

AGENDA
SCOTT COUNTY BOARD OF SUPERVISORS
March 2, 2023 - 5:00 P.M.

The public may join this meeting in person OR by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

TO JOIN BY PHONE 1-408-418-9388
ACCESS CODE: 2481964 6217 PASS CODE: 1234

OR you may join via Webex. Go to www.webex.com and JOIN meeting using the same Access Code and Pass Code above.

See the Webex Instructions in packet for a direct link to the meeting.

1. Roll Call:
Rawson, Beck, Dickson, Maxwell, Paustian
2. Pledge of Allegiance.
3. Approval of Minutes:
February 14, 2023 Committee of the Whole
February 16, 2023 Board Meeting

Moved by _____ Second by _____

Rawson _____ Beck _____ Dickson _____ Maxwell _____ Paustian _____

4. ****Review Agenda****

5. Public Comment as an Attendee.

By Phone:

*3 to raise/lower hand, *6 to unmute (host must unmute you first)

By Computer:

Bottom right of screen, you will find Participants and Chat, in this area you will find the hand icon, use the hand icon to raise and lower your hand.

Public Hearing

6. Public Hearing relative to amendments of Chapter 5 of the Code of Ordinances and Adoption of State Electrical, Plumbing and Mechanical Codes.

Open Public Hearing: Moved by _____ Seconded by _____

Rawson _____ Beck _____ Dickson _____ Maxwell _____ Paustian _____

Close Public Hearing: Moved by _____ Second by _____

Rawson _____ Beck _____ Dickson _____ Maxwell _____ Paustian _____

Consent

7. Resolution to award contract for pavement markings to Vogel Traffic Services in the amount of \$137,885.49.
8. Resolution to approve the staff appointments including the the salary and vacation accrual request for the three (3) Attorney positions.
9. Resolution to approve the temporary over-hire of part-time Senior Office Assistant in the Sheriff's Civil Office up to four (4) weeks due to resignation.
10. Resolution to approve the agreement with GovHR USA to provide professional recruitment services for the EMS Director search for \$24,500 plus reimbursable travel expenses.
11. Motion to approve filing of second quarter FY23 quarterly financial reports from various county offices.
12. Resolution to approve the setting of the Public Hearing for the FY24 Annual Budget and Five (5)year Capital Improvement Plan for Thursday, April 27, 2023 at 5:00PM during the Board Meeting.
13. Resolution approving warrants in the amount of \$2,508,206.76.
14. Motion to approve the beer/liquor license for Glynn's Creek, 19251 290th St, Long Grove, IA 52756.

Moved by _____ Second by_____

Rawson_____ Beck_____ Dickson_____ Maxwell_____ Paustian_____

Facilities & Economic Development

15. First of three readings of proposed amendment for Chapter 5 of the Code of Ordinances and Adoption of State Electrical, Plumbing and Mechanical Codes.

Moved by _____ Second by_____

Rawson_____ Beck_____ Dickson_____ Maxwell_____ Paustian_____

Other Items of Interest

16. County Administrator Report - Mahesh Sharma.
17. Board of Supervisors Report.
18. Adjourned. Moved by _____ Second by_____

Instructions for Unmuting Phone Line during Board Meeting teleconference

To gain the moderator’s attention, **press *3 from your phone OR the raise hand icon** on computer or mobile device (for location of raise hand icon, see below). Phone lines will be placed on mute during the meeting. Participants may unmute their line using the mute icon or *6 on their phone after being recognized by the Chair.

Meeting # 2481 964 6217

Password # 1234

Connect via Computer or application:

Host: www.webex.com Meeting number: **above** Password: **1234**

Or use direct link to meeting:

<https://scottcountyiowa.webex.com/scottcountyiowa/onstage/g.php?MTID=e7ecac0298c183d21db482257bfc0d96>

Connect via telephone: 1-408-418-9388 Meeting number: above Password: 1234


Telephone / Cell Phones Connections:

Telephones lines will be placed on mute during the meeting. Participants may “raise their hand” by using *3 to gain attention of the host.



When called upon for comments by the Board,


1. The host will then unmute the participant’s line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by keying * 6
4. After conversation, please lower your hand. (*3 again)


Computer / Application Connections:

If connected via web application or computer, the user should look for the **Raise Hand**  raise hand symbol and click to appear raised so the host may acknowledge you.

