

**TENTATIVE AGENDA**  
**SCOTT COUNTY BOARD OF SUPERVISORS**  
**March 13 - 22, 2023**

**Tuesday, March 14, 2023**

**Special Board Meeting - 8:00 am**  
**Board Room, 1st Floor, Administrative Center - In- Person and Virtual \*\*Canvass of Votes \*\***

The public may join this meeting in person OR by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

TO JOIN BY PHONE 1-408-418-9388

**ACCESS CODE: 2496 084 4648 PASS CODE: 1234**

OR you may join via Webex. Go to [www.webex.com](http://www.webex.com) and JOIN meeting using the same Access Code and Pass Code above.

See the Webex Instructions in packet for a direct link to the meeting.

- \_\_\_\_ 1. Roll Call: Beck, Dickson, Maxwell, Paustian, Rawson
- \_\_\_\_ 2. Canvass of Votes for the Bettendorf, Calamus-Wheatland, Davenport & Durant schools Special Election on March 7, 2023.

Moved by \_\_\_\_\_ Second by \_\_\_\_\_

Beck \_\_\_\_ Dickson \_\_\_\_ Maxwell \_\_\_\_ Paustian \_\_\_\_ Rawson \_\_\_\_

- \_\_\_\_ 3. Adjourned. Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

**Committee of the Whole - 8:05 am**  
**Board Room, 1st Floor, Administrative Center -- Virtual & In-Person**

**\*\*Will begin immediately after the 8:00AM Special Board Meeting - CANVASS of VOTES\*\***  
**\*\*\*Same Number as 8:00AM WEBEX as Canvas of Votes\*\*\***

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- \_\_\_\_ 1. Roll Call: Beck, Dickson, Maxwell, Paustian, Rawson

- \_\_\_\_ 2. Public Comment as an Attendee.

By Phone:

\*3 to raise/lower hand, \*6 to unmute (host must unmute you first)

By Computer:

Bottom right of screen, you will find Participants and Chat, in this area you will find the hand icon, use the hand icon to raise and lower your hand.

### **Facilities & Economic Development**

- \_\_\_\_ 3. Authorize Secondary Roads Department to sell a 2004 John Deere 770CH Motorgrader (Asset #992), with attachments, to the Waste Commission of Scott County for \$60,000. (Item 03) Consent Agenda Consideration
- \_\_\_\_ 4. Contract for Slurry Level Project on 210th Street from Maysville Road to Hwy 130 be awarded to Denco Highway Construction Corporation contingent on the submitted unit prices. (Item 04) Consent Agenda Consideration
- \_\_\_\_ 5. Second of three readings of proposed amendment for Chapter 5 of the Code of Ordinances and Adoption of State Electrical, Plumbing and Mechanical Codes. (Item 05)

### **Human Resources**

- \_\_\_\_ 6. Staff appointments. (Item 06) Consent Agenda Consideration

### **Finance & Intergovernmental**

- \_\_\_\_ 7. Contract for Evidence Management Software and Storage Subscription. (Item 07) Consent Agenda Consideration
- \_\_\_\_ 8. Contract with Dorsey & Whitney, LLP for services to support with the MEDIC EMS transition. (Item 08) Consent Agenda Consideration
- \_\_\_\_ 9. Public Hearing on March 16, 2023 during the Board Meeting at 5PM for the Budget amendment of the FY23 County Budget. (Item 09)
- \_\_\_\_ 10. Consideration of appointments with upcoming term expirations and vacancies for boards and commissions. (Item 10) Consent Agenda Consideration  
A.) Conservation Board - Vacancy for unexpired term.

### **Other Items of Interest**

- \_\_\_\_ 11. Adjourned. Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

**Special Committee of the Whole - 8:30 am**

**Board Room, 1st Floor, Administrative Center -- Virtual & In-Person - FY24 Budget Discussion**

**\*\*Will begin after the Committee of the Whole meeting\*\* New WebEx info for the FY24 Budget Meeting\*\***

**\*\*\*Same Webex Number as COW\*\*\***

The public may join this meeting in person OR by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

TO JOIN BY PHONE 1-408-418-9388

**ACCESS CODE: 2496 084 4648 PASS CODE: 1234**

OR you may join via Webex. Go to [www.webex.com](http://www.webex.com) and JOIN meeting using the same Access Code and Pass Code above.

See the Webex Instructions in packet for a direct link to the meeting.

- \_\_\_\_ 1. Roll Call: Beck, Dickson, Maxwell, Paustian, Rawson
- \_\_\_\_ 2. FY24 Budget Discussion.
- \_\_\_\_ 3. Adjourned. Moved by \_\_\_\_ Seconded by \_\_\_\_

**Thursday, March 16, 2023**

**Regular Board Meeting - 5:00 pm**

**Board Room, 1st Floor, Administrative Center AND WEBEX/VIRTUAL OPTION**

The public may join this meeting in person OR by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

TO JOIN BY PHONE 1-408-418-9388

ACCESS CODE: 2497 755 9197 PASS CODE: 1234

OR you may join via Webex. Go to [www.webex.com](http://www.webex.com) and JOIN meeting using the same Access Code and Pass Code above.

