

ORDINANCE NO. \_\_\_\_

AN ORDINANCE AMENDING CHAPTER 3 APPOINTED OFFICERS AND DEPARTMENTS OF THE SCOTT COUNTY IOWA CODE, BY AMENDING NUMEROUS SECTIONS THERETO

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY IOWA:

Section 1. That Chapter 3 of the Scott County Iowa Code, be and the same is hereby amended to read as follows:

SECTIONS:

- 3-1. OFFICE OF THE ADMINISTRATOR
- 3-2. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY ADMINISTRATOR
- 3-3. DEPARTMENT OF INFORMATION TECHNOLOGY
- 3-4. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE DIRECTOR OF INFORMATION TECHNOLOGY
- 3-5. DEPARTMENT OF FACILITIES AND SUPPORT SERVICES
- 3-6. AUTHORITY, DUTIES, AND RESPONSIBILITIES OF THE DIRECTOR OF FACILITIES AND SUPPORT SERVICES
- 3-7. DEPARTMENT OF COMMUNITY SERVICES
- 3-8. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE DIRECTOR OF COMMUNITY SERVICES
- 3-9. DEPARTMENT OF HUMAN RESOURCES
- 3-10. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE HUMAN RESOURCES DIRECTOR
- 3-11. DEPARTMENT OF PLANNING AND DEVELOPMENT
- 3-12. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE DIRECTOR OF PLANNING AND DEVELOPMENT
- 3-13 DEPARTMENT OF BUDGET AND ADMINISTRATIVE SERVICES
- 3-14 AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE DIRECTOR OF BUDGET AND ADMINISTRATIVE SERVICES
- 3-15 YOUTH JUSTICE AND REHABILITATION CENTER
- 3-16 AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE YOUTH JUSTICE AND REHABILITATION CENTER DIRECTOR
- 3-17 DEPARTMENT OF MEDIC EMS
- 3-18 AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE MEDIC EMS DIRECTOR

NOTE: COUNTY ENGINEER - SEE CODE OF IOWA SECTION 309.16 THROUGH 309.21

Section 2. That Section 3-2 of the Scott County Iowa Code, be and the same is hereby amended to read as follows:

SEC. 3-2 AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY ADMINISTRATOR

S. The County Administrator shall present to the Board of Supervisors a recommended candidate for all department head position vacancies. The County Administrator will use a broad-based advisory selection committee represented by at least three elected office holders and three department heads in an advisory capacity during the selection process. The final decision relative to filling department head vacancies shall be made by the Board of Supervisors based upon the aforementioned selection process. For purposes of this section department head positions include the Director of Information Technology, Director of Facilities and Support Services, Director of Community Services, Director of Human Resources, Director of Planning and Development, Youth Justice and Rehabilitation Center Director, Director of Budget and Administrative Services, Director of MEDIC EMS, and County Engineer. The advisory selection committee members may also include the Health Department Director, or Conservation Director.

Section 3. That Chapter 3 of the Scott County Iowa Code, be and the same is hereby amended by adding a new section 3-17 entitled Department of MEDIC EMS to read as follows:

SEC 3-17 Department of MEDIC EMS

- A. There shall be a Department of MEDIC EMS responsible for the management of the County's emergency medical services operation. The department shall provide emergent and non-emergent ambulance transportation and shall respond quickly and effectively to medical emergencies and provide high-quality pre-hospital care to patients and ensure safe transport to medical facilities.
- B. The Department of MEDIC EMS shall be headed by a Director appointed by the Board of Supervisors.
- C. The Director of MEDIC EMS shall report to and be accountable to the County Administrator for the performance of the Department's duties and responsibilities.

D. The Director of MEDIC EMS shall be a full time employee of the County.

Section 4. That Chapter 3 of the Scott County Iowa Code, be and the same is hereby amended by adding a new section 3-18 entitled authority, duties and responsibilities of the Director of MEDIC EMS to read as follows:

SEC 3-18 AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE DIRECTOR OF MEDIC EMS

E. The Director of MEDIC EMS serves as the principal management official in the planning, direction, operation, and control of the functions of the Department of MEDIC EMS.

F. The Director of MEDIC EMS shall have direct administrative authority over the employees of the Department of MEDIC EMS, including responsibility for administering collective bargaining and County personnel policies appropriate to the department.

G. The Director of MEDIC EMS shall be responsible for developing and implementing policies, procedures, and protocols to ensure emergency medical services provided are safe, efficient, and in compliance with applicable laws, regulations, and standards.

H. The Director of MEDIC EMS shall ensure department personnel are up to date with current training, certifications, policies, procedures, and protocol.

I. The Director of MEDIC EMS shall implement and oversee quality assurance and improvement programs to ensure quality patient care is provided safely and efficiently and in compliance with industry standard of care.

J. The Director of MEDIC EMS shall be responsible for ensuring the department is in compliance with all applicable regulations and standards, including those set by federal, state, and local agencies and maintain accreditation.

K. The Director of MEDIC EMS shall collaborate with other municipalities and agencies including hospitals, fire departments, other emergency medical services providers and law enforcement to ensure emergency medical services are provided safely and efficiently.

L. The Director of MEDIC EMS shall develop, maintain, and execute crisis management plans.

M. The Director of MEDIC EMS shall be responsible for the performance of special projects as assigned by the County Administrator and/or the Board of Supervisors.

SEVERABILITY CLAUSE. If any of the provisions of this ordinance are for any reason illegal or void, then the lawful provisions of this ordinance, which are separable from said unlawful provisions shall be and remain in full force and effect, the same as if the ordinance contained no illegal or void provisions.

REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

EFFECTIVE DATE. This ordinance shall be in full force and effective after its final passage and publication as by law provided.

First Consideration \_\_\_\_\_,  
Second Consideration \_\_\_\_\_,  
Third Consideration \_\_\_\_\_,

\_\_\_\_\_  
Ken Beck  
Chairman, Board of Supervisors

Published on \_\_\_\_\_.