

**TENTATIVE AGENDA**  
**SCOTT COUNTY BOARD OF SUPERVISORS**  
**February 13 - 23, 2023**

**Tuesday, February 14, 2023**

**Committee of the Whole - 8:00 am**  
**Board Room, 1st Floor, Administrative Center **\*\*In-Person and Virtual\*\*****

The public may join these meeting by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

CALL IN INFORMATION 1-408-418-9388  
ACCESS CODE: 2480 925 7326 PASS CODE: 1234

OR you may join via Webex. Go to [www.webex.com](http://www.webex.com) and JOIN meeting. using the same Access Code and Pass Code above.

See the Webex Instructions in packet for a direct link to the meeting.

- \_\_\_ 1. Roll Call: Paustian, Rawson, Beck, Dickson, Maxwell
- \_\_\_ 2. Public Comment as an Attendee.

By Phone:

\*3 to raise/lower hand, \*6 to unmute (host must unmute you first)

By Computer:

Bottom right of screen, you will find Participants and Chat, in this area you will find the hand icon, use the hand icon to raise and lower your hand.

**Facilities & Economic Development**

- \_\_\_ 3. Final approval of Traver Oaks plat. (Item 03) Consent Agenda Consideration

**Human Resources**

- \_\_\_ 4. Staff appointments. (Item 04) Consent Agenda Consideration
- \_\_\_ 5. Organizational Change Request from Facility and Support Services. (Item 05) Consent Agenda Consideration

**Health & Community Services**

- \_\_\_ 6. Facility Charging for Juvenile Detention Center - Rate Evaluation and Recommendation. (Item 06) Consent Agenda Consideration

**Finance & Intergovernmental**

- \_\_\_ 7. Request of third party counsel for Medic EMS acquisition. (Item 07) Consent Agenda Consideration
- \_\_\_ 8. Request for RDA (River Development Authority) Multi-Jurisdictional Mobile Field grant application in the amount of \$35,000.00. (Item 08) Consent Agenda Consideration
- \_\_\_ 9. Setting of public hearing for Thursday, March 16, 2023 at 5:00PM for an amendment to the County's current FY23 budget. (Item 09) Consent Agenda Consideration
- \_\_\_ 10. Public Hearing for FY24 maximum proposed tax levy. (Thursday, February 16, 2023 at the 5:00PM during the Board Meeting). Item 10
- \_\_\_ 11. Setting of the public hearing for Thursday, March 16, 2023 at 5:00PM on the FY24 Annual Budget and five year Capital Improvement Plan. (Item 11)

**Other Items of Interest**

- \_\_\_ 12. Consideration of appointments with upcoming term expirations for boards and commissions.
  - Benefited Fire District # 2 - Meg Flenker, serving since 2011 (3 year term) term expires 3/10/2023.
  - Benefited Fire District #3 - Shelie Kirby, serving since 2020, unexpired term (3 year term) term expires 3/10/2023.
  - Benefited Fire District #4 - Donna Furrow, serving since 2011 (3 year term) term expires 3/10/2023.
  - Lower Cedar Watershed - Joe Golinghorst, for an unexpired (1 year term) ending on December 31, 2023. (Item 12) Consent Agenda Consideration
- \_\_\_ 13. Adjourned. Moved by \_\_\_ Seconded by \_\_\_

**Special Committee of the Whole - 8:30 am  
Board Room, 1st Floor, Administrative Center -- \*\*\*In-Person & Virtual\*\*\***

**\*\*Special Committee of the Whole meeting - FY24 Budget will begin after the Committee of the Whole Meeting\*\*  
\*\*\*\*\*New WEBEX information for BUDGET meeting\*\*\*\*\***

The public may join this meeting in person OR by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

TO JOIN BY PHONE 1-408-418-9388  
ACCESS CODE: 24911215532 PASS CODE: 1234

OR you may join via Webex. Go to [www.webex.com](http://www.webex.com) and JOIN meeting using the same Access Code and Pass Code above.

See the Webex Instructions in packet for a direct link to the meeting.

- \_\_\_ 1. Roll Call: Paustian, Rawson, Beck, Dickson, Maxwell
- \_\_\_ 2. FY24 Budget Discussion.
- \_\_\_ 3. Adjourned. Moved by \_\_\_ Seconded by \_\_\_

**Thursday, February 16, 2023**

**Regular Board Meeting - 5:00 pm  
Board Room, 1st Floor, Administrative Center **\*\*In-Person and Virtual\*\*****

The public may join these meeting by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

CALL IN INFORMATION 1-408-418-9388  
ACCESS CODE: 2496 239 8003 PASS CODE: 1234

OR you may join via Webex. Go to [www.webex.com](http://www.webex.com) and JOIN meeting. using the same Access Code and Pass Code above.

See the Webex Instructions in packet for a direct link to the meeting.

**Public Hearing**

- \_\_\_ 1. Public Hearing relative to proposed maximum tax levy.

**Wednesday, February 22, 2023**

**Special Committee of the Whole - 1:45 pm  
Conference Room 605, 6th Floor, Administrative Center - In-Person Only - IT Technology Assessment**

Special Committee of the Whole for discussion with Crowe, LLP for an on-site focus group with the Board of Supervisors. \*\*\*\*\* In-Person only - No Virtual Option - \*\*\*\*\*

- \_\_\_ 1. Roll Call: Rawson, Beck, Dickson, Maxwell, Paustian
- \_\_\_ 2. IT Technology Assessment Discussion.
- \_\_\_ 3. Adjourned. Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

**Instructions for Unmuting Phone Line during Board Meeting teleconference**

To gain the moderator’s attention, **press \*3 from your phone OR the raise hand icon** on computer or mobile device (for location of raise hand icon, see below). Phone lines will be placed on mute during the meeting. Participants may unmute their line using the mute icon or \*6 on their phone after being recognized by the Chair.

**Meeting # 2480 925 7326**

**Password #1234**

**Connect via Computer or application:**

Host: [www.webex.com](http://www.webex.com) Meeting number: **above** Password: **1234**

Or use direct link to meeting:

<https://scottcountyiowa.webex.com/scottcountyiowa/onstage/g.php?MTID=e99bceacf1bed346aa7878fc03bd4a555>

**Connect via telephone: 1-408-418-9388** Meeting number: **above** Password: **1234**


**Telephone / Cell Phones Connections:**

Telephones lines will be placed on mute during the meeting. Participants may “raise their hand” by using \*3 to gain attention of the host.



When called upon for comments by the Board,


1. The host will then unmute the participant’s line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by keying \* 6
4. After conversation, please lower your hand. (\*3 again)


**Computer / Application Connections:**

If connected via web application or computer, the user should look for the **Raise Hand**  raise hand symbol and click to appear raised so the host may acknowledge you.

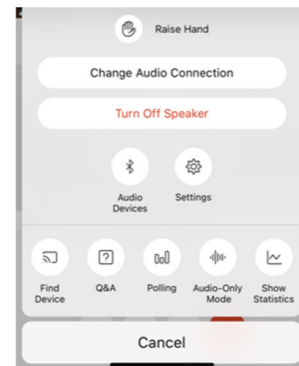
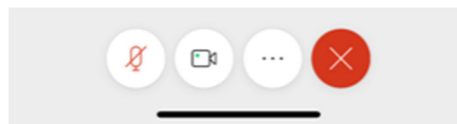
1. The host will then unmute the participant’s line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by clicking the microphone symbol.
4. After conversation, please lower your hand. (\*3 again)

You can mute yourself so that everyone can concentrate on what's being discussed. While you're on a call or in a meeting, select  at the bottom of the meeting window. You'll know it's working when the button turns red .

If you want to unmute yourself, select . Others can hear you when the button turns gray.

When you're muted and move away from the call controls, the mute button moves to the center of your screen and fades in color  to indicate that you're still muted.

To find the **raise hand icon**, you may need to click on ...





