

**AGENDA**  
**SCOTT COUNTY BOARD OF SUPERVISORS**  
**March 16, 2023 - 5:00 P.M.**

The public may join this meeting in person OR by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

TO JOIN BY PHONE 1-408-418-9388

ACCESS CODE: 2497 755 9197 PASS CODE: 1234

OR you may join via Webex. Go to [www.webex.com](http://www.webex.com) and JOIN meeting  
using the same Access Code and Pass Code above.

See the Webex Instructions in packet for a direct link to the meeting.

1. Roll Call: Beck, Dickson, Maxwell, Paustian, Rawson

2. Pledge of Allegiance.

3. Approval of Minutes:

February 28, 2023 - Committee of the Whole  
March 2, 2023 - Board Meeting

Moved by \_\_\_\_\_ Second by \_\_\_\_\_

Beck \_\_\_\_\_ Dickson \_\_\_\_\_ Maxwell \_\_\_\_\_ Paustian \_\_\_\_\_ Rawson \_\_\_\_\_

4. \*\*Review Agenda\*\*

5. Public Comment as an Attendee.

By Phone:

\*3 to raise/lower hand, \*6 to unmute (host must unmute you first)

By Computer:

Bottom right of screen, you will find Participants and Chat, in this area you will find the hand icon, use the hand icon to raise and lower your hand.

**Public Hearing**

6. Public hearing relative to an amendment to the County's current FY23 budget.

Open Public Hearing: Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Beck \_\_\_\_\_ Dickson \_\_\_\_\_ Maxwell \_\_\_\_\_ Paustian \_\_\_\_\_ Rawson \_\_\_\_\_

Close Public Hearing: Moved by \_\_\_\_\_ Second by \_\_\_\_\_

Beck \_\_\_\_\_ Dickson \_\_\_\_\_ Maxwell \_\_\_\_\_ Paustian \_\_\_\_\_ Rawson \_\_\_\_\_

## **Consent**

7. Resolution to approve for Secondary Roads Department to sell a 2004 John Deere 770CH Motorgrader (Asset #992), with attachments, to the Waste Commission of Scott County for \$60,000.
8. Resolution to approve the contract for Slurry Level Project on 210th Street from Maysville Road to Hwy 130 be awarded to Denco Highway Construction Corporation contingent on the submitted unit prices.
9. Resolution to approve the contract with Dorsey & Whitney, LLP for services to support with the MEDIC EMS transition.
10. Resolution to approve the 5-year contract with Omnigo for the evidence management software and storage subscription.
11. Resolution to approve the Board appointment of Amy Murphy to the Conservation Board for an unexpired term expiring on December 31, 2026.
12. Resolution to approve staff appointments.
13. Resolution to approve warrants in the amount of \$1,793,543.62 and purchasing card transactions in the amount of \$114,026.56.
14. Motion to approve beer/liquor license for Express Lane Gas & Food Mart #79, 17948 Great River Road, Pleasant Valley, IA 52767.

## **Facilities & Economic Development**

15. Second of three readings of an ordinance to amend Chapter 5 of the Code of Ordinances and Adoption of State Electrical, Plumbing and Mechanical Codes.

Moved by \_\_\_\_\_ Second by \_\_\_\_\_

Beck \_\_\_\_\_ Dickson \_\_\_\_\_ Maxwell \_\_\_\_\_ Paustian \_\_\_\_\_ Rawson \_\_\_\_\_

## **Finance & Intergovernmental**

16. Resolution approving a budget amendment to the FY23 County Budget.

Moved by \_\_\_\_\_ Second by \_\_\_\_\_

Beck \_\_\_\_\_ Dickson \_\_\_\_\_ Maxwell \_\_\_\_\_ Paustian \_\_\_\_\_ Rawson \_\_\_\_\_

## **Other Items of Interest**

17. Financial Updates - David Farmer, Budget & Administrative Services Director.
18. County Administrator Report - Mahesh Sharma.
19. Board of Supervisors Report.
20. Upcoming Meetings on March 21, 2023, 8:30AM - Special Board Meeting - Canvass of Votes 2nd Tier and 8:35AM - Special Committee of the Whole for FY24 Budget Discussion.
21. Adjourned. Moved by \_\_\_\_\_ Second by \_\_\_\_\_

## Instructions for *Unmuting Phone Line* during Board Meeting teleconference

To gain the moderator's attention, **press \*3 from your phone OR the raise hand icon** on computer or mobile device (for location of raise hand icon, see below). Phone lines will be placed on mute during the meeting. Participants may unmute their line using the mute icon or \*6 on their phone after being recognized by the Chair.

