

**AGENDA**  
**SCOTT COUNTY BOARD OF SUPERVISORS**  
**March 31, 2022 - 5:00 P.M.**

The public may join this meeting in person OR by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

TO JOIN BY PHONE 1-408-418-9388

ACCESS CODE: 2481843 9253 PASS CODE: 1234

OR you may join via Webex. Go to [www.webex.com](http://www.webex.com) and JOIN meeting

using the same Access Code and Pass Code above.

See the Webex Instructions in packet for a direct link to the meeting.

1. Roll Call: Croken, Kinzer, Knobbe, Maxwell, Beck
2. Pledge of Allegiance.
3. Approval of Minutes:  
March 15, 2022 Committee of the Whole  
March 17, 2022 Board Meeting

Moved by \_\_\_\_\_ Second by\_\_\_\_\_

Croken \_\_\_\_ Kinzer \_\_\_\_ Knobbe \_\_\_\_ Maxwell \_\_\_\_ Beck \_\_\_\_

4. **\*\*Review Agenda\*\***
5. Public Comment.

By Phone:

\*3 to raise/lower hand, \*6 to unmute (host must unmute you first)

By Computer:

Bottom right of screen, you will find Participants and Chat, in this area you will find the hand icon, use the hand icon to raise/lower your hand.

**Proclamation**

6. Proclamation recognizing March as Scott County Essential Workers Appreciation Month.

Moved by \_\_\_\_\_ Second by\_\_\_\_\_

Croken \_\_\_\_ Kinzer \_\_\_\_ Knobbe \_\_\_\_ Maxwell \_\_\_\_ Beck \_\_\_\_

**Public Hearing**

- 7. Public Hearing relative to Sievers Family Farms, LLC State Construction Permit application for expansion of an existing Confined Animal Feeding Operation in Liberty Township.

Open Public Hearing

Moved by \_\_\_\_\_ Second by \_\_\_\_\_

Croken \_\_\_\_\_ Kinzer \_\_\_\_\_ Knobbe \_\_\_\_\_ Maxwell \_\_\_\_\_ Beck \_\_\_\_\_

Close Public Hearing

Moved by \_\_\_\_\_ Second by \_\_\_\_\_

Croken \_\_\_\_\_ Kinzer \_\_\_\_\_ Knobbe \_\_\_\_\_ Maxwell \_\_\_\_\_ Beck \_\_\_\_\_

**Consent**

- 8. Resolution approving the contract with Vogel Traffic Services for pavement markings on Scott County Secondary Roads in the amount of \$137,388.80.
- 9. Resolution approving 60 day extension of final plat of Joe Smith First Addition.
- 10. Resolution approving contract with Wold Architects and Engineers for architectural services for the jail roof replacement in the amount of \$30,398.00 plus reimbursable expenses.
- 11. Resolution approving the cost to repair the jail sewage grinder by Modern Piping in the amount of \$16,157.75.
- 12. Resolution approving the Annual GIS Software Maintenance contract with ESRI, Inc. in the amount of \$28,650.00.
- 13. Resolution approving updates to various General and Human Resources policies.
- 14. Resolution approving the staff appointments.
- 15. Resolution approving the assessment of election costs for the 2021 City/School elections and the 7th Ward Primary Election for Davenport, in the amount of \$132,195.71.
- 16. Resolution approving increase in pay rate for precinct election officials (PEOs) beginning with the June 7, 2022 Primary Election cycle.
- 17. Motion approving new beer/liquor license (6 month term) for Dixon Memorial Park, 5520 298th Street, Dixon.

Moved by \_\_\_\_\_ Second by \_\_\_\_\_

Croken \_\_\_\_\_ Kinzer \_\_\_\_\_ Knobbe \_\_\_\_\_ Maxwell \_\_\_\_\_ Beck \_\_\_\_\_

**Finance & Intergovernmental**

18. Resolution approving warrants in the amount of \$1,109,484.35.

Moved by \_\_\_\_\_ Second by \_\_\_\_\_

Croken \_\_\_\_\_ Kinzer \_\_\_\_\_ Knobbe \_\_\_\_\_ Maxwell \_\_\_\_\_ Beck \_\_\_\_\_

19. Resolution approving the Coronavirus State and Local Fiscal Recovery Fund Lost Revenue option.

Moved by \_\_\_\_\_ Second by \_\_\_\_\_

Croken \_\_\_\_\_ Kinzer \_\_\_\_\_ Knobbe \_\_\_\_\_ Maxwell \_\_\_\_\_ Beck \_\_\_\_\_

**Other Items of Interest**

20. Financial Update - David Farmer, Budget & Administrative Services Director.

21. County Administrator Report - Mahesh Sharma.

22. Board of Supervisors Report.

23. Adjourned. Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

**Instructions for *Unmuting Phone Line* during Board Meeting teleconference**

To gain the moderator’s attention, **press \*3 from your phone OR the raise hand icon** on computer or mobile device (for location of raise hand icon, see below). Phone lines will be placed on mute during the meeting. Participants may unmute their line using the mute icon or \*6 on their phone after being recognized by the Chair.