See the Webex Instructions in packet for a direct link to the meeting.

**Public Hearing**

- \_\_\_\_ 1. Public hearing relative to an amendment to the County's current FY23 budget.

**Tuesday, March 21, 2023**

**Special Board Meeting - 8:30 am**

**Board Room, 1st Floor, Administrative Center - In-Person & Virtual - Second Canvass of Vote**

**\*\*Special Board Meeting - Second Canvass of Votes\*\***

The public may join this meeting in person OR by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

TO JOIN BY PHONE 1-408-418-9388

ACCESS CODE: 2496 4516514 PASS CODE: 1234

OR you may join via Webex. Go to [www.webex.com](http://www.webex.com) and JOIN meeting using the same Access Code and Pass Code above.

See the Webex Instructions in packet for a direct link to the meeting.

## Instructions for *Unmuting Phone Line* during Board Meeting teleconference

To gain the moderator's attention, **press \*3 from your phone OR the raise hand icon** on computer or mobile device (for location of raise hand icon, see below). Phone lines will be placed on mute during the meeting. Participants may unmute their line using the mute icon or \*6 on their phone after being recognized by the Chair.

**Meeting # 2496 084 4648**

**(Same Webex for Special Board Meeting 8:00AM, COW 8:05 and Budget Discussion FY24)**

**Password #1234**

### Connect via Computer or application:

Host: [www.webex.com](http://www.webex.com) Meeting number: **above** Password: **1234**

Or use direct link to meeting:

[LINK](#)

**Connect via telephone: 1-408-418-9388** Meeting number: **above** Password: **1234**


### Telephone / Cell Phones Connections:

Telephones lines will be placed on mute during the meeting. Participants may "raise their hand" by using \*3 to gain attention of the host.

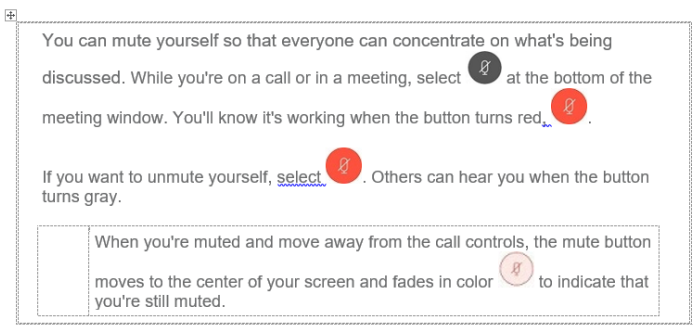
When called upon for comments by the Board,

1. The host will then unmute the participant's line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by keying \* 6
4. After conversation, please lower your hand. (\*3 again)

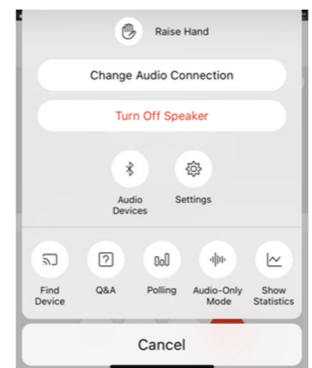
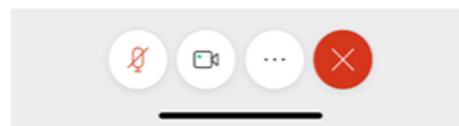
### Computer / Application Connections:

If connected via web application or computer, the user should look for the **Raise Hand**  raise hand symbol and click to appear raised so the host may acknowledge you.

1. The host will then unmute the participant's line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by clicking the microphone symbol.
4. After conversation, please lower your hand. (\*3 again)



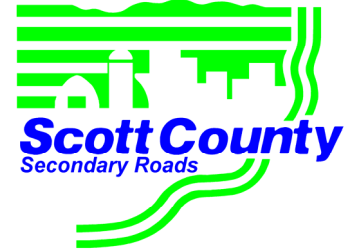
To find the **raise hand icon**, you may need to click on ...



**SCOTT COUNTY ENGINEER'S OFFICE**

950 E. Blackhawk Trail  
Eldridge, Iowa 52748

(563) 326-8640  
FAX – (563) 328-4173  
E-MAIL - [engineer@scottcountyiowa.gov](mailto:engineer@scottcountyiowa.gov)  
WEB SITE - [www.scottcountyiowa.gov](http://www.scottcountyiowa.gov)



ANGELA K. KERSTEN, P.E.  
County Engineer

ELLIOTT R. PENNOCK, E.I.T.  
Assistant County Engineer

TARA YOUNGERS  
Senior Administrative Assistant

MEMO

TO: Mahesh Sharma  
County Administrator

FROM: Angie Kersten, P.E.  
County Engineer

SUBJ: Approval to Sell a Secondary Roads Motorgrader to the Waste Commission of Scott County

DATE: March 6, 2023

Based on our annual assessment of our fleet, our department budgeted for the replacement of one motorgrader in FY2023. On June 9, 2022, the Board of Supervisors approved purchasing a 2023 John Deere 772G Motorgrader from Martin Equipment, Rock Island, IL, for \$389,125. We have been notified that this motorgrader is scheduled for build the week of March 6, 2023.