**Planning & Development  
Scott County, Iowa**

**Chris Mathias, Director**

Email: [planning@scottcountyiowa.gov](mailto:planning@scottcountyiowa.gov)  
Office: (563) 326-8643  
Fax: (563) 326-8257

Administrative Center  
600 West Fourth Street  
Davenport, Iowa 52801-1106

January 30, 2023

**To: Mahesh Sharma, County Administrator**  
**From: Alan Sabat, Planning and Development Specialist**  
**Re: Traver Oaks Final Plat**

An application has been submitted by Barry and Lorene Traver for a final plat of a Minor Subdivision known as Traver Oaks. The plan proposes to subdivide an existing 28-acre tract, more or less, (Scott County parcel #823539002) and an existing 12-acre tract, more or less, (Parcel #823555006) into three (3) lots. The majority of the property is zoned Single-Family Residential (R-1), except for the southernmost 4.9 acres, more or less, which is zoned Agricultural-General (A-G). The property is legally described as Part of the East ½ of the SE ¼ of Section 35 in Blue Grass Township, and is located along 145th Street and 110th Avenue.

At its December 20, 2022 the Planning and Zoning Commission voted (5-0) to recommend approval of the Final Plat with the condition the City of Davenport review and approve the plat prior to approval/denial by the Scott County Board of Supervisors. Davenport City Council approved the item at its January 25, 2023 meeting.

The applicants were present. No members of the public spoke for or against the request.

- **Vote (recommend approval of Final Plat of "Traver Oaks"): 5-0, All Ayes**

Members Present: Armstrong, Maxwell, Rochau, Scheibe, Steward  
Members Absent: Piatak, Schnekloth



PLANNING & ZONING COMMISSION

STAFF REPORT

December 15<sup>th</sup>, 2022



- Applicant:** Barry and Lorene Traver
- Request:** Final Plat of “Traver Oaks”
- Legal Description:** Part of the E ½ of the SE ¼ of Section 35, in Blue Grass Township (Parcel ID#s: 823539002 and 823555006)
- General Location:** The west side of 110<sup>th</sup> Street and south of 145<sup>th</sup> Street. This is a subdivision of the parcels that surround 14150 110<sup>th</sup> Avenue.
- Zoning:** Single Family Residential (R-1) and Agricultural – General (A-G)
- Surrounding Zoning:**
- North:** Residential (R-1)
  - South:** Commercial/Light Industrial (C-2)
  - East:** Single Family Residential (R-1) and Multi-Family Residential (R-2)
  - West:** Agricultural-Preservation (A-P) and Commercial/Light Industrial (C-2)

**GENERAL COMMENTS:** This request is for approval of a Final Plat of a three-lot minor subdivision of an approximately two lots totaling 41.071-acres, more or less, at 145<sup>th</sup> Street and 110<sup>th</sup> Avenue in Blue Grass Township. The proposed subdivision would consist of Lot 1, a 15.428 acre lot, Lot 2, a 19.744 acre lot, and Lot 3 which is 5.898 acres.

**STAFF REVIEW:** Staff has reviewed this request for compliance with the requirements of the Subdivision Regulations and Zoning Ordinances for Final Plat approval. This subdivision is classified as a minor plat because it creates less than five (5) lots and would not involve the extension of any new streets or other public services.

**Zoning, Land Use, and Lot Layout**

In December of 2020, the applicant came to the Planning & Zoning Commission with an application to rezone this property from A-G to R-1. This rezoning was approved by the Board of Supervisors in January of 2021. At the time, the applicant indicated that the proposed rezoning would allow them to market a portion of the property for residential development. They also stated that they would build a single family home on another portion of the property.

The Plat would subdivide the approximately 41.071-acre tract of two parcels into three parcels. All of these lots are currently vacant. Lot 1 is being sold and the buyer is expected to apply for a minor subdivision in the coming months. Lot 1 is zoned R-1 so it does retain a building right for a single family home. Lot 1 is the piece that is anticipated to be marketed to someone looking to subdivide. Lot 2 also retains the right for a single family home as its also zoned R-1. Lot 3 is zoned A-G and would not have the same building right for a home. It appears that portion of the property is being farmed.

Directly to the east of this property is the Lake Canyada property. Staff have heard that this property could be a redevelopment opportunity in the future. Currently the property is zoned, R-2 Multi-family residential. To the north, there is an established single family neighborhood, zoned



## PLANNING & ZONING COMMISSION

### STAFF REPORT

December 15<sup>th</sup>, 2022



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R-1. There is agricultural A-P zoning to the west as well as some C-2 commercially zoned land. Adjacent to the south we have commercial zoning and commercial land use, with a zoning designation of C-2.

#### **Access and Roadway Improvements**

Currently, there are no access or roadway improvements planned. Secondary Roads has reviewed this proposal and approves.

#### **Stormwater Management**

This proposal does not include any new roadways and is only a three lot subdivision, so staff would not see any need for a storm water management plan.

#### **Erosion and Sediment Control Plan**

Erosion Control Plans are typically submitted and reviewed by the County Engineer in conjunction with the road construction plans. Since this proposal does not include any new roadways, an Erosion Control Plan is not required.

#### **Wastewater Disposal and Water Provision**

This proposal was sent to the County Health Department for its review. The Health Department did have some questions regarding future subdivision of the site. If Lot 1 is subdivided into additional lots it will be important to insure that those lots have adequate room for well and septic and that native soils are not stripped from the site prior to development.

#### **City of Davenport Review**

This property is within two miles of the Davenport city limits. Therefore, review and approval of the Final Plat by the City of Davenport is required. At this time, staff has notified the City of the Final Plat submittal but has not received formal approval/consent. The Plat will not be forwarded to the Board of Supervisors for its consideration until formal approval/consent is received.

