

OFFICE OF THE COUNTY ADMINISTRATOR

600 West Fourth Street
Davenport, Iowa 52801-1003

Office: (563) 326-8702

www.scottcountyiowa.gov



December 12, 2022

To: County Board of Supervisors

From: Mahesh Sharma, Scott County Administrator
David Farmer, Director of Budget and Administrative Services

RE: External Consultant for EMS Transition Study and Business Consulting Services

MEDIC EMS visited the Scott County Board of Supervisors on April 12, 2022 to discuss the future status of MEDIC EMS as a 501(C)3 corporation or if it could be transitioned to a governmental department or a quasi-governmental agency through a 28E agreement between governments. On September 29, 2022, the MEDIC EMS Board adopted a resolution requesting Scott County to declare emergency medical services as an essential county service, with MEDIC EMS continuing to deliver medical services as a department of Scott County. On October 13, 2022 the Board of Supervisors approved the study of a new operating department of Scott County delivering emergency medical services throughout Scott County. The County developed transition plan is to be provided to the Board of Supervisors by March 31, 2023.

The County developed transition plan is in progress and is assessing operational goals, statistics, financial modeling, transitional operations plan, tasks and desired outcomes. During our evaluation, the work group determined the need for additional consultation outside of Scott County's staff expertise. The work group reached out to three vendors for consultation and is recommending a contract with Public Consulting Group, for an all-inclusive fee of \$33,500. Funding is available through general fund balance in fiscal year 2023. Public Consulting Group's Public Safety Consulting Service comprises of subject matter experts with over 70 years of combined fire and EMS industry experience with a variety of service delivery models. Additionally, the Public Consulting Group is highly experienced in the Iowa cost reporting and Ground Emergency Medical Transportation (GEMT) reporting. GEMT is potentially a significant revenue source for the EMS service being considered by the County.

The consultation contract includes two phases including an Operational Analysis within the first 2-3 months of the contract, and an Administrative & Financial Analysis after an additional 3-4 month timeline. The Operational Analysis will independently look at call volume, response time, needs assessment, identification of impacts to 9-1-1 dispatching, organization structure, MEDIC EMS (501c3) transition timeline to County, and stakeholder interviews. The Administrative & Financial Analysis, will include community / municipality interviews, employee engagement, staffing needs assessment, financial analysis including GEMT revenue projections, identification of administrative / regulatory impacts, and comparison to three similar agencies / departments.

The county transition plan may be issued separately from the engaged services after review and consultation.

It is the project team's recommendation to enter into contracted services with Public Consulting Group.

CC:

Mary Thee, Assistant County Administrator / Human Resources Director
Vanessa Wierman, Human Resources Generalist

Amy Thoreson, County Health Director
Linda Frederiksen, MEDIC EMS Director
Dave Donovan, SECC Director
Matt Hirst, Information Technology Director
Tammy Speidel, Facilities and Support Services Director

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

December 20, 2022

APPROVING THE ENGAGEMENT WITH PUBLIC CONSULTING GROUP, LLC FOR EMS TRANSITION STUDY AND CONSULTATION SERVICES

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. Scott County is in support of MEDIC EMS as an emergency medical services provider within Scott County. Scott County has provided general financial support to MEDIC EMS as a core service provider for over 40 years.

Section 2. The MEDIC EMS Governing Board has requested that Scott County consider receiving its assets as part of a new department of the County.

Section 3. The County may enter into contract with Public Consulting Group for EMS Transition Study and Consultation. The fee is approved to be \$33,500 all-inclusive for the services.

Section 4. This resolution shall take effect immediately.