed the search process for our Environmental Health Manager position. A tentative offer has been made to Andrew Swartz. Mr. Swartz has nine years of experience serving as an Environmental Health Specialist in various locations in Illinois and two years of experience as an Environmental Health Manager. Mr. Swartz is a Certified Professional in Food Safety and is a Registered Environmental Health Specialist.

Due to Mr. Swartz's varied experience in both management and field work, I am requesting the Board to approve filling the position of Environmental Health Manager by Andrew Swartz at Step 5 salary of \$69,929.96. I also request that Mr. Swartz accrue an annual vacation leave credit of 80 hours.

Cc: Mahesh Sharma, County Administrator
Mary Thee, Assistant County Administrator/HR Director



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

February 3, 2022

APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Andrew Swartz for the position of Environmental Health Manager in the Health department at step 5, and accruing vacation at the rate of 80 hours annually.

Section 2. The hiring of Mary Akker for the position of Receptionist in the County Attorney's Office at entry level rate.

Section 3. The hiring of Joshua Bowlin for the position of Golf Pro/Manager in the Conservation department at entry level rate.