This is a replacement purchase for our 2004 John Deere 770CH Motorgrader with 8,469 hours. We were contacted by the Waste Commission of Scott County in January 2022, regarding an interest to purchase a used motorgrader from our department. We stated that we would have a potential used motorgrader available for sale upon receipt of the replacement. Representatives from the Waste Commission examined our motorgrader and stated they would be interested in purchasing it.

Since used equipment values have significantly increased over the past few years, we agreed to evaluate the value of our 2004 motorgrader closer to the timing of the sale. We evaluated current sales of similar motorgraders from two heavy equipment auction sites and obtained prices for similar motorgraders for sale in the Quad City area. The average sale price was \$58,406. We established a salvage value for the motorgrader attachments at ~\$1,600. Totaling a value of \$60,000 for the motorgrader. Additionally, we requested a current trade-in value for our motorgrader from Martin Equipment. Martin Equipment responded with a trade-in value of ~\$45,000.

It can be challenging for smaller municipalities to procure and maintain a healthy fleet of heavy equipment. Selling our motorgrader to the Waste Commission benefits both agencies. It ensures that we receive just compensation and that the Waste Commission pays a fair price. The Waste Commission additionally benefits from knowing that the motorgrader was rightly maintained and properly operated for its intended use.

I recommend selling our 2004 John Deere 770CH Motorgrader (Asset #992), with attachments, to the Waste Commission of Scott County for \$60,000.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

March 16, 2023

A RESOLUTION APPROVING THE SALE OF A 2004 JOHN DEERE 770CH  
MOTORGRADER TO THE WASTE COMMISSION OF SCOTT COUNTY

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

- Section 1. That the Secondary Roads Department is authorized to sell a 2004 John Deere 770CH Motorgrader (Asset #992), with attachments, to the Waste Commission of Scott County for \$60,000.
- Section 2. This resolution shall take effect immediately.



## SCOTT COUNTY ENGINEER'S OFFICE

950 E. Blackhawk Trail  
Eldridge, Iowa 52748

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WEB SITE - [www.scottcountyiowa.gov](http://www.scottcountyiowa.gov)

ANGELA K. KERSTEN, P.E.  
County Engineer

ELLIOTT R. PENNOCK, E.I.T.  
Assistant County Engineer

TARA YOUNGERS  
Senior Administrative Assistant

### MEMO

TO: Mahesh Sharma  
County Administrator

FROM: Angie Kersten, P.E.  
County Engineer

SUBJ: Slurry Leveling Project on 210<sup>th</sup> Street

DATE: March 6, 2023

Through a 28E Intergovernmental Agreement with the City of Davenport, our department has maintenance responsibilities of 210<sup>th</sup> Street from ~0.2 miles east of Maysville Road east to Hwy 130. The City of Davenport has jurisdiction on the south side of the road and Scott County has jurisdiction on the north side of the road.

In 1998, the existing gravel road was built up with a macadam base and surfaced with a seal coat. In 2007, the road was surfaced with 1.5 inches of asphalt. Over the past 16 years, the road has deteriorated and is in need of rehabilitation. We reached out to the City of Davenport to discuss funding of a rehabilitation project for this road. At this time, they do not have funds available for that type of project.

We evaluated pavement treatments that could extend the life of the existing pavement until funds are available for a rehabilitation project. The existing road has widespread cracking and rutting in the wheel paths. The pavement deterioration varies in severity throughout the length of the road. The selected pavement maintenance consists of scrub sealing the map cracking in the wheel tracks, slurry leveling the wheel ruts, and potentially scrub sealing the entire road surface.

Last fall, we contracted with Denco Highway Construction Corporation to complete the scrub sealing in the wheel tracks for the section of road with the most severe map cracking and rutting (Maysville Road east to 120<sup>th</sup> Avenue). The scrub seal was performed to prevent the future slurry seal from adhering to larger cracks as it hardens, becomes brittle over time, and then break apart as those cracks expand and contract. However, it was cost prohibitive to scrub seal the wheel ruts for the entire length of road (~\$50,000/mile). Additionally, this was the first scrub seal project performed on our road system and we are uncertain of how well it will perform.

