

**Community Services Department**

600 W. 4<sup>th</sup> St.  
Davenport, Iowa 52801



**(563) 326-8723      Fax (563) 326-8730**

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May 27, 2022

TO: Mahesh Sharma, County Administrator

FROM: Lori A. Elam, Community Services Director

RE: Authorized Agency Agreement  
Center for Active Seniors, Inc. (CASI)

Enclosed is the proposed FY23 Agreement with the above listed agency.

The dates and contractual amounts reflect the Board's decisions during the budget review process. The county continues to fund two programs: Outreach and the Adult Day Center (Jane's Place).

The contract has been reviewed by the agency. I will be available at the Committee of the Whole meeting for any questions.

## AGREEMENT

This agreement is made and entered into this 1st day of July, 2022, by and between Scott County, Iowa, a governmental unit of the State of Iowa (hereinafter referred to as Scott County), and the Center for Active Seniors, Inc., (hereinafter referred to as CASI), which provides programs for older persons in Scott County.

### WITNESSETH

In consideration of the mutual covenants and agreements hereinafter set forth, Scott County and CASI agree as follows:

1. Scott County shall provide funding to CASI for the performance of its covenants in the amount of \$213,750 payable in twelve (12) monthly installments of \$17,812.50. Each installment shall be made available on the day following the first monthly meeting of the Scott County Board of Supervisors.
2. Scott County agrees to pay CASI this sum of \$213,750 as consideration for CASI serving Scott County senior citizens at appropriate sites in Scott County as are necessary in the best interest of the above individuals and/or families. Such services shall include:
  - A. OUTREACH: The county funding level will be \$165,614 (\$13,801.16 monthly)
  - B. DAY CENTER: The county funding will be \$48,136 (\$4,011.34 monthly)
3. Scott County and CASI each acknowledge that the payments herein to be made are to supplement and not supplant other available sources of income to CASI, such as fees collected for services provided to individual clients.
4. CASI shall comply with all applicable laws and regulations pertaining to its operation, and shall not discriminate in providing services on the basis of race, color, creed, national origin, sex, handicapped condition or religious affiliation. Funds provided hereunder shall not be used to further the election of any candidate for political office.
6. CASI shall not transfer between programs the total annual funds allotted to each program as specified in the Scott County budget submission without prior Scott County approval of such transfers.
7. CASI shall provide Scott County with:
  - A. A revised budget estimate and program performance projections if different from the original request, within thirty (30) days of the signing of this agreement.
  - B. Quarterly reporting on performance indicators and financial data as specified in the Scott County Budget submission.
  - C. Notification of any significant changes in funding, salary levels, staffing or

programming; including the expansion of existing programs, addition of staff positions or the addition of any new funding source and/or program in a timely manner.

D. Minutes or, summary of, the monthly meetings of the CASI Board of Directors.

8. CASI shall provide Scott County with an independent Certified Public Accountant audit for FY2023. The audit shall be delivered to Scott County by November 1, 2023.

9. Scott County shall be named as additional insured under a comprehensive liability policy maintained by CASI, and providing a minimum coverage of \$1 million. A copy of the insurance certificate for the term of the contract shall be on file in the Scott County Office of the Director of Budget and Information.

10. CASI shall hold harmless from and indemnify Scott County against all claims, suits, actions, costs, attorney fees, expenses, damages, judgments, or decrees, incurred by reason of any person or persons or property being damaged or injured by CASI or any agent or employee of CASI, whether by negligence or otherwise.

11. This agreement may be amended in whole or in part by mutual consent of the parties, provided that no such amendment shall become effective unless in writing and properly executed by the parties.

12. This agreement shall be for one year. If either party wishes to terminate this agreement the first party shall deliver to the second party a ninety (90) day written notice of termination.

SCOTT COUNTY BOARD OF SUPERVISORS:

CENTER FOR ACTIVE SENIORS, INC.:

\_\_\_\_\_  
Ken Beck, Chair

\_\_\_\_\_  
Frank Klipsch, Chair  
Board of Directors

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Kerri Tompkins, Scott County Auditor

\_\_\_\_\_  
Date

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

JUNE 9, 2022

#### APPROVAL OF FY23 CONTRACTUAL AGREEMENT BETWEEN THE CENTER FOR ACTIVE SENIORS, INC. AND SCOTT COUNTY

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the FY23 contractual agreement between Scott County and the  
Center for Active Seniors, Inc. for the provision of programs for older  
persons in Scott County is hereby approved

Section 2. That the Chairman is authorized to sign said agreement.

Section 3. This resolution shall take effect July 1, 2022.