

THE COUNTY AUDITOR'S SIGNATURE
CERTIFIES THAT THIS RESOLUTION
HAS BEEN FORMALLY APPROVED BY THE
BOARD OF SUPERVISORS ON _____.
DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N - _____ 2022

SCOTT COUNTY BOARD OF SUPERVISORS

March 31, 2022

APPROVING CHANGES TO VARIOUS GENERAL AND HUMAN RESOURCES POLICIES

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. Human Resources Policy H "Employment Records" is updated to address the transition from paper to electronic records.

Section 2. Human Resources Policy I "Hours of Work" increases the Field Training Officer incentive pay in the Jail and requires certification of timesheets.

Section 3. Human Resources Policy N "Unpaid Leave of Absence" updates the policy to comply with federal and state law.

Section 4. Human Resources Policy U "Separation of Employment" requires once separation notice is given to assist in transition of work.

Section 5. General Policy 34 "Technology Use" expands procedures to address evolving security needs.

Section 6. This resolution shall take effect immediately.