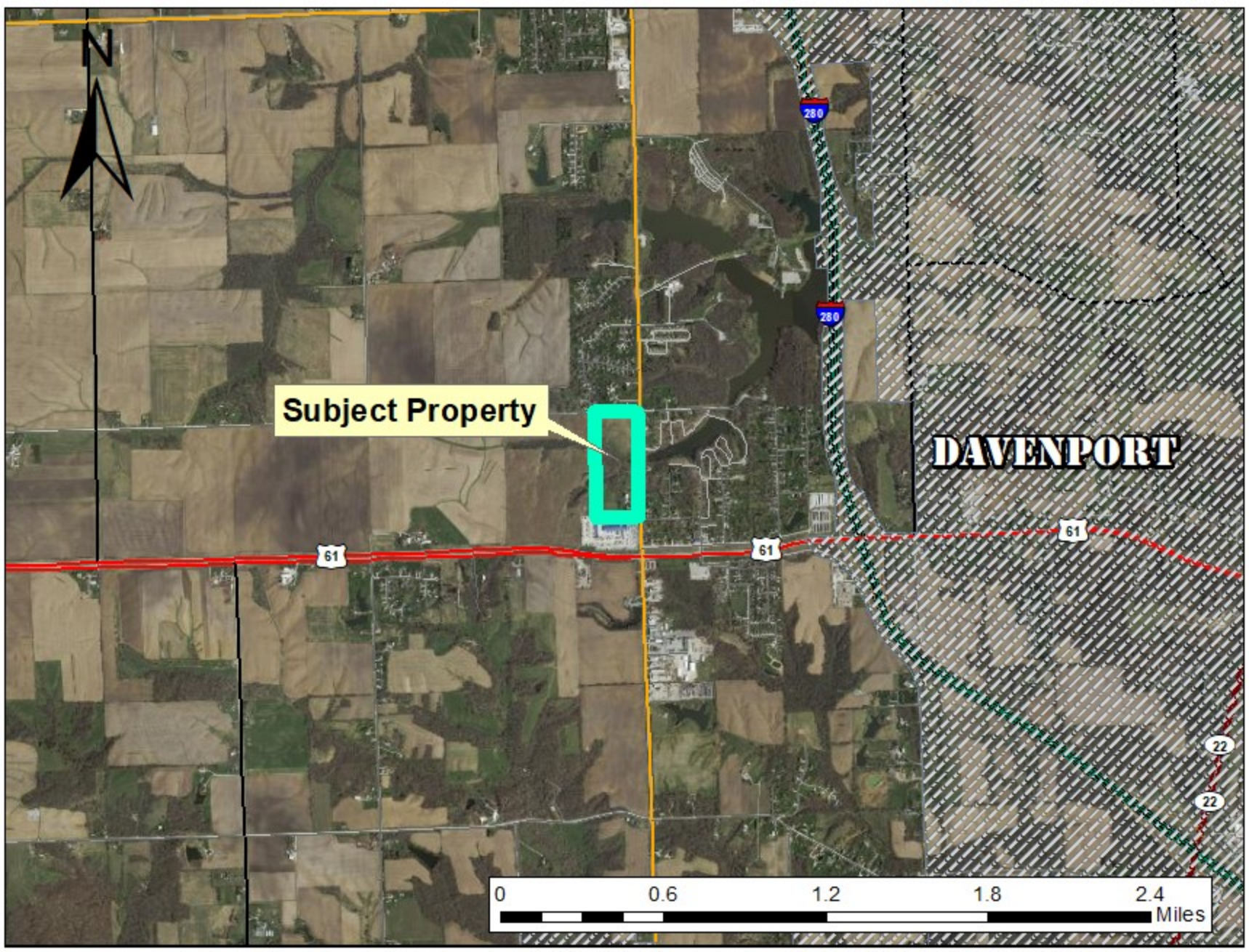
#### **Others Notified**

The Subdivision Ordinance requires additional notification of the following County Departments and local entities: Assessor, Auditor, and District Soil Conservationist Staff. Those entities did not have any comments at this time. Staff also notified adjacent property owners within five hundred feet (500') of the public hearing before the Planning Commission. We did receive one question from a neighbor but she was supportive of the proposed subdivision once it was explained to her.

**RECOMMENDATION:** Staff recommends that the Final Plat of Traver Oaks be approved with the following conditions:

1. The City of Davenport approve the Final Plat before Board of Supervisors approval/denial.

Submitted by:  
Christopher Mathias, Planning & Development Director  
December 15, 2022



Subject Property

**DAVENPORT**

0 0.6 1.2 1.8 2.4 Miles





**Subject Property**

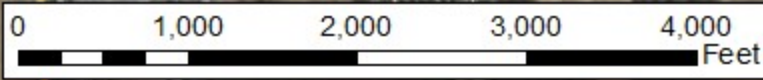


61

61

280









280

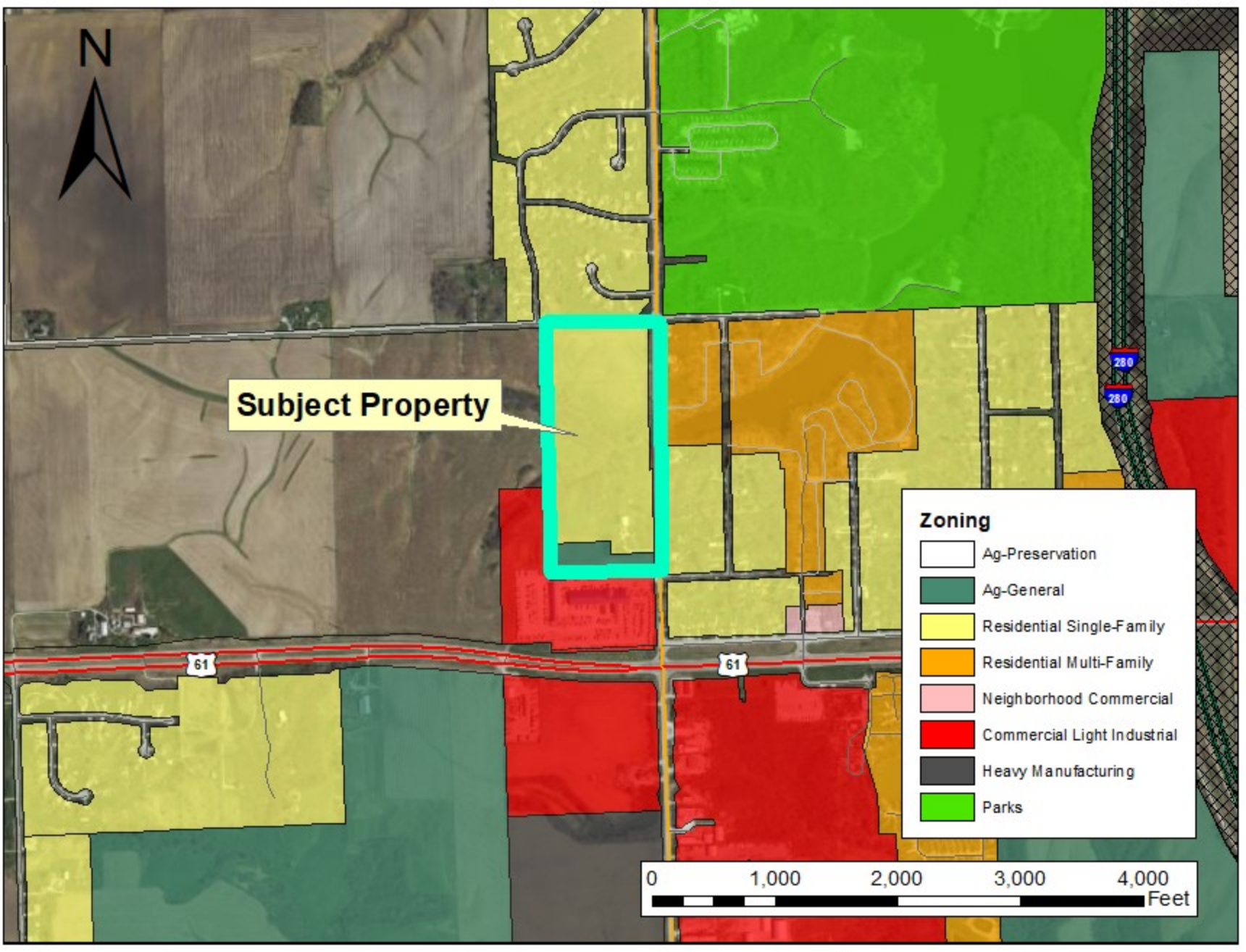
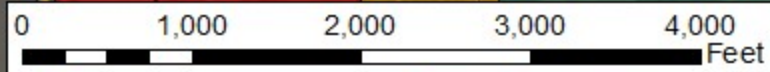


