

AGENDA
SCOTT COUNTY BOARD OF SUPERVISORS
February 17, 2022 - 5:00 P.M.

The public may join this meeting in person OR by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

TO JOIN BY PHONE **1-408-418-9388**

ACCESS CODE: **2498 4616925** PASS CODE: **1234**

OR you may join via Webex. Go to **www.webex.com** and **JOIN meeting**
using the same Access Code and Pass Code above.

See the Webex Instructions in packet for a direct link to the meeting.

1. Roll Call: Knobbe, Maxwell, Beck, Croken, Kinzer
2. Pledge of Allegiance.
3. Approval of Minutes:
February 1, 2022 Committee of the Whole
February 3, 2022 Board Meeting

Moved by _____ Second by _____

Knobbe ___ Maxwell ___ Beck ___ Croken ___ Kinzer ___

4. *Review Agenda*

5. Public Comment as an Attendee.

By Phone:

*3 to raise/lower hand, *6 to unmute (host must unmute you first)

By Computer:

Bottom right of screen, you will find Participants and Chat, in this area you will find the hand icon, use the hand icon to raise and lower your hand.

Public Hearing

6. Public Hearing relative to proposed maximum tax levy.

Open Public Hearing: Moved by _____ Seconded by _____

Knobbe _____ Maxwell _____ Beck _____ Croken _____ Kinzer _____

Close Public Hearing: Moved by _____ Second by _____

Knobbe _____ Maxwell _____ Beck _____ Croken _____ Kinzer _____

Consent

- 7. Motion to approve unpaid leave of absence for Judinetta Robinson, Sheriff's Office.
- 8. Resolution approving staff appointment.
- 9. Resolution approving the classification and staffing adjustments as part Juvenile Detention Department reorganization.
- 10. Resolution approving the purchase of Hewlett-Packard Storage Area Network upgrade and professional installation services in the amount of \$93,102.56 and four years of maintenance in the amount of \$53,120.00.
- 11. Resolution to approve the purchase of five DS200 Precinct Scanners and five Express Vote Ballot Marking Devices for \$54,520.00 including maintenance from ES&S.
- 12. Resolution approving warrants in the amount of \$1,716,593.07 and purchasing card transactions in the amount of \$79,632.12.

Moved by _____ Second by _____

Knobbe _____ Maxwell _____ Beck _____ Croken _____ Kinzer _____

Facilities & Economic Development

- 13. Resolution to schedule the public hearing on March 3, 2022 at 5:00 PM for Vacation and Sale of a Parcel of Road Right-of-Way.

Moved by _____ Second by _____

Knobbe _____ Maxwell _____ Beck _____ Croken _____ Kinzer _____

- 14. Resolution to approve the Final Plat approval of a Minor Subdivision known as Winter's Hollow Addition, a 2-lot subdivision in part of the NE ¼ of the NE ¼ of Section 36, Township 80 North, Range 3 East of the 5th Principal Meridian (Winfield Township).

Moved by _____ Second by _____

Knobbe _____ Maxwell _____ Beck _____ Croken _____ Kinzer _____

Finance & Intergovernmental

- 15. Resolution approving the contracting services with HHSI, Inc. to provide Housing Support within Scott County using American Rescue Plan Act and the Coronavirus State and Local Fiscal Recovery Funds.

Moved by _____ Second by _____

Knobbe _____ Maxwell _____ Beck _____ Croken _____ Kinzer _____

16. Resolution approving the contracting services with the Salvation Army to provide Housing Support within Scott County using American Rescue Plan Act and the Coronavirus State and Local Fiscal Recovery Funds.

Moved by _____ Second by _____

Knobbe _____ Maxwell _____ Beck _____ Croken _____ Kinzer _____

17. Resolution approving the setting of a public hearing on an amendment to the County's current FY22 budget for Thursday, March 17, 2022 at 5:00 PM.

Moved by _____ Second by _____

Knobbe _____ Maxwell _____ Beck _____ Croken _____ Kinzer _____

18. Resolution authorizing the maximum proposed tax levy for fiscal year 2023.

Moved by _____ Second by _____

Knobbe _____ Maxwell _____ Beck _____ Croken _____ Kinzer _____

19. Resolution approving the setting of a public hearing on the FY23 annual budget and the five year capital improvement plan for Thursday, March 17, 2022 at 5:00 PM.