**Meeting # 2497 755 9197**

**Password #1234**

### Connect via Computer or application:

Host: [www.webex.com](http://www.webex.com) Meeting number: **above** Password: **1234**

Or use direct link to meeting:

<https://scottcountyiowa.webex.com/scottcountyiowa/onstage/g.php?MTID=ef03383fc9fcc5af621b55fc8f0a4e4cd>

**Connect via telephone: 1-408-418-9388** Meeting number: **above** Password: **1234**


### Telephone / Cell Phones Connections:

Telephones lines will be placed on mute during the meeting. Participants may "raise their hand" by using \*3 to gain attention of the host.

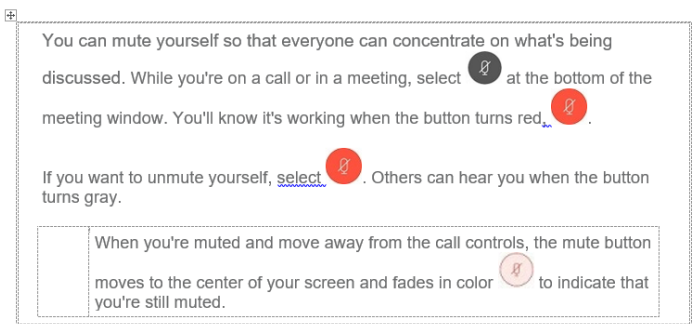
When called upon for comments by the Board,

1. The host will then unmute the participant's line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by keying \* 6
4. After conversation, please lower your hand. (\*3 again)

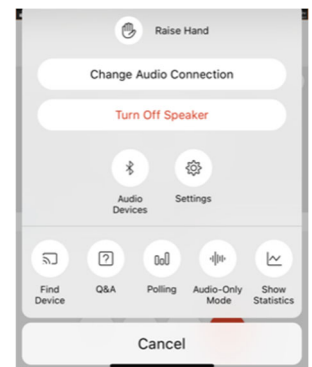
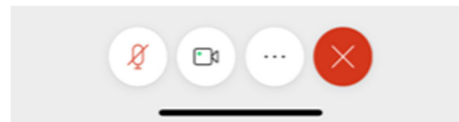
### Computer / Application Connections:

If connected via web application or computer, the user should look for the **Raise Hand**  raise hand symbol and click to appear raised so the host may acknowledge you.

1. The host will then unmute the participant's line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by clicking the microphone symbol.
4. After conversation, please lower your hand. (\*3 again)



To find the **raise hand icon**, you may need to click on ...



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

March 16, 2023

A RESOLUTION APPROVING THE SALE OF A 2004 JOHN DEERE 770CH  
MOTORGRADER TO THE WASTE COMMISSION OF SCOTT COUNTY

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

- Section 1. That the Secondary Roads Department is authorized to sell a 2004 John Deere 770CH Motorgrader (Asset #992), with attachments, to the Waste Commission of Scott County for \$60,000.
- Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT  
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY  
THE BOARD OF SUPERVISORS ON \_\_\_\_\_.

DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 16, 2023

AWARD OF CONTRACT FOR SCOTT COUNTY SECONDARY ROADS SLURRY  
LEVELING PROJECT ON 210<sup>TH</sup> STREET FROM MAYSVILLE ROAD TO HWY 130

BE IT RESOLVED by the Scott County Board of Supervisors as  
follows:

Section 1. That the contract for Slurry Level Project on 210th  
Street from Maysville Road to Hwy 130 be awarded to  
Denco Highway Construction Corporation  
contingent on the submitted unit prices.

Section 2. That the County Engineer be authorized to sign  
the contract documents on behalf of the Board.