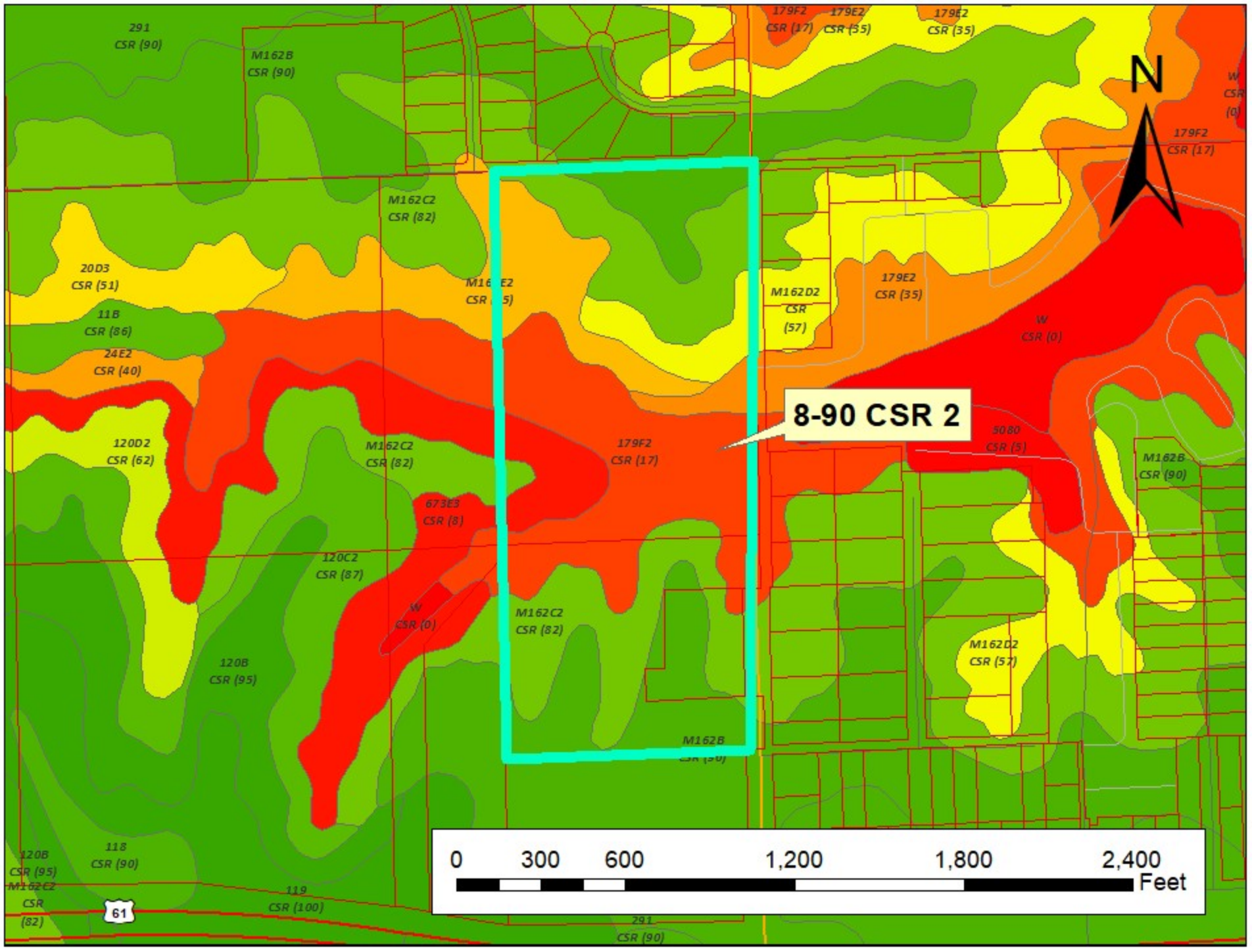


Subject Property

**Zoning**

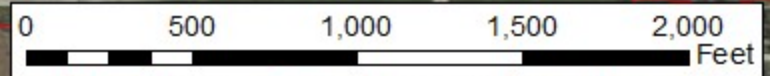
-  Ag-Preservation
-  Ag-General
-  Residential Single-Family
-  Residential Multi-Family
-  Neighborhood Commercial
-  Commercial Light Industrial
-  Heavy Manufacturing
-  Parks

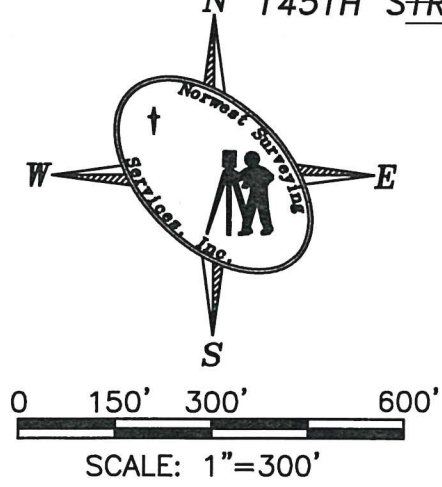
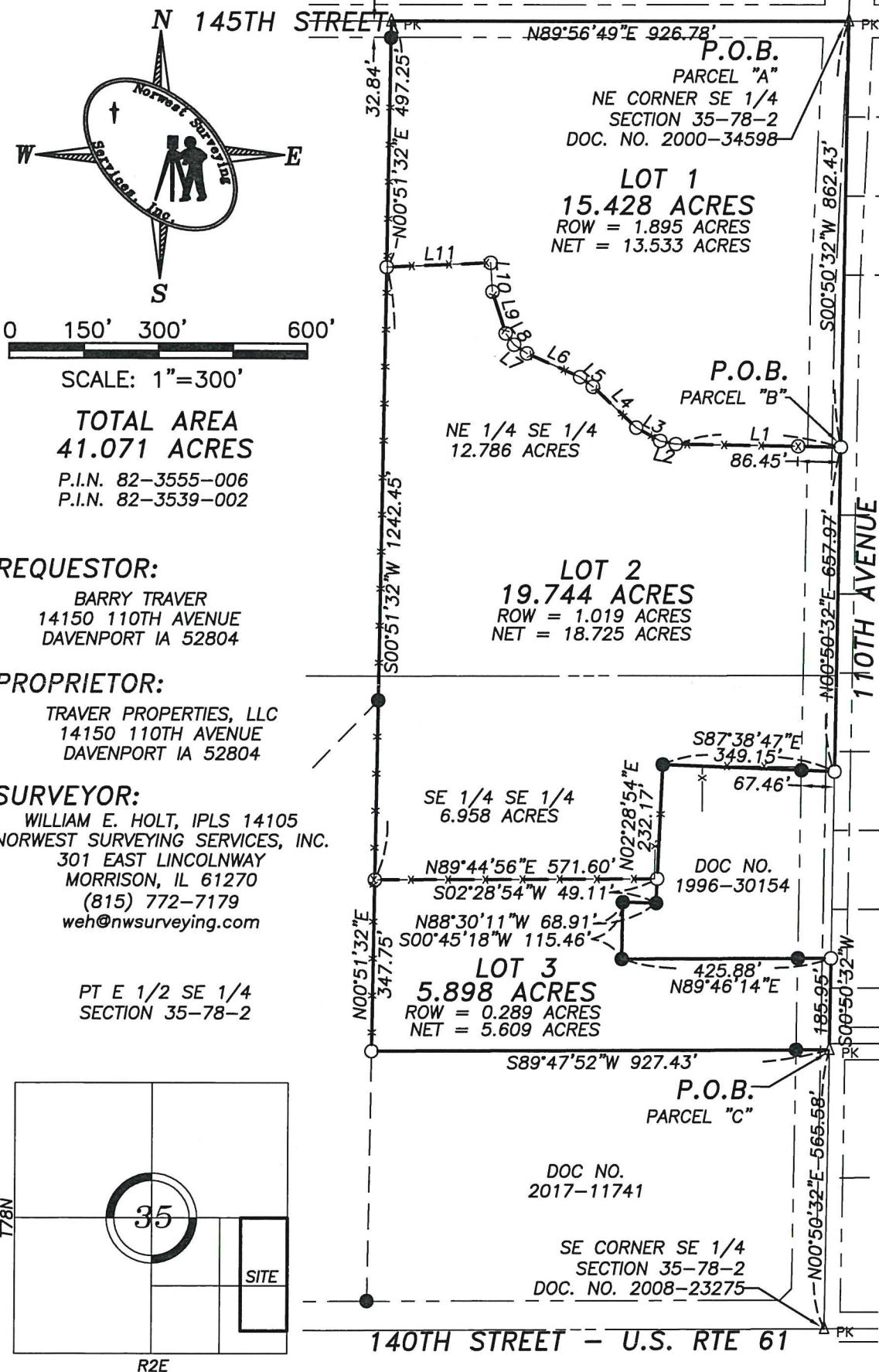






**Subject Property**





**TOTAL AREA**  
41.071 ACRES

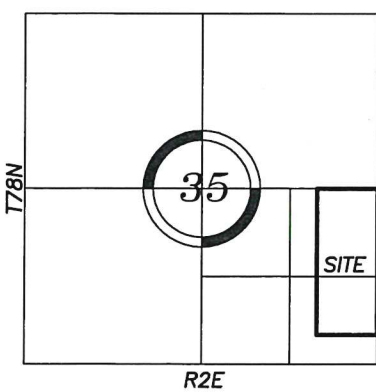
P.I.N. 82-3555-006  
P.I.N. 82-3539-002

**REQUESTOR:**  
BARRY TRAVER  
14150 110TH AVENUE  
DAVENPORT IA 52804

**PROPRIETOR:**  
TRAVER PROPERTIES, LLC  
14150 110TH AVENUE  
DAVENPORT IA 52804

**SURVEYOR:**  
WILLIAM E. HOLT, IPLS 14105  
NORWEST SURVEYING SERVICES, INC.  
301 EAST LINCOLNWAY  
MORRISON, IL 61270  
(815) 772-7179  
weh@nwsurveying.com

PT E 1/2 SE 1/4  
SECTION 35-78-2



# "TRAVER OAKS"

A SUBDIVISION OF PART OF THE EAST HALF (E 1/2) OF THE SOUTHEAST QUARTER (SE 1/4) OF SECTION 35  
IN TOWNSHIP 78 NORTH (T78N), RANGE 2 EAST (R2E) OF THE FIFTH PRINCIPAL MERIDIAN (5TH PM),  
SCOTT COUNTY, IOWA.