Moved by _____ Second by _____

Knobbe _____ Maxwell _____ Beck _____ Croken _____ Kinzer _____

Other Items of Interest

20. Financial Updates - David Farmer, Budget & Administrative Services Director.

21. County Administrator Report - Mahesh Sharma

22. Board of Supervisors Report.

23. Adjourned. Moved by _____ Seconded by _____

Instructions for *Unmuting Phone Line* during Board Meeting teleconference

To gain the moderator’s attention, **press *3 from your phone OR the raise hand icon** on computer or mobile device (for location of raise hand icon, see below). Phone lines will be placed on mute during the meeting. Participants may unmute their line using the mute icon or *6 on their phone after being recognized by the Chair.

Meeting # 2498 461 6925

Password #1234

Connect via Computer or application:

Host: www.webex.com Meeting number: **above** Password: **1234**

Or use direct link to meeting:

<https://scottcountyiowa.webex.com/scottcountyiowa/onstage/g.php?MTID=e83c474029ef52b0db02e622eb12d92ea>

Connect via telephone: 1-408-418-9388 Meeting number: **above** Password: **1234**


Telephone / Cell Phones Connections:

Telephones lines will be placed on mute during the meeting. Participants may “raise their hand” by using *3 to gain attention of the host.



When called upon for comments by the Board,


1. The host will then unmute the participant’s line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by keying * 6
4. After conversation, please lower your hand. (*3 again)


Computer / Application Connections:

If connected via web application or computer, the user should look for the **Raise Hand**  raise hand symbol and click to appear raised so the host may acknowledge you.

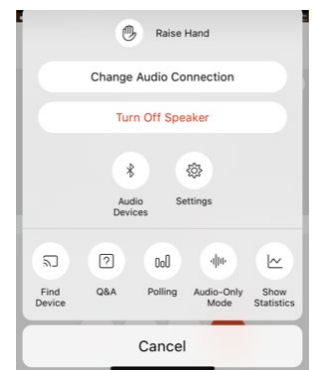
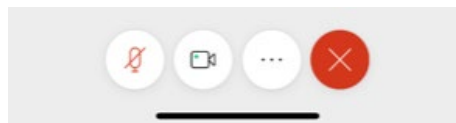
1. The host will then unmute the participant’s line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by clicking the microphone symbol.
4. After conversation, please lower your hand. (*3 again)

You can mute yourself so that everyone can concentrate on what's being discussed. While you're on a call or in a meeting, select  at the bottom of the meeting window. You'll know it's working when the button turns red .

If you want to unmute yourself, select . Others can hear you when the button turns gray.

When you're muted and move away from the call controls, the mute button moves to the center of your screen and fades in color  to indicate that you're still muted.

To find the **raise hand icon**, you may need to click on ...



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

February 17, 2022

APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Mat Youngers for the position of Equipment Mechanic in the Conservation Department at step 5.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

February 17, 2022

APPROVAL OF TWO COMMUNITY BASED YOUTH COUNSELORS IN THE JUVENILE DETENTION CENTER

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the table of organization for the Juvenile Detention Center be increased by 2.0 FTE Community Based Youth Counselors (total 3.0 FTE).

Section 2. It is understood that if the contractual funding is not available these positions will be eliminated or if available staff transferred to Detention Youth Counselor positions.

Section 3. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

February 17, 2022

APPROVING ENTERPRISE STORAGE UPGRADE PROJECT

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The purchase of Hewlett-Packard Storage Area Network upgrade and professional installation services in the amount of \$93,102.56 and four years of maintenance in the amount of \$53,120 is hereby approved.

Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

February 17, 2022

APPROVING THE PURCHASE OF
AUDITOR'S OFFICE ELECTION EQUIPMENT

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The purchase of five DS200 Precinct Scanners and five Express
Vote Ballot Marking Devices for \$54,520.00
including maintenance from ES&S is hereby approved.

Section 2. This resolution shall take effect immediately.