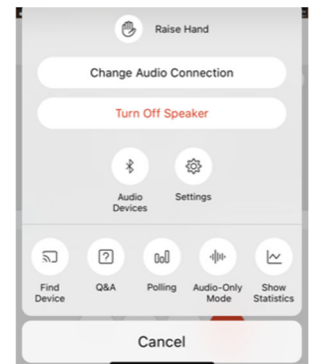
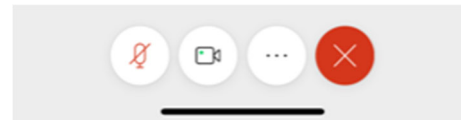
1. The host will then unmute the participant’s line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by clicking the microphone symbol.
4. After conversation, please lower your hand. (*3 again)

You can mute yourself so that everyone can concentrate on what's being discussed. While you're on a call or in a meeting, select  at the bottom of the meeting window. You'll know it's working when the button turns red .

If you want to unmute yourself, select . Others can hear you when the button turns gray.

When you're muted and move away from the call controls, the mute button moves to the center of your screen and fades in color  to indicate that you're still muted.

To find the **raise hand icon**, you may need to click on ...



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

March 2, 2023

AWARD OF CONTRACT FOR PAVEMENT MARKINGS

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. That the contract for pavement markings be awarded to Vogel Traffic Services contingent on the unit prices listed in the contract.
- Section 2. That the Chairperson be authorized to sign the contract documents on behalf of the Board.
- Section 3. That this resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 2, 2023

APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Janice Jackson for the position of Multi-Service Clerk with the Treasurer's Office at entry level rate.

Section 2. The hiring Donelle McBroom for the position of Assistant County Attorney with the County Attorney's Office at entry level rate.

Section 3. The hiring of Bret Larson for the position of Assistant County Attorney with the County Attorney's Office at step 5 and accruing 2 weeks of vacation.

Section 4. The hiring of Kim Aboyure for the position of Assistant County Attorney with the County Attorney's Office at step 5 and accruing 2 weeks of vacation.

Section 5. The hiring of Micah Johnson for the position of Assistant County Attorney with the County Attorney's Office at step 5 and accruing 2 weeks of vacation.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
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DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 2, 2023

APPROVAL OF TEMPORARY OVER-HIRE OF .6 FTE SENIOR OFFICE ASSISTANT
IN THE SHERIFF'S CIVIL OFFICE FOR UP TO FOUR (4) WEEKS TO ENABLE
PROPER TRAINING

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the Board hereby approves the temporary over-hire of .6 FTE Senior Office Assistant for up to four (4) weeks to enable proper training.
- Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

MARCH 2, 2023

RESOLUTION APPROVING AGREEMENT OF EXECUTIVE SEARCH FIRM SERVICES
WITH GOVHR USA FOR \$24,500 PLUS REIMBURSABLE TRAVEL EXPENSES

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The authority of the Human Resources Director to sign an agreement for professional services from GovHR USA for the anticipated EMS Director recruitment.

Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

MARCH 2, 2023

AUTHORIZING THE SETTING OF A PUBLIC HEARING ON THE FY24 ANNUAL BUDGET AND THE FIVE YEAR CAPITAL IMPROVEMENT PLAN

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. All County departmental FY24 budget requests and all authorized agency FY24 funding requests are hereby authorized for filing and publication as the budget estimate for FY24. The published budget levy amount for the General Fund (General Services) and Rural Services Fund shall not exceed the maximum tax levy amount approved by board resolution.

Section 2. The Board of Supervisors hereby fixes the time and place for a public hearing on said budget estimate for Thursday, April 27, 2023 at 5:00 p.m. in the Board Room at the Scott County Administrative Center or virtually as directed by the Board's agenda.

Section 3. The Scott County Director of Budget and Administrative Services is hereby directed to publish the notice and estimate summary as required by law.

Section 4. This resolution shall take effect immediately.

**THE COUNTY AUDITOR'S SIGNATURE
CERTIFIES THAT THIS RESOLUTION
HAS BEEN FORMALLY APPROVED BY THE
BOARD OF SUPERVISORS ON _____.
DATE**

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

March 2, 2023

APPROVAL OF WARRANTS IN THE AMOUNT OF \$2,508,206.76

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The Scott County Board of Supervisors approves for payment all warrants numbered 322977 through 323249 as submitted and prepared for payment by the County Auditor, in the total amount of \$2,508,206.76.
- Section 2. This resolution shall take effect immediately.