Of Property Described on the deed recorded as Document No. 2006-10541 in the Office of the Scott County Recorder.

## SURVEYOR'S REPORT

This Plat represents an original boundary survey of the parcel described hereon and was done at the request of Barry Traver of Davenport, Iowa.

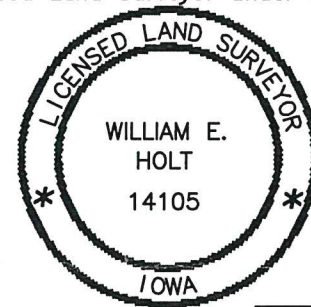
All structural or utility improvements, surface and subsurface, on and/or adjacent to the site are not necessarily shown. All monuments exist as shown hereon. Bearings are Degrees, Minutes and Seconds and are referenced to assumed datum; distances are shown as feet and decimal parts thereof.

This survey includes no investigation or independent search for easements of record, encumbrances, deed restrictions, restrictive covenants, ownership, title evidence, or any other facts that an accurate and current title search may disclose. Right-of-Way lines shown hereon are a graphic representation only and may not depict the actual location of the public easement.

I hereby certify that this Land Surveying document was prepared, and that the related survey work was performed, by me or under my direct personal supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Iowa.

*William E. Holt*  
William E. Holt

Dated this 31<sup>st</sup> day of October 2022 C.E.  
State of Iowa Reg. No. 14105  
My registration expires December 31, 2022 C.E.



**LINE TABLE**

NUMBER	DIRECTION	DISTANCE
L1	N88°58'45"W	334.69'
L2	N78°27'58"W	32.37'
L3	N61°54'42"W	56.71'
L4	N46°40'07"W	121.18'
L5	N52°35'58"W	32.34'
L6	N66°10'24"W	118.05'
L7	N55°25'25"W	31.24'
L8	N36°30'28"W	28.65'
L9	N17°51'37"W	88.53'
L10	N03°47'28"W	58.87'
L11	S87°30'46"W	209.73'

*Surveyor's Note*  
Monuments shown hereon are  
5/8" rods unless noted otherwise.

Subdivision Certificates are  
attached hereto by others.

### ZONING APPROVAL

This plat meets the Subdivision &  
Zoning Ordinance Requirements for  
Scott County, IA.

Scott County Zoning \_\_\_\_\_ Date \_\_\_\_\_

### LEGEND

- BOUNDARY OF SURVEY
  - - - LOT/PARCEL LINE
  - MONUMENT FOUND
  - STONE FOUND
  - + SET 5/8" PIN W/CAP
  - - - CHISELED "X"
  - - - SECTION LINE
  - - - RIGHT OF WAY LINE
  - - - FENCE LINE
  - - - BUILDING SETBACK
  - - - UTILITY EASEMENT
  - - - DEED/PLAT DIMENSION
  - ( )
- NOTE: BEARINGS ARE ASSUMED

RESERVED FOR RECORDER

**NORWEST SURVEYING SERVICES, INC.**  
PROFESSIONAL LAND SURVEYORS & LAND PLANNERS  
301 EAST LINCOLNWAY MORRISON, ILLINOIS 61270  
PHONE (815) 772-7179 NWSURVEYING@MCHSI.COM  
SERVING ILLINOIS & IOWA SINCE 1974

SURVEYED BY JMW, CFW	FIELD WORK COMPLETED 10-26-22	JOB NO. 2022259	DRAWN BY WEH
BOOK NO. 268-67	PLAT NO. 2022259	DRAWING NAME 2006314	DRAWING DATE 31 OCT 22
REVISION DATES		CHECKED BY	SCALE 1"=300'

PROJECT: "TRAVER OAKS"  
TITLE: BARRY TRAVER

**CERTIFICATE OF APPROVAL BY SCOTT COUNTY**

I, Ken Beck, Chair of the Scott County Board of Supervisors, do hereby certify that said Board adopted a Resolution on February 16, 2023 in which it approved the Final Plat of **TRAVER OAKS ADDITION** as follows:

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

**Section 1.** As the local governing body responsible for the approval of subdivision plats within its rural jurisdiction, the Scott County Board of Supervisors has on this 16<sup>th</sup> day of February, 2023 considered the final plat of **TRAVER OAKS ADDITION**, a 3-lot subdivision in part of the E ½ of the SE ¼ of Section 35, Township 78 North, Range 2 East of the 5<sup>th</sup> Principal Meridian (Blue Grass Township), Scott County, Iowa, and having found the same made in substantial accordance with the provisions of Chapter 354, Code of Iowa, and the Scott County Subdivision Ordinance, does hereby approve the final plat of said subdivision.

**Section 2.** The Board Chairman is authorized to sign the Certificate of Approval on behalf of the Board of Supervisors and the County Auditor to attest to his signature.

**Section 3.** This Resolution shall take effect immediately.

Signed this 16<sup>th</sup> day of February, 2023

SCOTT COUNTY, IOWA

BY: \_\_\_\_\_  
Ken Beck, Chair

ATTESTED BY: \_\_\_\_\_  
Kerri Tompkins, Auditor

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT  
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY  
THE BOARD OF SUPERVISORS ON \_\_\_\_\_  
DATE \_\_\_\_\_  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

**R E S O L U T I O N**  
**SCOTT COUNTY BOARD OF SUPERVISORS**  
**February 16, 2023**  
**APPROVING THE FINAL PLAT OF TRAVER OAKS ADDITION**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

**Section 1.** As the local governing body responsible for the approval of subdivision plats within its rural jurisdiction, the Scott County Board of Supervisors has on this 16<sup>th</sup> day of February, 2023 considered the final plat of **TRAVER OAKS ADDITION**, a 3-lot subdivision in part of the E ½ of the SE ¼ of Section 35, Township 78 North, Range 2 East of the 5<sup>th</sup> Principal Meridian (Blue Grass Township), Scott County, Iowa, and having found the same made in substantial accordance with the provisions of Chapter 354, Code of Iowa, and the Scott County Subdivision Ordinance, does hereby approve the final plat of said subdivision.

**Section 2.** The Board Chairman is authorized to sign the Certificate of Approval on behalf of the Board of Supervisors and the County Auditor to attest to his signature.

**Section 3.** This Resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

February 16, 2023

APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Jose Ramirez for the position of Correctional Officer with the Sheriff's Office at entry level rate.

Section 2. The hiring of Telaysha Biles for the position of Correctional Officer with the Sheriff's Office at entry level rate.

Section 3. The hiring Ellie Wehr for the position of Correctional Officer with the Sheriff's Office at entry level rate.

Section 4. The hiring of Jamie Just for the position of Building Inspector with Planning and Development at entry level rate.

Section 5. The hiring of Justin Horst for the position of Roads Maintenance Worker with Secondary Roads at entry level rate.

Section 6. The hiring of Jordan Pape for the position of Public Health Nurse with the Health Department at entry level rate.

Section 7. The hiring of Amy Haut for the position of Public Health Nurse with the Health Department at entry level rate.



# Facility & Support Services

600 West Fourth Street  
Davenport, Iowa 52801  
(563) 326-8738 (Voice)      (563) 328-3245 Fax



~ Our Promise: Professional People, Solving Problems, High Performance

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Date: February 2, 2023  
To: Mahesh Sharma, County Administrator  
From: Tammy Speidel, FMP  
Director, Facility & Support Services  
Re: Organizational Change Request FSS

In March 2020, the Board of Supervisors approved a contract with a third-party security service when the Sheriff's Office was no longer able to provide a consistent security presence at the Administrative Center. Due to the COVID pandemic and changes with how business was conducted, it was important to the Board for there to be a regular presence at the front desk of the building. Subsequently we contracted with Global Security to provide security for the building and have spent the following amounts:

FY 20 (March – June)	Contract Amount	\$14,330.00
FY 21	Contract Amount	\$69,119.22
FY 22	Contract Amount	\$69,634.32
FY 23	Budgeted Amount	\$66,950.00

In the fall of 2022, we submitted an organizational change request to convert this contracted position into a county position during the FY 24 budget process. We strongly believe that having a dedicated county employee in the Security Officer role will be a benefit for staff retention. It also provides for consistent service to members of the public and staff. Most importantly, we determined the change will be cost neutral.