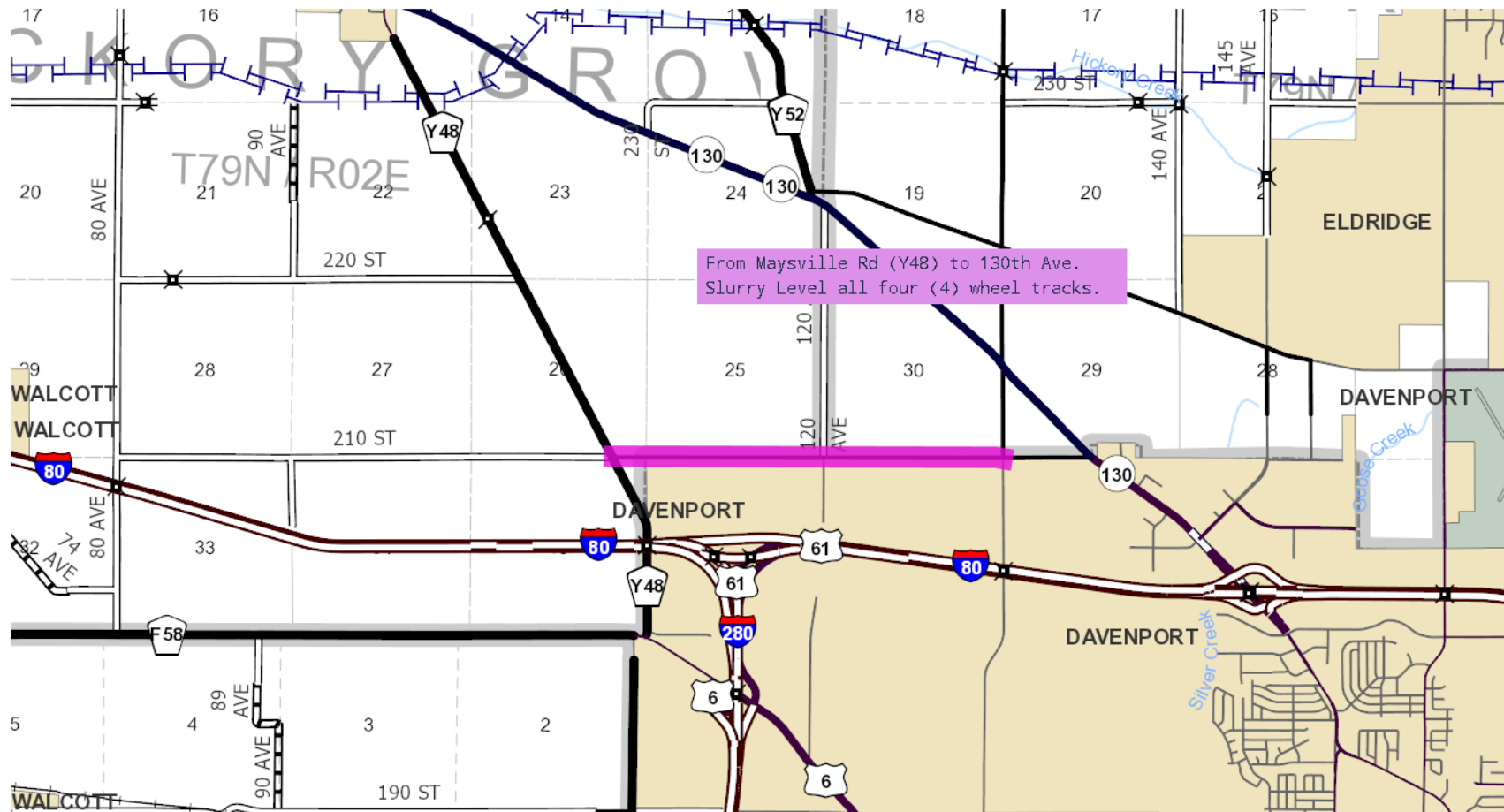
At this time we are targeting completion of the slurry leveling in the wheel ruts from Maysville Road east to Hwy 130 (~2.7 miles). This will allow us to evaluate the performance of the slurry leveling with and without scrub sealing the map cracking within the wheel ruts.



Quotes were solicited on Public Purchase. Additionally, a request for quotes was directly emailed to asphalt pavement maintenance contractors listed on our Iowa County Engineer Service Bureau website. The following quotes were received:

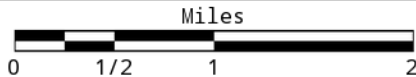
Denco Highway Construction Corp., Mingo, IA:	\$102,895.75
Microsurfacing Contractors, East Peoria, IL:	\$151,162.00
Astech Corp., St. Joseph, MN:	\$180,684.00

I recommend entering into a contract with Denco Highway Construction Corporation contingent on the unit prices submitted in their quote. The final cost will be based on actual quantities placed. Depending on the quantity of prior contracted crack filling that is completed this spring, I may need to request an increase in budget for this project with the May budget amendment. We presently have \$200,000 remaining in our FY2023 budget for asphalt pavement maintenance. We have sufficient fund balance to utilize towards funding this project. Included with this memo is a project location map.



Feature Key

Earth	Gravel	Seal Coat	County Pavement	State Pavement
Divided Hwy	Water	City	Township	Railroad
Bridge	County Hwy	State Hwy	US Hwy	



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT  
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY  
THE BOARD OF SUPERVISORS ON \_\_\_\_\_.

DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 16, 2023

AWARD OF CONTRACT FOR SCOTT COUNTY SECONDARY ROADS SLURRY  
LEVELING PROJECT ON 210<sup>TH</sup> STREET FROM MAYSVILLE ROAD TO HWY

130

BE IT RESOLVED by the Scott County Board of Supervisors as  
follows:

Section 1. That the contract for Slurry Level Project on 210th  
Street from Maysville Road to Hwy 130 be awarded to  
Denco Highway Construction Corporation  
contingent on the submitted unit prices.

Section 2. That the County Engineer be authorized to sign  
the contract documents on behalf of the Board.

Section 3. That this resolution shall take effect  
immediately.

SCOTT COUNTY ORDINANCE NO. \_\_-\_\_

AN ORDINANCE TO REPEAL SECTIONS 5-4, 5-9, 5-10 AND 5-11 OF CHAPTER 5 OF THE SCOTT COUNTY CODE AND ADOPT NEW SECTIONS 5-4, 5-9, 5-10 AND 5-11 TO ADOPT THE STATE PLUMBING CODE, STATE MECHANICAL CODE AND STATE ELECTRICAL CODE FOR ALL NEW BUILDINGS AND VARIOUS STRUCTURES IN THE UNINCORPORATED AREAS OF SCOTT COUNTY AND CERTAIN CITIES WITHIN SCOTT COUNTY

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY IOWA:

Section 1. Repeal all of Sections 5-4, 5-9, 5-10 and 5-11 of Chapter 5, SCOTT COUNTY CODE.

Section 2. Adopt new Sections 5-4, 5-9, 5-10 and 5-11 of Chapter 5, SCOTT COUNTY CODE, which reads as follows:

**SECTION 5-4 ADOPTION OF CONSTRUCTION CODES**

The International Building Code 2015 Edition, International Energy Conservation Code 2015 Edition, International Residential Code Edition 2015, The 2020 National Electrical Code as adopted and amended by the State of Iowa, International Property Maintenance Code 2015 Edition, The 2021 International Mechanical Code, as adopted and amended by the State of Iowa Administrative Code 641 Chapter 61, The 2021 Uniform Plumbing Code, as adopted and amended by the State of Iowa Administrative Code 641 Chapter 25, International Swimming Pool and Spa Code 2015 Edition and related codes as referenced, are hereby adopted in full except for such portions as may hereinafter be deleted, modified, or amended. An official copy of the International Building Code 2015 Edition, International Energy Conservation Code 2015 Edition, International Residential Code 2015 Edition, National Electrical Code as adopted and amended by the State of Iowa, International Property Maintenance Code 2015 Edition, The Iowa Mechanical Code as adopted and amended by the State of Iowa Administrative Code 641 Chapter 61, and The Plumbing Code as adopted and amended by the State of Iowa Administrative Code 641 Chapter 25, International Swimming Pool and Spa Code 2015 Edition and all amendments are on file in the office of the Planning and Development Department for public inspection. If any conflict exists between the adopted International Codes, National Electrical Code, Uniform Code, and State Code, the more restrictive code requirement applies.

**SECTION 5-9 STATE PLUMBING CODE**

The Plumbing Code as adopted and amended by the State of Iowa Administrative Code 641 Chapter 25 is hereby adopted by reference as the plumbing code for Scott County, Iowa subject to the amendments and adoptions by the State of Iowa Department of Public Safety.

Delete and Replace Sec 104.4.3: Expiration. Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after the issuance date, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. All work shall be completed within one (1) year of the issuance date. The Building Official is authorized to issue extensions of 180 days for one half the original fee or a set fee determined by the Building Official on the work left to be completed.

#### SECTION 5-10 STATE MECHANICAL CODE

The State Mechanical Code as adopted and amended by the State of Iowa Administrative Code 641 Chapter 61 is hereby adopted by reference as the mechanical code for Scott County, Iowa, subject to the amendments and adoptions by the State of Iowa Department of Public Safety.

Delete and Replace Sec 106.4.3: Expiration. Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after the issuance date, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. All work shall be completed within one (1) year of the issuance date. The Building Official is authorized to issue extensions of 180 days for one half the original fee or a set fee determined by the Building Official on the work left to be completed.

#### SECTION 5-11 STATE ELECTRIC CODE

The Electrical Code as adopted and amended by the State of Iowa is hereby adopted by reference as the electrical code for Scott County, Iowa, subject to the amendments and adoptions by the State of Iowa Department of Public Safety.

Add to article 90. 90.10 Expiration: Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after the issuance date, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. All work shall be completed within one (1) year of the issuance date. The Building Official is authorized to issue extensions of 180 days for one half the original fee or a set fee determined by the Building Official on the work left to be completed.

Section 3. The County Auditor is directed to record this ordinance in the County Recorder's Office and publish the new ordinance in accordance with State Law.

Section 4. Severability Clause. If any of the provisions of the Ordinance are for any reason illegal or void, then the lawful provisions of the Ordinance, which are separate from said unlawful provisions shall be and remain in full force and effect, the same as if the Ordinance contained no illegal or void provisions.

Section 5. Repealer. All ordinances or part of ordinances in conflict with the provisions of the Ordinance are hereby repealed.