SCOTT COUNTY ORDINANCE NO. __-__

AN ORDINANCE TO REPEAL SECTIONS 5-4, 5-9, 5-10 AND 5-11 OF CHAPTER 5 OF THE SCOTT COUNTY CODE AND ADOPT NEW SECTIONS 5-4, 5-9, 5-10 AND 5-11 TO ADOPT THE STATE PLUMBING CODE, STATE MECHANICAL CODE AND STATE ELECTRICAL CODE FOR ALL NEW BUILDINGS AND VARIOUS STRUCTURES IN THE UNINCORPORATED AREAS OF SCOTT COUNTY AND CERTAIN CITIES WITHIN SCOTT COUNTY

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY IOWA:

Section 1. Repeal all of Sections 5-4, 5-9, 5-10 and 5-11 of Chapter 5, SCOTT COUNTY CODE.

Section 2. Adopt new Sections 5-4, 5-9, 5-10 and 5-11 of Chapter 5, SCOTT COUNTY CODE, which reads as follows:

SECTION 5-4 ADOPTION OF CONSTRUCTION CODES

The International Building Code 2015 Edition, International Energy Conservation Code 2015 Edition, International Residential Code Edition 2015, The 2020 National Electrical Code as adopted and amended by the State of Iowa, International Property Maintenance Code 2015 Edition, The 2021 International Mechanical Code, as adopted and amended by the State of Iowa Administrative Code 641 Chapter 61, The 2021 Uniform Plumbing Code, as adopted and amended by the State of Iowa Administrative Code 641 Chapter 25, International Swimming Pool and Spa Code 2015 Edition and related codes as referenced, are hereby adopted in full except for such portions as may hereinafter be deleted, modified, or amended. An official copy of the International Building Code 2015 Edition, International Energy Conservation Code 2015 Edition, International Residential Code 2015 Edition, National Electrical Code as adopted and amended by the State of Iowa, International Property Maintenance Code 2015 Edition, The Iowa Mechanical Code as adopted and amended by the State of Iowa Administrative Code 641 Chapter 61, and The Plumbing Code as adopted and amended by the State of Iowa Administrative Code 641 Chapter 25, International Swimming Pool and Spa Code 2015 Edition and all amendments are on file in the office of the Planning and Development Department for public inspection. If any conflict exists between the adopted International Codes, National Electrical Code, Uniform Code, and State Code, the more restrictive code requirement applies.

SECTION 5-9 STATE PLUMBING CODE

The Plumbing Code as adopted and amended by the State of Iowa Administrative Code 641 Chapter 25 is hereby adopted by reference as the plumbing code for Scott County, Iowa subject to the amendments and adoptions by the State of Iowa Department of Public Safety.

Delete and Replace Sec 104.4.3: Expiration. Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after the issuance date, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. All work shall be completed within one (1) year of the issuance date. The Building Official is authorized to issue extensions of 180 days for one half the original fee or a set fee determined by the Building Official on the work left to be completed.

SECTION 5-10 STATE MECHANICAL CODE

The State Mechanical Code as adopted and amended by the State of Iowa Administrative Code 641 Chapter 61 is hereby adopted by reference as the mechanical code for Scott County, Iowa, subject to the amendments and adoptions by the State of Iowa Department of Public Safety.

Delete and Replace Sec 106.4.3: Expiration. Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after the issuance date, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. All work shall be completed within one (1) year of the issuance date. The Building Official is authorized to issue extensions of 180 days for one half the original fee or a set fee determined by the Building Official on the work left to be completed.

SECTION 5-11 STATE ELECTRIC CODE

The Electrical Code as adopted and amended by the State of Iowa is hereby adopted by reference as the electrical code for Scott County, Iowa, subject to the amendments and adoptions by the State of Iowa Department of Public Safety.

Add to article 90. 90.10 Expiration: Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after the issuance date, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. All work shall be completed within one (1) year of the issuance date. The Building Official is authorized to issue extensions of 180 days for one half the original fee or a set fee determined by the Building Official on the work left to be completed.

Section 3. The County Auditor is directed to record this ordinance in the County Recorder's Office and publish the new ordinance in accordance with State Law.

Section 4. Severability Clause. If any of the provisions of the Ordinance are for any reason illegal or void, then the lawful provisions of the Ordinance, which are separate from said unlawful provisions shall be and remain in full force and effect, the same as if the Ordinance contained no illegal or void provisions.

Section 5. Repealer. All ordinances or part of ordinances in conflict with the provisions of the Ordinance are hereby repealed.

Section 6. Effective Date. This ordinance shall take effect upon passage and publication according to law with enforcement beginning April 1st, 2023.

Approved this 30th day of March, 2023.

Ken Beck, Chair of the Board
Scott County Board of Supervisors

Kerri Tompkins, County Auditor