During the January 24, 2023 budget work session with the Board, we engaged in discussion regarding our request for a full-time Administrative Center Security Officer. The contract with Global Security is up for renewal at the end of March 2023. In order to terminate the contract, we are required to provide a 30-day notice to Global Security. Based on this information, the Board asked us to submit the organizational change request outside of the normal budget cycle. I am requesting Board approval to submit contract termination notice to Global Security in order to meet the 30-day notice period. This would mean the last day of contracted service would be March 30, 2023 and the Administrative Center Security Officer would become a County position effective March 31, 2023.

We worked with Human Resources and provided a position analysis questionnaire to PSPC for their evaluation. Subsequently, the position was placed on the non-represented salary scale at a pay grade 21 with a starting rate of \$21.23/hour.

I will be available at the Committee of the Whole to answer any questions the Board may have.

CC: FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

February 16, 2023

A RESOLUTION APPROVING THE ORGANIZATIONAL CHANGE REQUEST RELATED TO THE ADMINISTRATIVE CENTER SECURITY POSITION IN FACILITY AND SUPPORT SERVICES.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

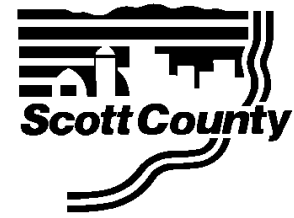
Section 1. That the table of organization for Facility and Support Services be changed to reflect an increase of 1.0 FTE for the addition of the Administrative Center Security Position (total 1.0 FTE)

Section 2. That the position is placed on the non-represented salary range 21.

Section 3. That the Facility & Support Services Director is authorized to provide written notice to terminate the contract for security services with the current vendor in order to provide the required 30-day notification clause.

Section 4. That the effective date for the position to transition from a contracted service to a county position shall be March 31, 2023.

**SCOTT COUNTY YOUTH JUSTICE &  
REHABILITATION CENTER**  
500 West 4<sup>th</sup> Street  
Davenport, Iowa 52801



Ph: (563) 326-8687 Fax: (563) 328-3207  
www.scottcountyiaowa.com

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## MEMORANDUM

Date: 02/07/2023

To: Scott County Administration and Board of Supervisors

RE: Facility Charging for Juvenile Detention Center- Rate Evaluation and Recommendation

### Description

It is the policy of Scott County to charge a governmental body for detainment of juveniles charged with an offense according to Policy 5 "Facility Charging for Juvenile Detention Center." Furthermore, the policy states that the Board of Supervisors shall have ultimate authority to approve or disapprove per diem rates to be used throughout the county fiscal year.

Currently, the Scott County Juvenile Detention Center (SCJDC) charges counties from the 7<sup>th</sup> judicial district (Clinton, Cedar, Muscatine, Jackson) a per diem rate of \$150 per day. SCJDC charges counties outside of the 7<sup>th</sup> judicial district a per diem rate of \$200 per day, which was approved in May 2017. However, the cost of detaining juveniles has increased, necessitating an evaluation of per diem rates. The average cost for SCJDC to detain a juvenile for one day in fiscal year 2022 was \$219 per day.

### Comparison

There are nine juvenile detention centers in Iowa. Each detention center charges outside counties a different rate as the table shows below. The average rate of all nine detention centers for member counties is \$161 per day and for non-member counties \$195 respectively. This is the case despite these detention centers having average costs between \$200 and \$500 per day.

Facility	Member	Non-member
Polk	150	200
Sioux City	150	150
SWI	%*	200
Montrose	160	180
Linn	200	225
Central Iowa	175	200
Cherokee	175	225
North Iowa	125	175

\*SWI bills a percentage to each of their counties at the end of the year, based on usage.

### Recommendation

At this time we are seeking authorization to increase per diem rates to \$200 per day for counties inside the 7<sup>th</sup> judicial district and \$225 per day for counties outside the 7<sup>th</sup> judicial district.

**Jeremy Kaiser, Director**

Scott County Youth Justice & Rehabilitation Center

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

FEBRUARY 16, 2023

AUTHORIZATION TO INCREASE PER DIEM RATES FOR COUNTIES

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the Scott County Youth Justice and Rehabilitation Center increase the per diem rate for detainment of youth to \$200.00 per day for counties inside the 7<sup>th</sup> Judicial District and \$225.00 per day for counties outside the 7<sup>th</sup> Judicial District.

Section 2. This resolution shall take effect immediately.

**OFFICE OF THE COUNTY ADMINISTRATOR**

600 West Fourth Street  
Davenport, Iowa 52801-1003

Office: (563) 326-8702  
Email: david.farmer@scottcountyiowa.gov  
www.scottcountyiowa.gov



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February 6, 2023

To: Mahesh Sharma, Scott County Administrator  
From: David Farmer, Director of Budget and Administrative Services

RE: Request outside legal counsel for MEDIC EMS study

Scott County continues the evaluation process for transition MEDIC EMS (501c3) to a department of Scott County. During our study of this transition, the project team has identified a number of issues, including acquisition contracting, human resources communications and compliance, property acquisition and agreements, outstanding contracts among other topics, which outside legal counsel may be necessary.

The County Attorney's office has requested the Board of Supervisors make a formal request to the Project Team for compliance of using outside legal counsel. The project team is evaluating potential firms to acquire these services with the help of County Attorney's office representative Rob Cusack.

A resolution is requested for approval of outside legal services.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

FEBRUARY 16, 2023

#### APPROVING THE REQUEST FOR OUTSIDE LEGAL SERVICES FOR EMS TRANSITION

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. Scott County is in support of MEDIC EMS as an emergency medical services provider within Scott County. Scott County has provided general financial support to MEDIC EMS as a core service provider for over 40 years.

Section 2. The County Board of Supervisors is requesting legal support services from the County Attorney's office on multiple topics within the scope of acquisition services.

Section 3. The County Board of Supervisor's with the Attorney's office permission may enter into contract for services with outside counsel services.

Section 4. This resolution shall take effect immediately.

**TIM LANE**  
**Scott County Sheriff**

Item 08  
02/14/2023

**SHAWN ROTH**  
Chief Deputy Sheriff



**BRYCE SCHMIDT**  
Chief Deputy Sheriff

EMERGENCY 9-1-1  
(563) 326-8625  
(563) 326-8689 (FAX)

400 West 4<sup>th</sup> Street  
Davenport, Iowa 52801-1104

[www.scottcountyiowa.com/sheriff](http://www.scottcountyiowa.com/sheriff)  
[sheriff@scottcountyiowa.com](mailto:sheriff@scottcountyiowa.com)

February 7, 2023

Memo To: County Administrator Mahesh Sharma

From: Major Shawn Roth

**REF: Apply for RDA Grant for Multi-Jurisdictional Mobile Field Force Equipment and Supplies**

The Sheriff's Office is requesting Board approval to apply to the Regional Development Authority (RDA) for \$35,000 to cover the costs of equipment and supplies for the newly formed, multi-jurisdictional Mobile Field Force/Civil Disorder Unit (MFF). The MFF was formed in response to the civil unrest in 2020 and after the Davenport Police Department hosted the Homefront Protective Group for a "Disorder Control" train-the-trainer class in October 2021. A total of nine agencies sent personnel to this course and at the conclusion, local attendees began to discuss the next steps. It was agreed the best course of action was for the region to pool resources and train together. The Quad City Multi-Jurisdictional Mobile Field Force concept was developed in response to these conversations and local chiefs and sheriffs agreed to move forward with organization and training.

The development of a multi-jurisdictional mobile field force is a complex process that is dependent on the full commitment of the member agencies. As of today, the Mobile Field Force (MFF) consists of members from the following agencies in addition to Davenport PD: Bettendorf, Clinton, East Moline, Eldridge, Moline, Muscatine, and Rock Island Police Departments and Clinton County, Rock Island County and Scott County Sheriff's Offices.