Section 6. Effective Date. This ordinance shall take effect upon passage and publication according to law with enforcement beginning April 1<sup>st</sup>, 2023.

Approved this 30th day of March, 2023.

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Ken Beck, Chair of the Board  
Scott County Board of Supervisors

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Kerri Tompkins, County Auditor

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

March 16, 2023

### APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Chfonta Satterwhite for the position of Office Assistant with the FSS Department at entry level rate.

Section 2. The hiring of Gabrielle Granato for the position of Multi-Service Clerk with the Recorder's Office at entry level rate.

**INFORMATION TECHNOLOGY**

400 West Fourth Street  
Davenport, Iowa 52801-1104

Ph: (563) 328-4100 Fax: (563) 326-8669  
www.scottcountyiowa.com

March 7, 2023

To: Mahesh Sharma, County Administrator

From: Matt Hirst, Information Technology Director

Subject: Evidence Management Software and Storage for the Attorney's Office

A working group comprised of representatives of Scott County Information Technology and the Attorney's Office worked with Berry Dunn Consulting (approved by the Board of Supervisors in May of last year) to review and modernize evidence management applications, storage, and processes in the Attorney's Office.

To that end, a market research and ultimately an informal RFQ (Request For Quote) process was undertaken for the selection of a Software as a Service (SaaS) solution to support the Attorney's Office evidence data management requirements.

This working group conducted a market research exercise and identified nine (9) vendors in this solution space. Vendor demonstrations were conducted for all nine (9) vendors and Best and Final Offer Offer (BAFO) quotes were requested and received from the top three (3) solution providers detailed as follows:

Vendor BAFO Comparison (Year-One)						
Professional Services	Storage	Subscription / User	Annual Licensing	One-time Professional Services	Annual Storage	Year-One Cost
Omnigo						
API to Judicial Dialogue Onboarding and Implementation Data Conversion (from One-Drive	1 TB included; 11 TB additional cloud; 8 TB archive	40 users	\$20,035.50	\$15,223.67	\$8,677.52	<b>\$43,936.69</b>



Vendor BAFO Comparison (Year-One)						
Professional Services	Storage	Subscription / User	Annual Licensing	One-time Professional Services	Annual Storage	Year-One Cost
<b>VIDIZMO</b>						
Implementation Included  Data Conversion and API not included	11 TB hot;  10 TB cold	1 administrator;  5 contributors; 50 registered viewers	\$44,380.00	Does not include	\$30,000	<b>\$74,380.00</b>
<b>VidaNyx</b>						
Implementation Included  Data Conversion and API not included	2,000 - 3,500 cases; 10 - 25 TB storage	Unlimited	Included	\$5,000+	Included	<b>\$42,504.00+</b>

The proposal from Omnigo Investigation Case Management System (ICMS) was the preferred solution of this working group. Omnigo's proposal includes:

Omnigo ICMS Costs				
Product	Description	Quantity	Original Price	BAFO Price
ICMS	Base	1	\$7,500.00	<b>\$6,937.50</b>
ICMS User Licenses	40 users	1	\$5,760.00	<b>\$5,328.00</b>
Redaction		1	\$2,400.00	<b>\$2,220.00</b>
API to Judicial Dialogue	Professional Services	1	\$2,500.00	<b>\$2,312.50</b>
Cold Storage	8TB	1	\$2,792.00	<b>\$2,582.64</b>
Cloud Storage	The first TB of storage is included within the base price; the County is charged for additional TBs of storage	11	\$3,594.00 (6TB)	<b>\$6,094.88 (11TB)</b>
County Onboarding	Project manager for 75 days, including roles and responsibility matrix, project milestones, web user training,	1	\$8,958.02	<b>\$8,286.17</b>

	and other project management activities			
Auto-Transcription	Extracts spoken words from audio/video files and turns them into text	1	\$3,000.00	<b>\$2,775.00</b>
OCR	Converts image files into text	1	\$3,000.00	<b>\$2,775.00</b>
Data Conversion	Converting files on One-Drive to Omnigo ICMS	1	\$5,000.00	<b>\$4,625.00</b>
Annual Total			\$44,504.02	<b>\$43,936.69</b>
<b>Optional</b>				
Cloud Storage		5TB	\$2,995.00	<b>\$2,770.40</b>
Cold/Archive Storage		5TB	\$1,745.00	<b>\$1,614.15</b>
Total with Options			\$49,244.02	<b>\$48,321.24</b>

It is recommended that the Board authorize the IT Director to sign a service agreement with Omnigo in an amount not to exceed \$48,321.24. Budget dollars are available to pay for this Software as a Service (SaaS) solution.

Cc: Kelly Cunningham, Kathy Walsh, Nick Clausen, Stephanie Macuga

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

March 16, 2023

#### APPROVING EVIDENCE MANAGEMENT SOFTWARE AND STORAGE SUBSCRIPTION

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The authority of the IT Director to sign a Software as a Service  
(SaaS) subscription agreement with Omnigo in an amount not to  
exceed \$48,321.24 is hereby approved.

