

AGENDA
SCOTT COUNTY BOARD OF SUPERVISORS
April 13, 2023 - 5:00 P.M.

The public may join this meeting in person OR by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

TO JOIN BY PHONE 1-408-418-9388

ACCESS CODE: 2495 655 9503 PASS CODE: 1234

OR you may join via Webex. Go to www.webex.com and JOIN meeting using the same Access Code and Pass Code above.

See the Webex Instructions in packet for a direct link to the meeting.

1. Roll Call: Maxwell, Paustian, Rawson, Beck, Dickson
2. Pledge of Allegiance.
3. Approval of Minutes:
March 28, 2023 - Committee of the Whole
March 30, 2023 - Board Meeting

Moved by _____ Second by _____

Maxwell _____ Paustian _____ Rawson _____ Beck _____ Dickson _____

4. ****Review Agenda****

5. Public Comment as an Attendee.

By Phone:

*3 to raise/lower hand, *6 to unmute (host must unmute you first)

By Computer:

Bottom right of screen, you will find Participants and Chat, in this area you will find the hand icon, use the hand icon to raise and lower your hand.

Public Hearing

6. Public Hearing relative to Adopting the Fiscal Year 2024 County Budget, the Fiscal Year 2024 Capital Budget and the Fiscal Year 2025-28 Capital Program.

Open Public Hearing

Moved by _____ Seconded by _____

Maxwell _____ Paustian _____ Rawson _____ Beck _____ Dickson _____

Close Public Hearing

Moved by _____ Seconded by _____

Maxwell _____ Paustian _____ Rawson _____ Beck _____ Dickson _____

Consent

- 7. Resolution to approve the contract for the construction of safety improvements at the intersection of Y40 (60th Avenue) and Hwy 130, Project Number HSIP-SWAP-C082(68)-FJ-82.
- 8. Resolution to approve the agreement MSA Professional Services for road and stormwater reconstruction projects in unincorporated Mt. Joy.
- 9. Resolution to award the contract to A & B Construction to replace the salt shed at the maintenance facility in Eldridge for \$202,892.00.
- 10. Resolution to approve the classification and staffing adjustments as discussed during the fiscal year 2024 budget process review.
- 11. Resolution to approve the Attorney's Office request to over-hire Senior Assistant Attorney for a one (1) week transition.
- 12. Resolution to approve the staff appointments.
- 13. Resolution to approve support for the existing voter approved local option sales tax that has been serving the economic needs of Scott County.
- 14. Resolution to approve the contract renewal of the annual GIS Software Maintenance contract with ESRI, Inc. in the amount of \$31,515.00.
- 15. Motion to approve the beer/liquor license renewal for Davenport Country Club at 25500 Valley Drive Pleasant Valley, IA.
- 16. Motion to approve the beer/liquor license for Dixon Memorial Park 5520 298th Street, Dixon, IA.
- 17. Resolution to approve warrants in the amount of \$1,400,917.40 and purchasing card transactions in the amount of \$142,678.15.

Moved by _____ Second by _____

Maxwell ____ Paustian ____ Rawson ____ Beck ____ Dickson ____

Human Resources

- 18. Resolution to approve the Sheriff's Office request for classification and COLA changes.

Moved by _____ Second by _____

Maxwell ____ Paustian ____ Rawson ____ Beck ____ Dickson ____

Finance & Intergovernmental

- 19. First of three readings to amend the Scott County Code Chapter 3, with the addition of section 3-17 Department of MEDIC EMS and section 3-18 Authority, Duties and Responsibilities of the MEDIC EMS Director.

Moved by _____ Second by _____

Maxwell _____ Paustian _____ Rawson _____ Beck _____ Dickson _____

- 20. Resolution to approve the Fiscal Year 2024 Compensation Schedule for County Elected Officials and Deputy Office Holders.

Moved by _____ Second by _____

Maxwell _____ Paustian _____ Rawson _____ Beck _____ Dickson _____

- 21. Resolution to approve the adjustment in salary for non-represented county employees for Fiscal Year 2024.