**Meeting # 2481 843 9253**

**Password #1234**

**Connect via Computer or application:**

Host: [www.webex.com](http://www.webex.com) Meeting number: **above** Password: **1234**

Or use direct link to meeting:

<https://scottcountyiowa.webex.com/scottcountyiowa/onstage/g.php?MTID=e28cf77c6387b1572c541081c4709e3f8>

**Connect via telephone: 1-408-418-9388** Meeting number: **above** Password: **1234**


**Telephone / Cell Phones Connections:**

Telephones lines will be placed on mute during the meeting. Participants may “raise their hand” by using \*3 to gain attention of the host.



When called upon for comments by the Board,


1. The host will then unmute the participant’s line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by keying \* 6
4. After conversation, please lower your hand. (\*3 again)


**Computer / Application Connections:**

If connected via web application or computer, the user should look for the **Raise Hand**  raise hand symbol and click to appear raised so the host may acknowledge you.

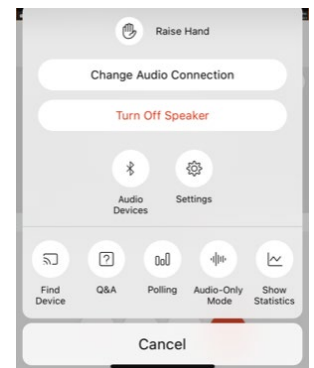
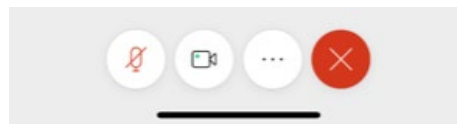
1. The host will then unmute the participant’s line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by clicking the microphone symbol.
4. After conversation, please lower your hand. (\*3 again)

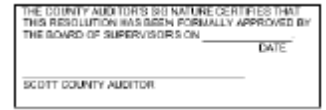
You can mute yourself so that everyone can concentrate on what’s being discussed. While you’re on a call or in a meeting, select  at the bottom of the meeting window. You’ll know it’s working when the button turns red .

If you want to unmute yourself, select . Others can hear you when the button turns gray.

When you’re muted and move away from the call controls, the mute button moves to the center of your screen and fades in color  to indicate that you’re still muted.

To find the **raise hand icon**, you may need to click on ...





**RESOLUTION - \_\_\_\_ 2022**  
**SCOTT COUNTY BOARD OF SUPERVISORS**

March 31, 2022

**Recognizing the Contributions of  
Essential Workers to Scott County during the COVID-19 Pandemic**

**WHEREAS**, during the COVID-19 pandemic, essential workers have continued their work on the frontline to protect the health, well-being, and safety of Scott County residents; and

**WHEREAS**, essential workers include health care workers, nursing home workers, local public health workers, direct care workers, food service and grocery store workers, gas station attendants, construction workers, utility workers, post officers, delivery service workers, janitors, transit workers, truck drivers, social service workers, emergency service workers, and other public servants; and

**WHEREAS**, they are heroes of the pandemic who have shown deep commitment to ensuring the well-being and convenience of the residents of their communities and have kept Scott County's economy running; and

**WHEREAS**, these essential workers have selflessly put their lives at risk to continue to fulfill their critical jobs so all of us could stay safe at home; and

**WHEREAS**, we should take time to recognize and honor each and every one of the essential workers across Scott County who have made sacrifices to provide critical services, and express our gratitude for their continued work for the betterment of our community; and

**WHEREAS**, we should recognize the exclusion of many essential workers from critical federal and local pandemic relief; and

**WHEREAS**, without these essential workers at every level, continuity of service would be impossible; and

**WHEREAS**, we should also pay tribute to essential workers who have lost their lives during the pandemic.

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

- Section 1. That the Board of Supervisors does hereby recognize March as Scott County Essential Workers Appreciation Month.
- Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT  
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY  
THE BOARD OF SUPERVISORS ON \_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N - \_\_\_\_ 2022