Section 2. This resolution shall take effect immediately.

**OFFICE OF THE COUNTY ADMINISTRATOR**

600 West Fourth Street  
Davenport, Iowa 52801-1003

Office: (563) 326-8702  
Email: david.farmer@scottcountyiowa.gov  
www.scottcountyiowa.gov



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March 6, 2023

To: Mahesh Sharma, Scott County Administrator  
From: David Farmer, Director of Budget and Administrative Services

RE: Request outside legal counsel for MEDIC EMS study

Scott County continues the evaluation process for transition MEDIC EMS (501c3) to a department of Scott County. During our study of this transition, the project team has identified a number of issues, including acquisition contracting, human resources communications and compliance, property acquisition and agreements, outstanding contracts among other topics, which outside legal counsel may be necessary.

Permission to use an outside attorney was obtained on February 16, 2023.

Scott County would like to engage with Dorsey & Whitney LLP for services to support the Scott County Project Team. Based on preliminary discussion with the project team, Dorsey estimates the fees to range within \$25,000 - \$35,000 depending on involvement and experience level of staff involved. Dorsey will utilize Iowa billing rates for attorneys working on this engagement (regardless of office location), with a 10% discount and no October 2023 adjustment. They will utilize paralegals and legal assistants where appropriate. Certain advanced costs, such as filing fees or travel costs will be forwarded as is with no discount.

Scott County Attorney's office has reviewed the agreement and agrees with the proposed language.

A resolution is included with the packet.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

MARCH 16, 2023

### APPROVING THE REQUEST FOR MEDIC EMS LELAL SERVICES BY DORSEY & WHITNEY LLP

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. Scott County is in support of MEDIC EMS as an emergency medical services provider within Scott County. Scott County has provided general financial support to MEDIC EMS as a core service provider for over 40 years.

Section 2. The County Board of Supervisors is requesting legal support services from the County Attorney's office on multiple topics within the scope of acquisition services.

Section 3. The County Board of Supervisor's with the Attorney's office permission may enter into contract for services with outside counsel services by Dorsey & Whitney, LLP.

Section 4. This resolution shall take effect immediately.

**OFFICE OF THE COUNTY ADMINISTRATOR**

600 West Fourth Street  
Davenport, Iowa 52801-1003

Office: (563) 326-8702  
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www.scottcountyiowa.gov



Item 09  
3/14/2023

March 1, 2023

TO: Mahesh Sharma, County Administrator

FROM: David Farmer, CPA, MPA Director of Budget and Administrative

RE: Services FY23 Budget Amendment

On March 16, 2023, the County will present its official public hearing on the 2023 Budget Amendment. This budget amendment is the County's annual estimate of expenditures and transfers that were adjusted or calculated since the budget was approved in March 2022. The Budget Amendment was presented in the County's two official newspapers on March 1, 2023. The amendment is scheduled to be approved March 16, 2023.

All operating departments reflect a budget amendment increase of the July 2022 Special Occasion (SP.OC.) Bonus compensation.

Following are the highlights of this amendment:

Public Safety & Legal Services, an increase of \$500,117, is requested to be amended for grant utilization, separation compensation, SP.OC. Compensation and other.

Department	Amount	Description
Attorney	\$48,587	Overtime, Separation Compensation and SP.OC.
Health	\$242,030	Grant Utilization and SP.OC.
Non-Departmental	\$102,000	MEDIC Acquisition Services, Separation Compensation, Grants, Mandated Services
Sheriff	\$385,053	Overtime, Separation Compensation, SP.OC., Travel, School of Instruction, Clothing, Kitchen Supplies, Vehicle maintenance
YJRC	(\$77,553)	Service Contracts; Grants, SP.OC.
Medic Ambulance	(\$200,000)	Contract Estimate

Physical Health & Social Services, a decrease of \$262,178, is requested to be amended for grant utilization, SP.OC. compensation and supplies.

<b>Department</b>	<b>Amount</b>	<b>Description</b>
Community Services	\$6,292	SP.OC., Benefits estimate, Winter Shelter, Supplies.
Health	(\$247,970)	Grant Utilization, SP.OC.
Non-Departmental	(\$20,500)	Separation Compensation; Vehicle Maintenance

County Environment & Education, a decrease of \$1,039,617 is requested for ARPA Grant utilization, SP.OC., separation compensation and general maintenance and supplies.

<b>Department</b>	<b>Amount</b>	<b>Description</b>
Conservation	\$47,066	SP.OC., Utilities, 800 Mhz Access Fees, Park Maintenance, Vehicle Maintenance, Concession Supplies
Non-Departmental	(\$1,091,672)	Separation Compensation, ARPA Grant Allotment - Housing
Planning and Development	\$4,544	SP.OC., Public Notices, Vehicle Maintenance
Bi-State Regional Commission	\$5,145	Membership Fees
Quad Cities Chamber	(\$4,700)	Membership Fees

Roads and Transportation, an increase of \$1,222,500, is requested to be amended for line item detail for estimate of project and operations progress.