Moved by _____ Second by _____

Maxwell _____ Paustian _____ Rawson _____ Beck _____ Dickson _____

- 22. Resolution to approve adopting the Fiscal Year 2024 County Budget in the amount of \$124,428,542.00, the Fiscal Year 2024 Capital Budget and the Fiscal Year 2025-28 Capital Program.

Moved by _____ Second by _____

Maxwell _____ Paustian _____ Rawson _____ Beck _____ Dickson _____

Other Items of Interest

- 23. Financial Updates - David Farmer, Budget & Administrative Services Director.

- 24. County Administrator Report - Mahesh Sharma.

- 25. Board of Supervisors Report.

- 26. Adjourned. Moved by _____ Second by _____

Instructions for *Unmuting Phone Line* during Board Meeting teleconference

To gain the moderator's attention, **press *3 from your phone OR the raise hand icon** on computer or mobile device (for location of raise hand icon, see below). Phone lines will be placed on mute during the meeting. Participants may unmute their line using the mute icon or *6 on their phone after being recognized by the Chair.

Meeting # 2495 655 9503

Password #1234

Connect via Computer or application:

Host: www.webex.com Meeting number: **above** Password: **1234**

Or use direct link to meeting:

<https://scottcountyiowa.webex.com/scottcountyiowa/j.php?MTID=m2e1e501beb10933675f9d857a5536490>

Connect via telephone: 1-408-418-9388 Meeting number: **above** Password: **1234**


Telephone / Cell Phones Connections:

Telephones lines will be placed on mute during the meeting. Participants may "raise their hand" by using *3 to gain attention of the host.



When called upon for comments by the Board,


1. The host will then unmute the participant's line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by keying * 6
4. After conversation, please lower your hand. (*3 again)


Computer / Application Connections:

If connected via web application or computer, the user should look for the **Raise Hand**  raise hand symbol and click to appear raised so the host may acknowledge you.

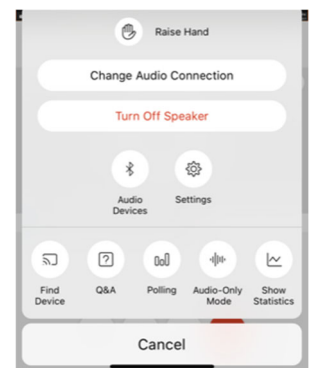
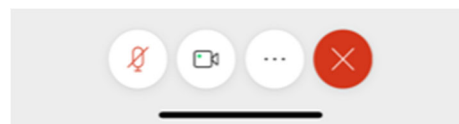
1. The host will then unmute the participant's line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by clicking the microphone symbol.
4. After conversation, please lower your hand. (*3 again)

You can mute yourself so that everyone can concentrate on what's being discussed. While you're on a call or in a meeting, select  at the bottom of the meeting window. You'll know it's working when the button turns red .

If you want to unmute yourself, select . Others can hear you when the button turns gray.

When you're muted and move away from the call controls, the mute button moves to the center of your screen and fades in color  to indicate that you're still muted.

To find the **raise hand icon**, you may need to click on ...



R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

April 13, 2023

AWARD OF CONTRACT FOR SCOTT COUNTY SECONDARY ROADS
INTERSECTION SAFETY IMPROVEMENT PROJECT NO.
HSIP-SWAP-C082(68)--FJ-82

WHEREAS, the Board of Supervisors, hereafter referred to as "the Board", believes the Intersection Safety Improvement project, hereafter referred to as "the project" is in the best interest of Scott County, Iowa, and the residents thereof. The project is defined as a Traffic Signs project at the intersection of Y40 (60th Avenue) and Hwy 130.

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, the Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Scott County and its citizens, all as provided for in and permitted by Section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by the Board to accept the bid from Iowa Plains Signing, Inc., in the amount of \$39,880.00 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of the Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Scott County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Angela K. Kersten, the County Engineer for Scott County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contract(s) in connection with the afore awarded construction project let through the DOT for this county.