**THE COUNTY AUDITOR'S SIGNATURE
CERTIFIES THAT THIS RESOLUTION
HAS BEEN FORMALLY APPROVED BY THE
BOARD OF SUPERVISORS ON _____.**
DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

February 17, 2022

**APPROVAL OF WARRANTS IN THE AMOUNT OF \$1,716,593.07 AND
PURCHASING CARD TRANSACTIONS IN THE AMOUNT OF \$79,632.12**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The Scott County Board of Supervisors approves for payment all warrants numbered 315915 through 316156 as submitted and prepared for payment by the County Auditor, in the total amount of \$1,716,593.07.
- Section 2. The Board of Supervisors approves for payment to Wells Fargo Bank all purchase card program transactions as submitted to the County Auditor for review in the amount of \$79,632.12.
- Section 3. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

FEBRUARY 17, 2022

APPROVAL OF SETTING A PUBLIC HEARING DATE ON
VACATING AND SELLING A PARCEL OF ROAD RIGHT-OF-WAY

WHEREAS, the Scott County Board of Supervisors, acting under the authority of Chapter 306, Code of Iowa, proposes to vacate and sell a parcel of Scott County Secondary Road right-of-way, described as follows:

Part of the Southwest Quarter of the Northeast Quarter of Section 7, Township 80 North, Range 4 East of the 5th P.M., Scott County, Iowa, more particularly described as follows: Commencing at the Center of said Section 7; thence north 87 degrees 57 minutes 14 seconds east along the South line of the Northeast Quarter of said Section 7, 573.52 feet; thence north 02 degrees 02 minutes 46 seconds west and perpendicular to said South line, 414.32 feet to the Point of Beginning; thence north 04 degrees 27 minutes 22 seconds east along the Westerly right-of-way line of Scott Park Road, 174.85 feet to the Southeast Corner of Lot 1 of Shannon Subdivision; thence north 87 degrees 13 minutes 07 seconds east, 55.35 feet; thence south 01 degree 08 minutes 47 seconds west, 174.70 feet; thence south 87 degrees 57 minutes 14 seconds west along the existing Scott Park Road right-of-way line, 65.42 feet to the Point of Beginning. Containing 0.24 acres or 10,500 square feet more or less, and subject to easements, reservations, restrictions, and right-of-way record and not of record.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That a public hearing on the proposed vacation and sale of a parcel of road right-of-way be held on Thursday, March 3, 2022, at 5:00 p.m. at the Scott County Administration Building.
- Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE _____

SCOTT COUNTY AUDITOR

R E S O L U T I O N
SCOTT COUNTY BOARD OF SUPERVISORS
February 17, 2022
APPROVING THE FINAL PLAT OF WINTER'S HOLLOW ADDITION

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. As the local governing body responsible for the approval of subdivision plats within its rural jurisdiction, the Scott County Board of Supervisors has on this 17th day of February 2022 considered the final plat of **WINTER'S HOLLOW ADDITION**, a 2-lot subdivision in part of the NE ¼ of the NE ¼ of Section 36, Township 80 North, Range 3 East of the 5th Principal Meridian (Winfield Township), Scott County, Iowa, and having found the same made in substantial accordance with the provisions of Chapter 354, Code of Iowa, and the Scott County Subdivision Ordinance, does hereby approve the final plat of said subdivision.

Section 2. The Board Chairman is authorized to sign the Certificate of Approval on behalf of the Board of Supervisors and the County Auditor to attest to his signature.

Section 3. This Resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

FEBRUARY 17, 2022

APPROVING CORONAVIRUS LOCAL FISCAL RECOVERY FUND (ARPA) AWARD
TERMS AND CONDITIONS TO HHSI, Inc.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. Scott County is in receipt of Coronavirus State and Local Fiscal Recovery Fund as added by the American Rescue Plan Act.

Section 2. The County hereby agrees to the terms and conditions within the grant agreement(s) between Scott County and the HHSI, Inc.

Section 3. The Director of Budget and Administrative Services is hereby authorized to execute said agreement on behalf of the Scott County Board of Supervisors.

Section 4. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

FEBRUARY 17, 2022

APPROVING CORONAVIRUS LOCAL FISCAL RECOVERY FUND (ARPA) AWARD
TERMS AND CONDITIONS TO THE SALVATION ARMY.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. Scott County is in receipt of Coronavirus State and Local Fiscal Recovery Fund as added by the American Rescue Plan Act.

Section 2. The County hereby agrees to the terms and conditions within the grant agreement(s) between Scott County and the Salvation Army.

Section 3. The Director of Budget and Administrative Services is hereby authorized to execute said agreement on behalf of the Scott County Board of Supervisors.