The formation of any special operations team involves numerous resources not only in the form of equipment, but also training, to ensure the team is properly equipped and in an adequate operational state. Once established, the need for resources will become moderated. The varying sizes of the member agencies impacts the ability to have across the board contributions, but rather dictates contributions to be of a per member nature, with some additional contributions, as able.

We have been training monthly since June of 2022 and are scheduled to continue on that trajectory through June of 2023, then transition to quarterly training once we reach an acceptable level of competency.

There is an immediate need to move forward on equipment acquisition.

Total Start-up Equipment Costs:	<b>\$75,000</b>
RDA Request:	\$35,000
Costs absorbed by participating agencies:	\$40,000

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

February 16, 2023

#### APPROVAL OF RDA MULTI-JURISDICTIONAL MOBILE FIELD FORCE GRANT APPLICATION IN THE AMOUNT OF \$35,000.00

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the RDA Grant application for the Multi-Jurisdictional Mobile Field Force equipment grant is hereby approved.
- Section 2. That the Scott County Sheriff is hereby authorized to sign any said agreements.
- Section 3. This resolution shall take effect immediately.



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

FEBRUARY 16, 2023

APPROVING THE SETTING OF A PUBLIC HEARING ON AN AMENDMENT TO THE  
COUNTY'S CURRENT FY23 BUDGET

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. A public hearing date on an amendment to the County's current FY23 Budget is set for Thursday, March 16, 2023 at 5:00 p.m.

Section 2. The County Director of Budget and Administrative Services is hereby directed to publish notice of said amendment as required by law.

Section 3. This resolution shall take effect immediately.

**OFFICE OF THE COUNTY ADMINISTRATOR**

600 West Fourth Street  
Davenport, Iowa 52801-1003

Office: (563) 326-8702  
Fax: (563) 328-3285  
www.scottcountyiowa.gov



Item 10  
02/14/2023

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February 6, 2023

TO: Mahesh Sharma, County Administrator

FROM: David Farmer, CPA, MPA Director of Budget and Administrative Services

RE: FY24 Maximum Proposed Tax Levy and Setting Public Hearing of FY 2024 Budget

Please find attached the resolution to approve the FY24 Maximum Proposed Tax Levy. The public hearing is to be held on Thursday, February 16, 2023 and advanced notice of the hearing was published Wednesday February 1, 2023 in the two official County newspapers and was posted on the county website according to state law.

There is current legislation which may retroactively change the assessment tax base and change the budget calendar. The following information is based under current law and may change if the legislation is passed as proposed.

The maximum tax levy hearing is in accordance with SF 634 (2019 legislative session). Following the public hearing SF 634 requires a resolution be adopted approving the maximum tax dollars (property tax plus utility replacement tax requests) that may be assessed during the year. Following the resolution adopting the maximum tax levy, the board may set the time, date and place for the hearing on the regular county budget. This is tentatively scheduled for March 16, 2023. The budget is required to be adopted by March 31, 2023. A resolution setting the budget hearing is also attached as a separate action.

The proposed maximum tax levy dollars is \$62,890,646 within the General Fund and \$3,700,000 within the rural services fund. The County may not exceed the approved amount of the maximum tax levy or the published budget.

# FY24 Max Tax Levy Public Hearing

February 16, 2023

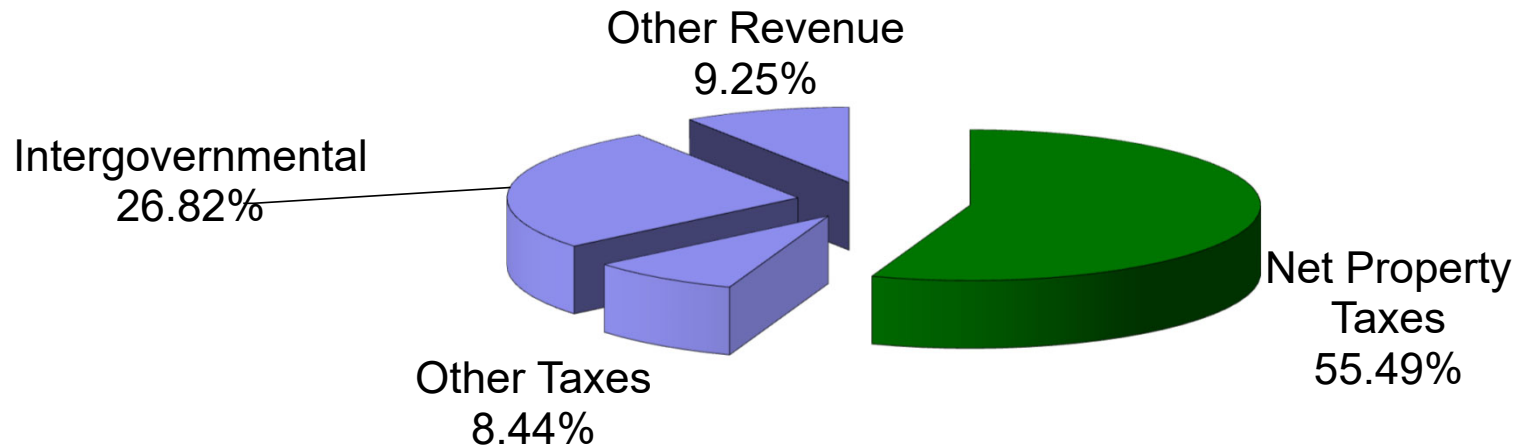


# Disclosure

- Following values are as of the hearing date. The state legislature is evaluating legislation that will retroactively change the County's property tax base.