Section 3. That this resolution shall take effect  
immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

MARCH 16, 2023

### APPROVING THE REQUEST FOR MEDIC EMS LEGAL SERVICES BY DORSEY & WHITNEY LLP

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. Scott County is in support of MEDIC EMS as an emergency medical services provider within Scott County. Scott County has provided general financial support to MEDIC EMS as a core service provider for over 40 years.

Section 2. The County Board of Supervisors is requesting legal support services from the County Attorney's office on multiple topics within the scope of acquisition services.

Section 3. The County Board of Supervisor's with the Attorney's office permission may enter into contract for services with outside counsel services by Dorsey & Whitney, LLP.

Section 4. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

March 16, 2023

#### APPROVING EVIDENCE MANAGEMENT SOFTWARE AND STORAGE SUBSCRIPTION

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The authority of the IT Director to sign a Software as a Service (SaaS) five (5) year subscription agreement with Omnigo for implementation costs of \$12,911.17, year one (1) costs not to exceed \$35,410.07, and with an annual four (4) percent SaaS cost increase for years two (2) through five (5) is hereby approved.

Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N  
SCOTT COUNTY BOARD OF SUPERVISORS

March 16, 2023

APPROVAL OF APPOINTMENT TO BOARDS AND COMMISSIONS

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

Section 1. That the appointment of Amy Murphy to the Conservation Board for an unexpired five (5) year term expiring on December 31, 2026 is hereby approved.

Section 2. This resolution shall take effect immediately.



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

March 16, 2023

### APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Chfonta Satterwhite for the position of Office Assistant with the FSS Department at entry level rate.

Section 2. The hiring of Gabrielle Granato for the position of Multi-Service Clerk with the Recorder's Office at entry level rate.

**THE COUNTY AUDITOR'S SIGNATURE  
CERTIFIES THAT THIS RESOLUTION  
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BOARD OF SUPERVISORS ON \_\_\_\_\_.  
DATE**

\_\_\_\_\_  
**SCOTT COUNTY AUDITOR**

## **RESOLUTION**

### **SCOTT COUNTY BOARD OF SUPERVISORS**

March 16, 2023

**APPROVAL OF WARRANTS IN THE AMOUNT OF \$1,793,543.62 AND  
PURCHASING CARD TRANSACTIONS IN THE AMOUNT OF \$114,026.56**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The Scott County Board of Supervisors approves for payment all warrants numbered 323258 through 323538 as submitted and prepared for payment by the County Auditor, in the total amount of \$1,793,543.62.
- Section 2. The Board of Supervisors approves for payment to Wells Fargo Bank all purchase card program transactions as submitted to the County Auditor for review in the amount of \$114,026.56.
- Section 3. This resolution shall take effect immediately.

SCOTT COUNTY ORDINANCE NO. \_\_-\_\_

AN ORDINANCE TO REPEAL SECTIONS 5-4, 5-9, 5-10 AND 5-11 OF CHAPTER 5 OF THE SCOTT COUNTY CODE AND ADOPT NEW SECTIONS 5-4, 5-9, 5-10 AND 5-11 TO ADOPT THE STATE PLUMBING CODE, STATE MECHANICAL CODE AND STATE ELECTRICAL CODE FOR ALL NEW BUILDINGS AND VARIOUS STRUCTURES IN THE UNINCORPORATED AREAS OF SCOTT COUNTY AND CERTAIN CITIES WITHIN SCOTT COUNTY

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY IOWA:

Section 1. Repeal all of Sections 5-4, 5-9, 5-10 and 5-11 of Chapter 5, SCOTT COUNTY CODE.

Section 2. Adopt new Sections 5-4, 5-9, 5-10 and 5-11 of Chapter 5, SCOTT COUNTY CODE, which reads as follows:

**SECTION 5-4 ADOPTION OF CONSTRUCTION CODES**

The International Building Code 2015 Edition, International Energy Conservation Code 2015 Edition, International Residential Code Edition 2015, The 2020 National Electrical Code as adopted and amended by the State of Iowa, International Property Maintenance Code 2015 Edition, The 2021 International Mechanical Code, as adopted and amended by the State of Iowa Administrative Code 641 Chapter 61, The 2021 Uniform Plumbing Code, as adopted and amended by the State of Iowa Administrative Code 641 Chapter 25, International Swimming Pool and Spa Code 2015 Edition and related codes as referenced, are hereby adopted in full except for such portions as may hereinafter be deleted, modified, or amended. An official copy of the International Building Code 2015 Edition, International Energy Conservation Code 2015 Edition, International Residential Code 2015 Edition, National Electrical Code as adopted and amended by the State of Iowa, International Property Maintenance Code 2015 Edition, The Iowa Mechanical Code as adopted and amended by the State of Iowa Administrative Code 641 Chapter 61, and The Plumbing Code as adopted and amended by the State of Iowa Administrative Code 641 Chapter 25, International Swimming Pool and Spa Code 2015 Edition and all amendments are on file in the office of the Planning and Development Department for public inspection. If any conflict exists between the adopted International Codes, National Electrical Code, Uniform Code, and State Code, the more restrictive code requirement applies.

**SECTION 5-9 STATE PLUMBING CODE**

The Plumbing Code as adopted and amended by the State of Iowa Administrative Code 641 Chapter 25 is hereby adopted by reference as the plumbing code for Scott County, Iowa subject to the amendments and adoptions by the State of Iowa Department of Public Safety.

Delete and Replace Sec 104.4.3: Expiration. Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after the issuance date, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. All work shall be completed within one (1) year of the issuance date. The Building Official is authorized to issue extensions of 180 days for one half the original fee or a set fee determined by the Building Official on the work left to be completed.

#### SECTION 5-10 STATE MECHANICAL CODE

The State Mechanical Code as adopted and amended by the State of Iowa Administrative Code 641 Chapter 61 is hereby adopted by reference as the mechanical code for Scott County, Iowa, subject to the amendments and adoptions by the State of Iowa Department of Public Safety.

Delete and Replace Sec 106.4.3: Expiration. Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after the issuance date, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. All work shall be completed within one (1) year of the issuance date. The Building Official is authorized to issue extensions of 180 days for one half the original fee or a set fee determined by the Building Official on the work left to be completed.

#### SECTION 5-11 STATE ELECTRIC CODE

The Electrical Code as adopted and amended by the State of Iowa is hereby adopted by reference as the electrical code for Scott County, Iowa, subject to the amendments and adoptions by the State of Iowa Department of Public Safety.

Add to article 90. 90.10 Expiration: Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after the issuance date, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. All work shall be completed within one (1) year of the issuance date. The Building Official is authorized to issue extensions of 180 days for one half the original fee or a set fee determined by the Building Official on the work left to be completed.

Section 3. The County Auditor is directed to record this ordinance in the County Recorder's Office and publish the new ordinance in accordance with State Law.

Section 4. Severability Clause. If any of the provisions of the Ordinance are for any reason illegal or void, then the lawful provisions of the Ordinance, which are separate from said unlawful provisions shall be and remain in full force and effect, the same as if the Ordinance contained no illegal or void provisions.

Section 5. Repealer. All ordinances or part of ordinances in conflict with the provisions of the Ordinance are hereby repealed.

Section 6. Effective Date. This ordinance shall take effect upon passage and publication according to law with enforcement beginning April 1<sup>st</sup>, 2023.

Approved this 30th day of March, 2023.

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Ken Beck, Chair of the Board  
Scott County Board of Supervisors

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Kerri Tompkins, County Auditor

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## RESOLUTION

### SCOTT COUNTY BOARD OF SUPERVISORS

MARCH 16, 2023

#### APPROVING A BUDGET AMENDMENT TO THE FY23 COUNTY BUDGET

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. A budget amendment to the current FY23 County Budget as presented by the County Administrator is hereby approved as follows:

<u>SERVICE AREA</u>	<u>FY23 AMENDMENT AMOUNT</u>
Public Safety and Legal Services	\$500,117
Physical Health and Social Services	(\$262,178)
County Environment and Education	(\$1,039,617)
Roads and Transportation	\$1,222,500
Government Services to Residents	\$47,814
Administration	(\$102,996)
Debt Service	(\$100)
Capital Projects	\$776,091
Operating Transfers Out	\$3,681,341

Section 2. This resolution shall take effect immediately.