Section 4. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

February 17, 2022

APPROVING THE SETTING OF A PUBLIC HEARING ON AN AMENDMENT TO THE
COUNTY'S CURRENT FY22 BUDGET

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. A public hearing date on an amendment to the County's current FY22 Budget is set for Thursday, March 17, 2022 at 5:00 p.m.

Section 2. The County Director of Budget and Administrative Services is hereby directed to publish notice of said amendment as required by law.

Section 3. This resolution shall take effect immediately.

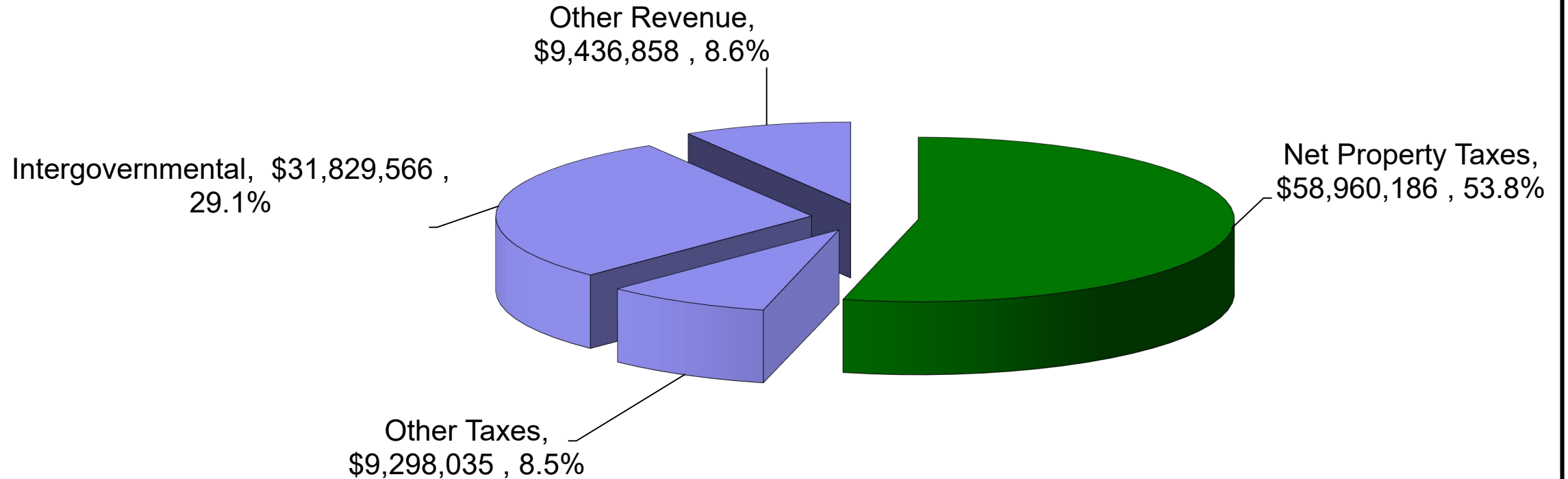
FY23 Max Tax Levy Public Hearing

February 17, 2022



FY 23 Revenues by Source

FY23 BUDGET: \$109,524,645



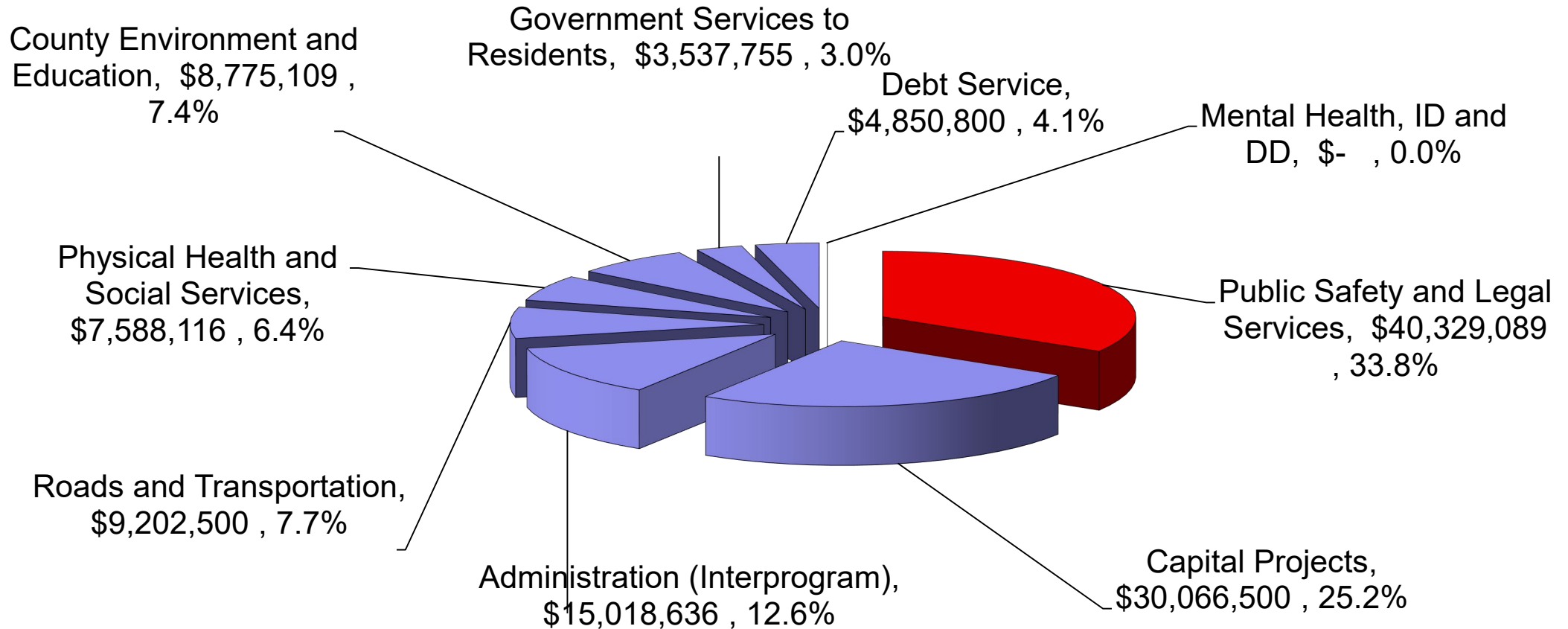
Maximum Tax Levy

	FY 22	FY 23 Proposed Maximum	Proposed Percentage Change	FY 23 Budget	FY 23 Budget Percentage
General Services	\$51,713,337	\$61,617,382	19.15%	\$56,759,787	11.10%
Estimated Tax Rate	\$5.36250	\$6.14115	14.52%	\$5.65701	5.49%
Rural Services	\$3,418,597	\$3,600,000	5.31%	\$3,481,144	1.82%
	\$2.89905	\$2.96803	2.38%	\$2.87004	-1.01%

To fund fiscal year 2023 General Fund and Rural Service for continuing operations; including salary and benefit adjustments, departmental staffing request, increased cost of occupancy. County wide taxable valuation grew at 4.0% and unincorporated areas grew at 2.9%. Maximum budget dollars provides for County budget evaluation through the budget adoption process.