# FY 24 Revenues by Source

**FY24 BUDGET: \$110,002,823**



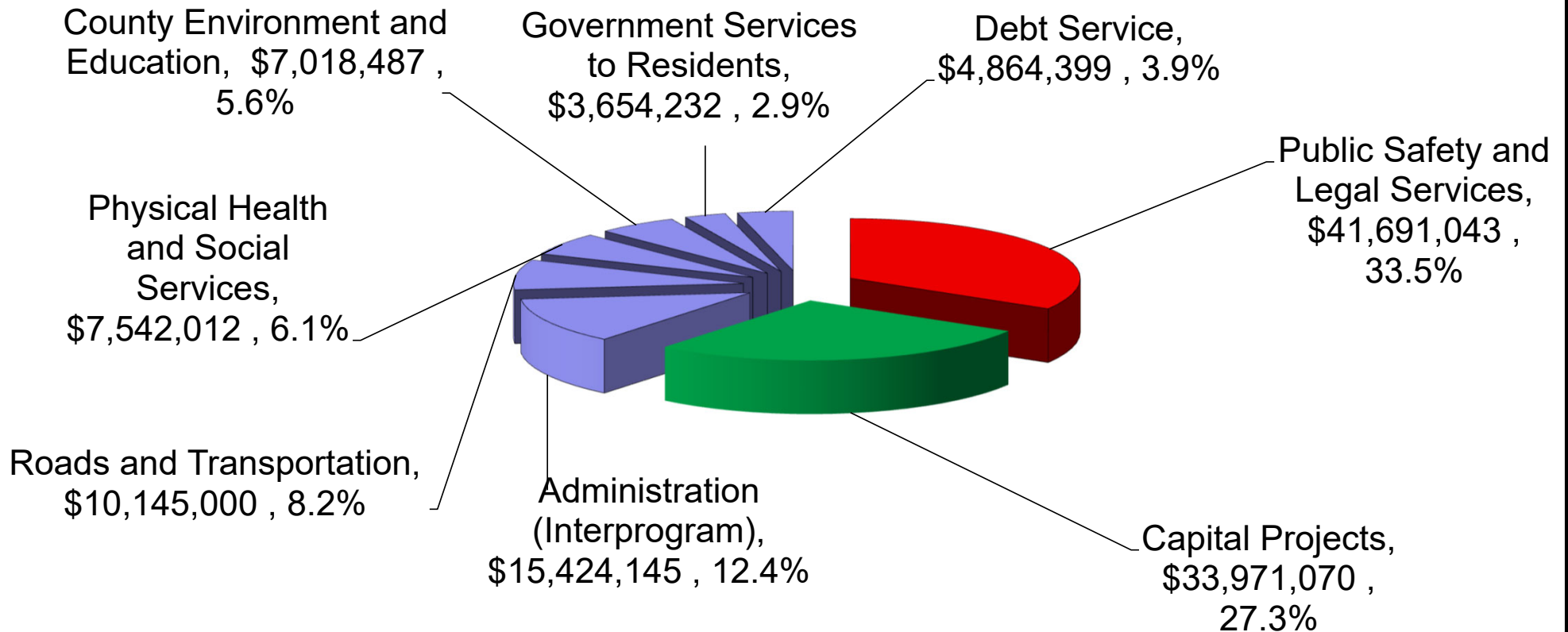
# Maximum Tax Levy

	FY 23	FY 24 Proposed Maximum	Proposed Percentage Change	FY 24 Budget	FY 24 Budget Percentage Change
General Services	\$56,759,787	\$62,890,646	10.80%	\$58,585,664	3.22%
Estimated Tax Rate	\$5.65701	\$6.06862	7.27%	\$5.65322	(0.07%)
Rural Services	\$3,481,144	\$3,700,000	6.29%	\$3,566,639	2.46%
	\$2.87004	\$2.93403	2.33%	\$2.82828	(1.46%)

To fund fiscal year 2024 General Fund and Rural Service for continuing operations; including salary and benefit adjustments, departmental staffing request, increased cost of occupancy. County wide taxable valuation grew at 3.3% and unincorporated areas grew at 3.4%. Maximum budget dollars provides for County budget evaluation through the budget adoption process.

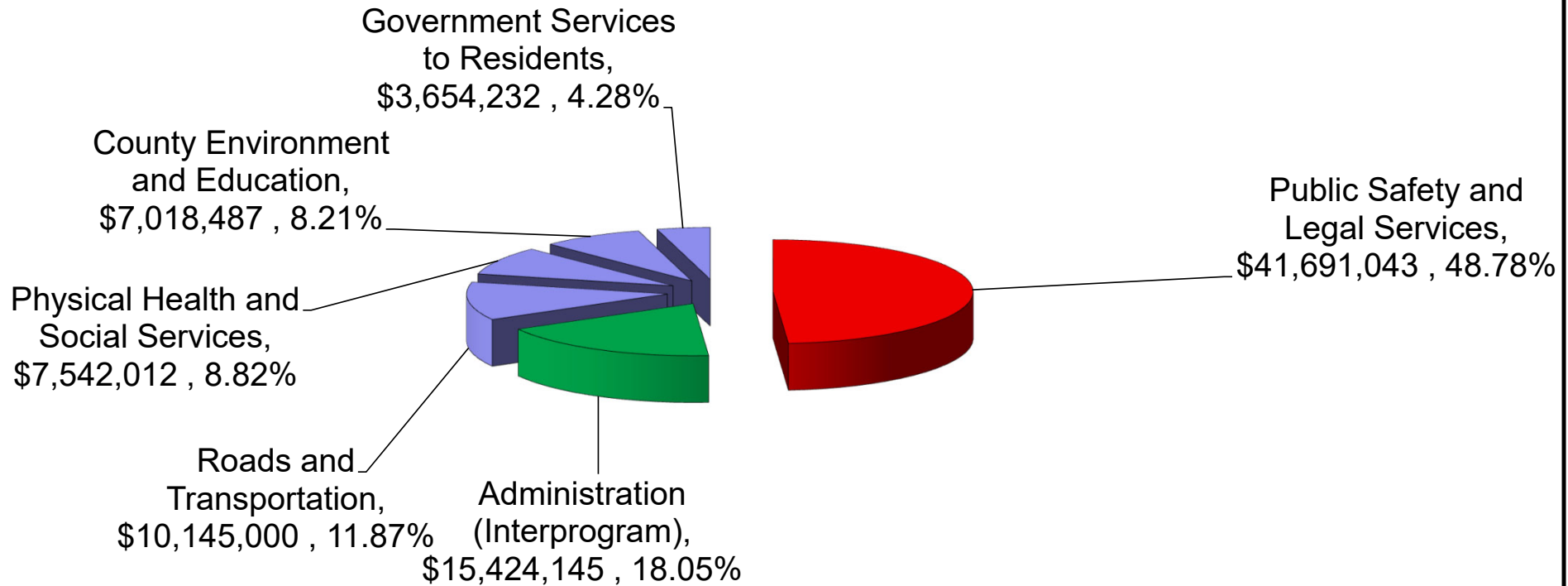
# Overall Budget

**FY24 BUDGET: \$124,310,388**





# FY 24 Operating Budget

**FY24 BUDGET: \$85,474,919**





# FY24 Budget Overview

- General Fund Budget
  - COLA / Steps / Benefit Estimates
  - Required transfers – SECC, EMA, Secondary Roads
  - \$4.5 million tax support for capital projects; budgeted \$3.9 use of fund balance from FY 2023
  - Reserved \$850,000 for MEDIC Ambulance departmental funding, excluding additional professional services.
  - Departmental goals and outcomes fully funded
- Ending General Fund Unassigned Balance Estimate \$11,365,867 or 15.5% of budgeted FY 24 expenditures
- Urban Levy Rate  FY23 – \$5.95    FY24 – \$5.95
- Rural Levy Rate  FY22 – \$8.82    FY24 – \$8.78



# Summary

- Property Tax Rates:
  - Urban rate remains the same at \$5.95, residential 4.6% increase of same value home due to rollback changes
  - Rural rate decreases from \$8.82 to \$8.78, residential 3.9% increase of same value home; due to rollback / rate change
- County budgeted funds at \$124,310,388 to fund operating and capital budget
- 2024 Capital Budget of \$34.0 million and six year plan of \$104.8 million fully funded without borrowing



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

FEBRUARY 16, 2023

AUTHORIZING THE MAXIMUM PROPOSED TAX LEVIES FOR FISCAL YEAR 2024

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The County will adopt a maximum proposed tax levy of \$62,890,646 for general services (General Fund) and \$3,700,000 for Rural Services.

Section 2. The county posted this notice on the County website and social media as of January 20, 2023 and in the Quad City Times and North Scott Press as of February 1, 2023.

Section 3. This resolution shall take effect immediately.

Roll Call Vote:

Beck:\_\_\_\_\_

Maxwell:\_\_\_\_\_

Dickson:\_\_\_\_\_

Paustian:\_\_\_\_\_

Rawson:\_\_\_\_\_

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

FEBRUARY 16, 2023

#### AUTHORIZING THE SETTING OF A PUBLIC HEARING ON THE FY24 ANNUAL BUDGET AND THE FIVE YEAR CAPITAL IMPROVEMENT PLAN

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. All County departmental FY24 budget requests and all authorized agency FY24 funding requests are hereby authorized for filing and publication as the budget estimate for FY24. The published budget levy amount for the General Fund (General Services) and Rural Services Fund shall not exceed the maximum tax levy amount approved by board resolution.

Section 2. The Board of Supervisors hereby fixes the time and place for a public hearing on said budget estimate for Thursday, March 16, 2023 at 5:00 p.m. in the Board Room at the Scott County Administrative Center or virtually as directed by the Board's agenda.

Section 3. The Scott County Director of Budget and Administrative Services is hereby directed to publish the notice and estimate summary as required by law.

Section 4. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

FEBRUARY 16, 2023

#### APPROVAL OF APPOINTMENTS TO VARIOUS BOARDS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the appointment of Meg Flenker, to Benefited Fire District 2, for a three (3) year term expiring on March 10, 2026, is hereby approved.
- Section 2. That the appointment of Shelie Kirby, to Benefited Fire District 3, (3) year term expiring on April 1, 2026, is hereby approved.
- Section 3. That the appointment of Donna Furrow, to Benefited Fire District 4, for an (3) year term expiring on April 1, 2026, is hereby approved.
- Section 4. That the appointment of Joe Golinghorst, to the Lower Cedar Watershed, for an unexpired (1) year term ending on December 31, 2023, is hereby approved.
- Section 5. This resolution shall take effect immediately.