

Scott County Auditor's Office
Auditor Kerri Tompkins
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To: Scott County Board of Supervisors
From: Kerri Tompkins, Scott County Auditor
Re: Modus Elections Software

Date: March 28, 2023

My office is requesting a new contract for election software to assist with election management. This item was included in the approved FY23 budget amendment and is included in FY24. An RFP was released on 1/19/23 and closed on 2/2/23. Six vendors responded to the request. After vetting each response, I would like to award this contract to InTech Software Solutions, Inc. for Modus Elections Software. The implementation fee is \$1,900.00, which includes a negotiated discount of \$2,000 with a five-year contract. The initial annual expense will be \$14,504. The system is used and billed via modules (Election Worker & Polling Place Management, Election Worker Online Information Portal, Online Election Worker Training, Equipment Management and RFID Real Time Equipment Tracking). To reduce expenses, I am recommending to exclude the Equipment Management and RFID Real Time Equipment Tracking modules at this time. My goal is to add these modules in the future.

Modus Elections Software is a customized election software system that assists with election management to improve efficiency, accuracy, and security that is cloud based. This tool will significantly enhance the election department similarly to specific software tools in other departments (HR, Finance, etc.). Currently, the staff utilizes numerous spreadsheets to coordinate election services. These sheets are time consuming to customize, and difficult to maintain and share to keep staff updated. This tool will also assist with online poll worker training, and will improve communication with poll workers and poll sites.

By December 2023, Modus will have a Project Management Module to assist with election timelines that will be instrumental in the organizational process. The customization will allow us to create task-oriented timelines specific to our elections that will be accessible for all staff to view and provide increased management oversight. The addition of this module when it is available will increase the annual expense, but the fee has yet to be determined via Modus. The original annual budget expense is \$20,000 and the annual fee will be below this expense with the added Project Management Module.

Modus was created via election staff, and is currently in 22 counties in Iowa and counting. Due to the popularity in Iowa, Iowa State Association of Counties (ISAC) has a communication forum to connect staff and assist in customizing for continuous improvements as the State of Iowa updates election legislation. Scott County has participated in this forum since it began to learn from other counties and ensure it will be a good fit for the future.

This product is a great opportunity for the Scott County Auditor's Office. My staff and I are very excited to implement this new tool, should this contract be approved. I will be available at the March 28th Committee of the Whole meeting and would be happy to answer any questions. Thank you for your consideration.

**THE COUNTY AUDITOR'S SIGNATURE
CERTIFIES THAT THIS RESOLUTION
HAS BEEN FORMALLY APPROVED BY THE
BOARD OF SUPERVISORS ON _____.**

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 30, 2023

APPROVING PURCHASE OF MODUS ELECTIONS SOFTWARE

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. The purchase of Modus Elections Software from InTech Software Solutions, Inc. The implementation fee is \$1,900 and the software is \$14,504, for a total initial expense is \$16,404 is hereby approved.

Section 2. Authorized to add additional modules after review with estimates not to exceed \$2,500 annually.

Section 3. This resolution shall take effect immediately.