SCOTT COUNTY BOARD OF SUPERVISORS

March 31, 2022

AWARD OF CONTRACT FOR PAVEMENT MARKINGS

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. That the contract for pavement markings be awarded to Vogel Traffic Services contingent on the unit prices listed in the contract.
- Section 2. That the Chairperson be authorized to sign the contract documents on behalf of the Board.
- Section 3. That this resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT  
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DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

**RESOLUTION - \_\_\_\_\_2022**  
**SCOTT COUNTY BOARD OF SUPERVISORS**  
**March 31, 2022**

**APPROVAL OF A SIXTY DAY EXTENSION OF THE PLANNING AND ZONING  
COMMISSION RECOMMENDATION FOR APPROVAL OF THE FINAL PLAT OF  
JOE SMITH FIRST ADDITION.**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. The Scott County Planning and Zoning Commission recommended approval of the Final Plat of Joe Smith First Addition at the November 16, 2021 meeting.

Section 2. Section 9-16.E. of the Scott County Subdivision Ordinance states the Board of Supervisors need to receive the Final Plat and all attachments required by Chapter 354 of the Code of Iowa within sixty days of the Planning Commission's recommendation.

Section 3. The Scott County Board has already extended this 60 day deadline once before, on January 20<sup>th</sup>, 2022 and the applicant has submitted in writing a request to extend the Planning and Zoning Commission's recommendation for an additional sixty (60) days.

Section 4. The Board of Supervisors hereby extends this time limit for the submittal of Joe Smith First Addition for an additional sixty (60) days.

Section 5. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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\_\_\_\_\_  
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SCOTT COUNTY AUDITOR

R E S O L U T I O N \_\_\_\_\_ - 2022

SCOTT COUNTY BOARD OF SUPERVISORS

March 31, 2022

A RESOLUTION APPROVING THE CONTRACT FOR ARCHITECTURAL SERVICES FOR THE REPLACEMENT ROOF AT THE SCOTT COUNTY JAIL WITH WOLD ARCHITECTS AND ENGINEERS IN THE AMOUNT OF \$30,398.00 PLUS REIMBURSABLE EXPENSES.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the contract for architectural services for the replacement roof at the Scott County Jail with Wold Architects and Engineers in the amount of \$30,398.00 is hereby approved.

Section 2. That the Facility and Support Services Director is hereby authorized to sign the contract on the Board's behalf.

Section 3. This resolution shall take effect immediately.



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SCOTT COUNTY AUDITOR

R E S O L U T I O N \_\_\_\_\_ - 2022

SCOTT COUNTY BOARD OF SUPERVISORS

March 31, 2022

A RESOLUTION APPROVING THE REPAIR COST FOR THE JAIL SEWAGE GRINDER TO MODERN  
PIPING IN THE AMOUNT OF \$16,157.75.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the repair costs for the jail sewage grinder by Modern Piping in the amount  
of \$16,157.75 is hereby approved.

Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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\_\_\_\_\_  
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SCOTT COUNTY AUDITOR

R E S O L U T I O N - \_\_\_\_ 2022

SCOTT COUNTY BOARD OF SUPERVISORS

March 31, 2022

APPROVAL OF ANNUAL MAINTENANCE RENEWAL FOR GIS SOFTWARE SUITE  
WITH ESRI, INC.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the annual maintenance renewal for GIS software suite with ESRI, Inc. in the amount of \$28,650.00 is hereby approved.
- Section 2. That a purchase order shall be issued for said amount for the annual maintenance renewal for GIS software suite in the amount of 28,650.00 (further described in ESRI, Inc. quote # 26062919).
- Section 3. This resolution shall take effect immediately.

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SCOTT COUNTY AUDITOR

R E S O L U T I O N - \_\_\_\_\_ 2022

SCOTT COUNTY BOARD OF SUPERVISORS

March 31, 2022

APPROVING CHANGES TO VARIOUS GENERAL AND HUMAN RESOURCES POLICIES

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. Human Resources Policy H "Employment Records" is updated to address the transition from paper to electronic records.

Section 2. Human Resources Policy I "Hours of Work" increases the Field Training Officer incentive pay in the Jail and requires certification of timesheets.

Section 3. Human Resources Policy N "Unpaid Leave of Absence" updates the policy to comply with federal and state law.

Section 4. Human Resources Policy U "Separation of Employment" requires once separation notice is given to assist in transition of work.

