

Facility & Support Services

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April 13, 2022

To: Mahesh Sharma
County Administrator

From: Tammy Speidel, FMP
Director, Facility and Support Services

Subj: Approval of Purchase- Allsteel Furniture
Admin Center 6th Floor Project

Facility and Support Services has obtained pricing for furniture for the Admin Center 6th floor project. As you may recall, this product is the result of a change in staffing levels and relocation of a conference room.

The current systems furniture that is in use in that area is no longer produced and therefore simply rearranging the open office area isn't possible. New furniture addresses ergonomic concerns by moving to the new county standard of a primary work surface which can be raised and lowered. It also addresses issues related to the recent pandemic, by reorienting work stations so that staff do not directly face into their neighbor's work space.

This project is budgeted in the CIP plan as a FY23 project, but similar to the recent Treasurer's office order, there is an extended lead time. We have also been notified that there is a substantial price increase due to increased material costs which will go into effect in May 2022. This purchase will be handled by a budget amendment moving dollars from FY23 to the current year.

I recommend that the Board approve this purchase.

I will be at the next Committee of the Whole to answer any questions you or the Board may have.

CC: Mary Thee, Assistant County Administration
David Farmer, Budget and Administrative Services Director
Chris Still, FSS

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N _____ - 2022

SCOTT COUNTY BOARD OF SUPERVISORS

April 28, 2022

A RESOLUTION APPROVING THE PURCHASE OF FURNITURE AND INSTALLATION
FROM PARAGON COMMERCIAL INTERIORS FOR THE ADMIN CENTER
SIXTH FLOOR PROJECT IN THE AMOUNT OF \$67,277.96.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the purchase of furniture and installation from Paragon Commercial Interiors
for the Admin Center sixth floor project in the amount of \$67,277.96 is hereby
approved.

Section 2. This resolution shall take effect immediately.