

INFORMATION TECHNOLOGY

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November 1, 2022

To: Mahesh Sharma, County Administrator
From: Matt Hirst, Information Technology Director
Technology Assessment Selection Team

Subject: Technology Assessment and Strategic Plan

Scott County Information Technology issued an RFP seeking professional services to assist in conducting a technology assessment and the development of a five-year technology strategic plan earlier this year.

A selection team including Matt Hirst, IT Director; Stephanie Macuga, Senior Programmer/Analyst; Sam Samara, Network Manager; David Farmer, Budget Director; Amy Thoreson, Health Director; Dave Donovan, SECC Director; and Nathan Unsworth, Assistant Conservation Director reviewed nineteen (19) responses and interviewed the top four.

The Scott County Technology Assessment Selection Team recommends the selection of Crowe LLP to provide professional services to perform and develop a Technology Assessment and Strategic Plan. Crowe would initiate project work early next year and deliver a report for Board consideration prior to FY'24 budget planning.

Responses from the nineteen firms ranged in cost from \$43k to \$511k. The top six responses to the RFP are as follows:

		<u>Approximate Cost</u>	<u>Interviewed</u>	<u>Rank</u>
1)	Avero	\$98,648	Yes	2
2)	BerryDunn	\$94,175	Yes	3
3)	Crowe	\$99,520	Yes	1
4)	Plante & Moran	\$159,600	No	
5)	Sciens	\$88,990	Yes	4
6)	True North	\$83,280	No	

Selection criteria the team used to evaluate the RFP responses included project deliverables, project team, schedule delivery, and responsiveness. References were checked for Crowe and found to be favorable. Crowe, BerryDunn, Avero, and Sciens were selected based upon these criteria for interviews.

The Board identified “IT Master/Strategic Plan Staying Ahead of Technology Growth” as a top organization-wide strategic initiatives in the 2019 Scott County Strategic Plan. The goals of this Technology Assessment and Strategic Plan include a comprehensive assessment of Scott County’s technology use, including a review and recommendations on the following areas:

- A) Organization Structure
- B) Technology Disaster Recovery / Business Continuity
- C) Application Development / Acquisition
- D) LAN/WAN Network
- E) Internet Access / Development
- F) Business Process / Application Evaluation
- G) Cybersecurity policies and processes
- H) Information Technology Service Management (ITSM)

Technology Assessment and Strategic Plan services from Crowe are estimated at \$99,520. It is recommended that the Board authorize the IT Director to sign an agreement with Crowe with one-time costs not to exceed \$99,520.

Budget dollars are allocated in the FY’23 CIP budget to pay for this project.

Cc: Technology Assessment Selection Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

November 10, 2022

RESOLUTION APPROVING PURCHASE AGREEMENT OF TECHNOLOGY ASSESSMENT AND STRATEGIC PLANNING SERVICES FROM CROWE FOR \$99,520

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The authority of the IT Director to sign an agreement for professional services from Crowe for a technology assessment and strategic planning services in an amount not to exceed \$99,520 are hereby approved.

Section 2. This resolution shall take effect immediately.