Section 5. General Policy 34 "Technology Use" expands procedures to address evolving security needs.

Section 6. This resolution shall take effect immediately.

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SCOTT COUNTY AUDITOR

R E S O L U T I O N - \_\_\_\_ 2022

SCOTT COUNTY BOARD OF SUPERVISORS

March 31, 2022

APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Monica Roby for the position of Senior Office Assistant in the County Attorney's Office at entry level.

Section 2. The hiring of Debra Shrader for the position of Senior Office Assistant in the Sheriff's Office at entry level.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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 SCOTT COUNTY AUDITOR

R E S O L U T I O N - \_\_\_\_ 2022

SCOTT COUNTY BOARD OF SUPERVISORS

MARCH 31, 2022

APPROVING ASSESSMENT OF ELECTION COSTS FOR THE  
 2021 CITY/SCHOOL ELECTIONS TOTALING \$132,195.71

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The assessment of the 2021 City/School Elections costs, as detailed in County Auditor's Office, is hereby approved to the various jurisdictions in the following amounts:

<b>School Elections</b>	
Bennett	\$113.70
Calamus-Wheatland	58.50
Davenport	32,245.19
Durant	120.29
Bettendorf	6,716.04
North Scott	5,096.81
Pleasant Valley	3,997.29
Eastern IA Comm. College	23,585.72
<b>TOTAL</b>	<b>\$71,823.55</b>
<b>Municipal Elections</b>	
Bettendorf City	\$12,405.04
Blue Grass City	514.95
Buffalo City	360.47
Davenport City Primary	11,531.44
Davenport City Municipal	30,326.69
Dixon City	61.79
Donahue City	95.58
Durant City	27.19
Eldridge City	2,091.13
LeClaire City	1,533.74
Long Grove City	286.31
Panorama Park City	44.08
Princeton City	307.32
Riverdale City	139.24
Maysville City	51.50
McCausland City	101.34
New Liberty City	36.25
Walcott City	458.10
<b>TOTAL</b>	<b>\$60,372.16</b>
<b>GRAND TOTAL</b>	<b>\$132,195.71</b>

Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE  
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DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

**RESOLUTION - \_\_\_\_\_2022**

SCOTT COUNTY BOARD OF SUPERVISORS

March 31, 2022

**RESOLUTION TO INCREASE THE RATES OF PAY FOR  
PRECINCT ELECTION OFFICIALS**

WHEREAS, Scott County's precinct election officials conduct our elections with the utmost integrity, and thereby protect and promote the public trust and confidence in the democratic process, and,

WHEREAS, Scott County's precinct election officials ensure safe, accurate and efficient voting processes, and,

WHEREAS, the efforts of Scott County's precinct election officials allow all Scott County voters to cast their ballots privately and independently, and,

WHEREAS, the pay rates for precinct election officials has not increased since 2018,

THEREFORE, BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. The rate of pay for precinct chair persons shall increase to \$15.00 per hour.

Section 2. The rate of pay for precinct election officials shall increase to \$12.50 per hour.

Section 3. The rate of pay for on-call precinct election officials shall increase to \$10.00 per hour.

Section 4. This resolution shall take effect for the June 7, 2022 Primary Election.

THE COUNTY AUDITOR'S SIGNATURE  
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DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

**RESOLUTION - \_\_\_\_\_ 2022**

SCOTT COUNTY BOARD OF SUPERVISORS

March 31, 2022

APPROVAL OF WARRANTS IN THE AMOUNT OF \$1,109,484.35

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. The Scott County Board of Supervisors approves for payment all warrants numbered 316601 through 316839 as submitted and prepared for payment by the County Auditor, in the total amount of \$1,109,484.35.

Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N - \_\_\_\_ 2022

SCOTT COUNTY BOARD OF SUPERVISORS

MARCH 31, 2022

APPROVING CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS LOST  
REVENUE OPTION

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. Scott County is in support of Coronavirus Local Fiscal Recovery Fund as added by the American Rescue Plan Act.

Section 2. The County hereby elects to certify the standard allowance of up to \$10,000,000.00 lost revenue under the Coronavirus State and Local Fiscal Recovery Funds. The funds will be expended as general government services for capital development, as budgeted, in the fiscal year 2023 budget and capital plan.

Section 3. The Director of Budget and Administrative Services is hereby authorized to certify the election on behalf of the Scott County Board of Supervisors on the current and future quarterly and yearly reports.

Section 4. This resolution shall take effect immediately.