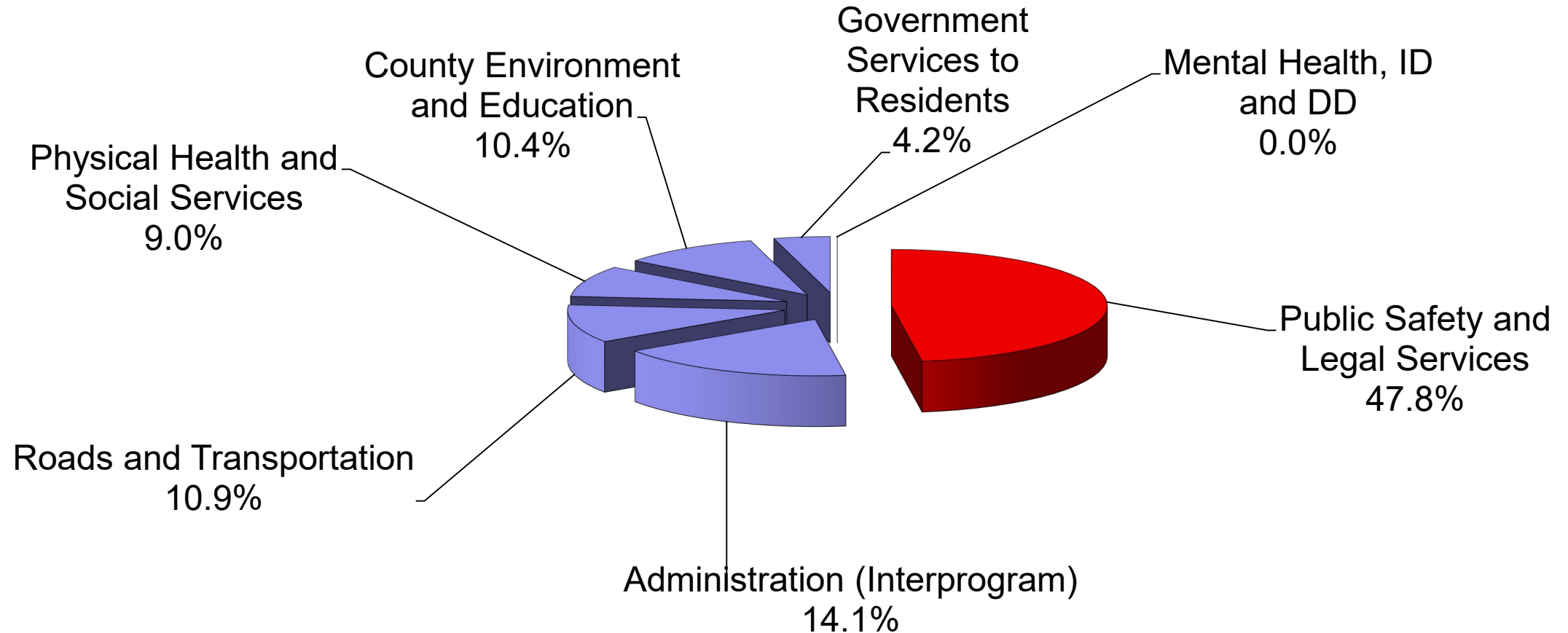
FY 23 Budget

FY23 BUDGET: \$119,368,505



FY 23 Operating Budget

FY23 BUDGET: \$84,451,206



FY23 Budget Overview

- General Fund Budget
 - COLA / Steps / Benefit Estimates
 - Required transfers – SECC, EMA, Secondary Roads
 - Strategic Plan - \$377,000 use of assigned fund balance spending in FY 23
 - Increased tax support for Capital improvements - \$1.1 million
 - Departmental goals and outcomes fully funded
- Ending General Fund Unassigned Balance Estimate \$12,190,501 or 17.0% of FY 23 expenditures
- Urban Levy Rate ↓ FY22 – \$6.04 FY23 – \$5.95
- Rural Levy Rate ↓ FY22 – \$8.94 FY23 – \$8.82



Summary

- Property Tax Rates:
 - Urban rate decreased from \$6.04 to \$5.95, residential sees 5.5% decrease of same value home.
 - Rural rate decreases from \$8.94 to \$8.82, residential sees 5.3% decrease of same value home.
- County budgeted funds at \$119,368,505 to fund operating and capital budget
- 2023 Capital Budget of \$30.7 M and six year plan of \$95.2 M fully funded without borrowing



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

FEBRUARY 17, 2022

AUTHORIZING THE MAXIMUM PROPOSED TAX LEVIES FOR FISCAL YEAR 2023

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The County will adopt a maximum proposed tax levy of \$61,617,382 for general services (General Fund) and \$3,600,000 for Rural Services.

Section 2. The county posted this notice on the County website and social media as of January 21, 2022 and in the Quad City Times and North Scott Press as of February 2, 2022.

Section 3. This resolution shall take effect immediately.

Roll Call Vote:

Beck:_____

Maxwell:_____

Knobbe:_____

Kinzer:_____

Croken:_____

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

February 17, 2022

AUTHORIZING THE SETTING OF A PUBLIC HEARING ON THE FY23 ANNUAL BUDGET AND THE FIVE YEAR CAPITAL IMPROVEMENT PLAN

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. All County departmental FY23 budget requests and all authorized agency FY23 funding requests are hereby authorized for filing and publication as the budget estimate for FY23. The published budget levy amount for the General Fund (General Services) and Rural Services Fund shall not exceed the maximum tax levy amount approved by board resolution.

Section 2. The Board of Supervisors hereby fixes the time and place for a public hearing on said budget estimate for Thursday, March 17, 2022 at 5:00 p.m. in the Board Room at the Scott County Administrative Center or virtually as directed by the Board's agenda.

Section 3. The Scott County Director of Budget and Administrative Services is hereby directed to publish the notice and estimate summary as required by law.

Section 4. This resolution shall take effect immediately.