Engineering	\$631,000
Roads (maintenance)	\$50,000
Traffic Control	\$6,500
New Equipment	\$400,000
Equipment Operation	\$90,000
Property Assessment	\$45,000

Government Services to Residents, an increase of \$47,814 is requested to be amended for department review of separation compensation, SP.OC., overtime, and general operations.

<b>Department</b>	<b>Amount</b>	<b>Description</b>
Auditor	\$57,653	Separation Compensation, SP.OC., Mileage, Public Notices, Commercial Services, Other
Non-Departmental	(\$20,000)	Separation Compensation
Recorder	(\$668)	Overtime, SP.OC., Postage
Treasurer	\$10,829	Separation Compensation, SP.OC., Deferred Compensation

Administration, a decrease of (\$102,996) is requested to be amended from change in separation compensation, SP.OC., software maintenance, and professional services.

<b>Department</b>	<b>Amount (rounded)</b>	<b>Description</b>
Administration	\$27,176	Separation Compensation, SP.OC., Deferred Compensation, Meal Reimbursement
Attorney	(\$78,544)	SP.OC., Liability Insurance Estimates
Auditor	\$40,485	Separation Compensation, SP.OC., Deferred Compensation
Board of Supervisors	(\$10,000)	Salaries (to be corrected in May amendment)
Community Services	\$6,346	SP.OC., Travel
FSS	(\$170,441)	Salaries, Benefits, Separation Compensation, SP.OC., Other Equipment, Maintenance of Equipment, Utilities, Rental of Space, Commercial Services
Human Resources	\$1,680	SP.OC., Memberships
Information Technology	\$105,555	Separation Compensation, SP.OC., Computer Software Maintenance, Service Contracts
Non-Departmental	(\$11,932)	Separation Compensation; SP.OC., Deferred Compensation, Service Delivery Fees, Bank Charges



Treasurer	(\$13,321)	Change in Service Delivery Fees
Bi-State Regional Commission	(\$17,400)	Contract amendment
Quad Cities Chamber	\$17,400	Contract amendment

Debt Service, a decrease of \$100, is requested to be amended for FY 23 for estimate bank charges and professional services.

Capital Projects, an increase of \$776,091 is requested to be amended for FY 23 Capital Project estimate –SECC Radio Project, acquisition of warehouse space, juvenile facility expansion, General technology, Conservation capital projects and Secondary Roads capital projects.

Revenues have been amended by \$2,463,511 to reflect the grant utilization, permits, charges for services, interest revenue, opioid settlements, non-budgeted fund transfers and general estimates.

<b>Revenue</b>	<b>Amount</b>	<b>Description</b>
Penalties, Interest & Costs on Taxes	\$50,000	Dept. Estimate
Other County Taxes / TIF Tax Revenues	\$50,000	Gaming estimates
Intergovernmental	(\$2,313,132)	Business Property Tax Credit; FEMA Grants; CARES Act; ARPA Grants; General Grants; Intergovernmental Transfers
Licenses and Permits	\$74,755	Dept. Estimate
Charges for Services	(\$108,781)	Dept. Estimate
Use of Money & Property	\$1,170,050	Dept. Estimate
Miscellaneous	\$3,475,019	Opioid Settlement, Insurance Coverage Refund, Dept. Estimate, Transfer from Health Insurance Fund
Proceeds of Fixed Asset Sales	\$65,600	Dept. Estimate

Transfers between funds are recommend to change by \$3,681,341 to fund Capital from the FY 22 budgetary savings, and conservation capital projects from the use of restricted assets within the general and capital fund.

Unassigned fund balance of the General Fund is projected to decrease by \$824,634 on the re-estimates of budget levels, and the release of restricted equity for statutory programs. Projected fund balance is 15.8% of total general fund expenditures. However the County does not normally expend 100% of appropriations and averages 93% of purchased services /

supplies and 95% of salaries and benefits. If that were to happen, the estimated unassigned fund balances is 20% of estimated general fund expenditures. Additionally \$3,800,000 will be assigned to FY 2024 capital projects.

Budget amendment information for the Golf Course and Self Insurance funds are not included in this resolution or memo as they are "unbudgeted" funds for the Iowa Department of Management.

If you have any questions I will be available at the Committee of the Whole and Public Hearing for further information.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

MARCH 16, 2023

#### APPROVING A BUDGET AMENDMENT TO THE FY23 COUNTY BUDGET

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. A budget amendment to the current FY23 County Budget as presented by the County Administrator is hereby approved as follows:

<u>SERVICE AREA</u>	<u>FY23 AMENDMENT AMOUNT</u>
Public Safety and Legal Services	\$500,117
Physical Health and Social Services	(\$262,178)
County Environment and Education	(\$1,039,617)
Roads and Transportation	\$1,222,500
Government Services to Residents	\$47,814
Administration	(\$102,996)
Debt Service	(\$100)
Capital Projects	\$776,091
Operating Transfers Out	\$3,681,341

Section 2. This resolution shall take effect immediately.