Dated at Scott County, Iowa ____ day of _____ , _____

Scott County Board of Supervisors:

Ken Beck, Chairman

John Maxwell, Vice-Chair

Jean Dickson, Supervisor

Ross Paustian, Supervisor

Rita Rawson, Supervisor

ATTEST:

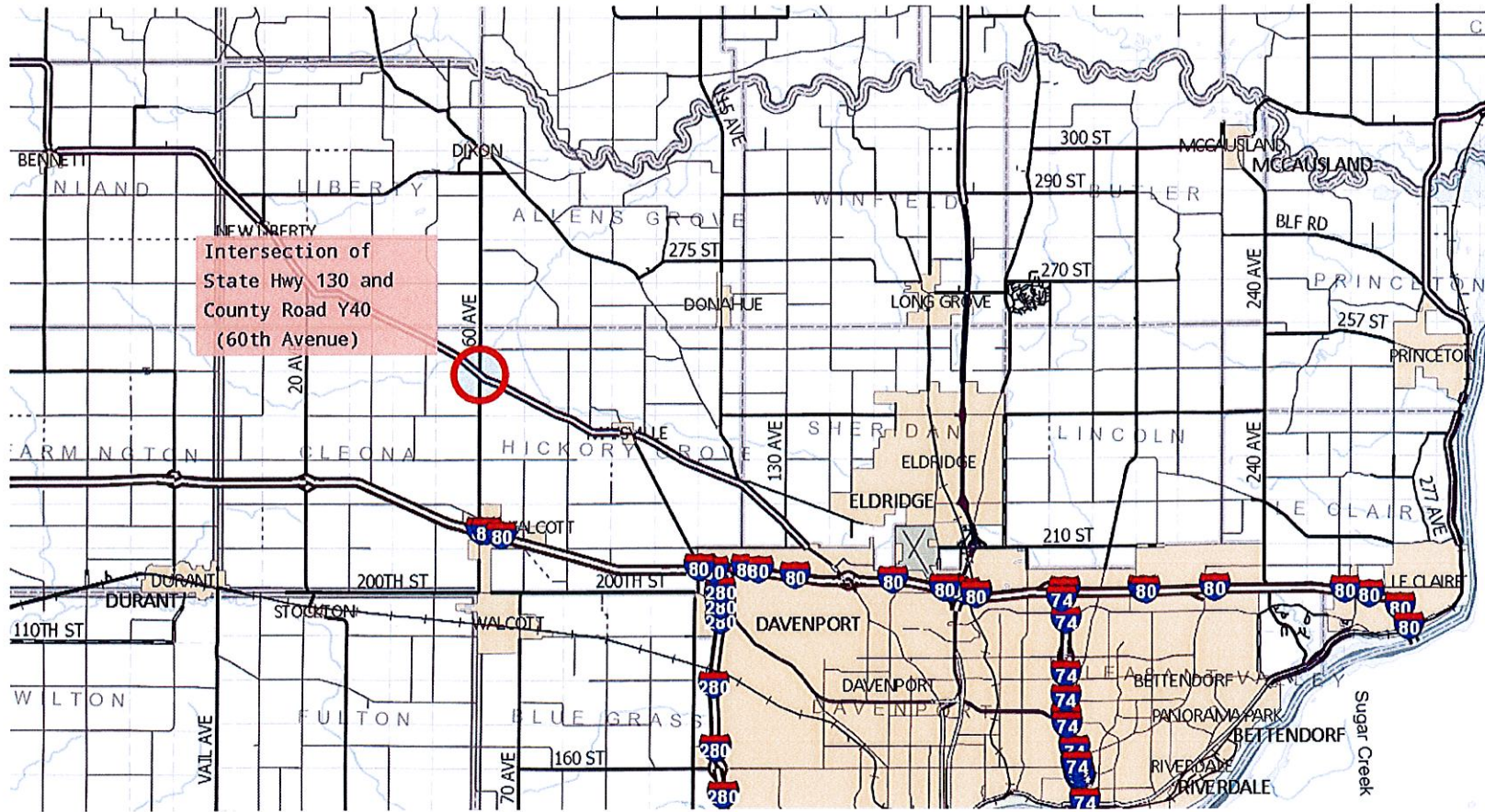
By _____
Scott County Auditor,
Kerri Tompkins

seal

HSIP Application Y40 + Hwy 130

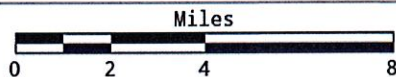
Scott - ICEASB Easy Map

10:50 AM, Tue, Nov 10, 2020

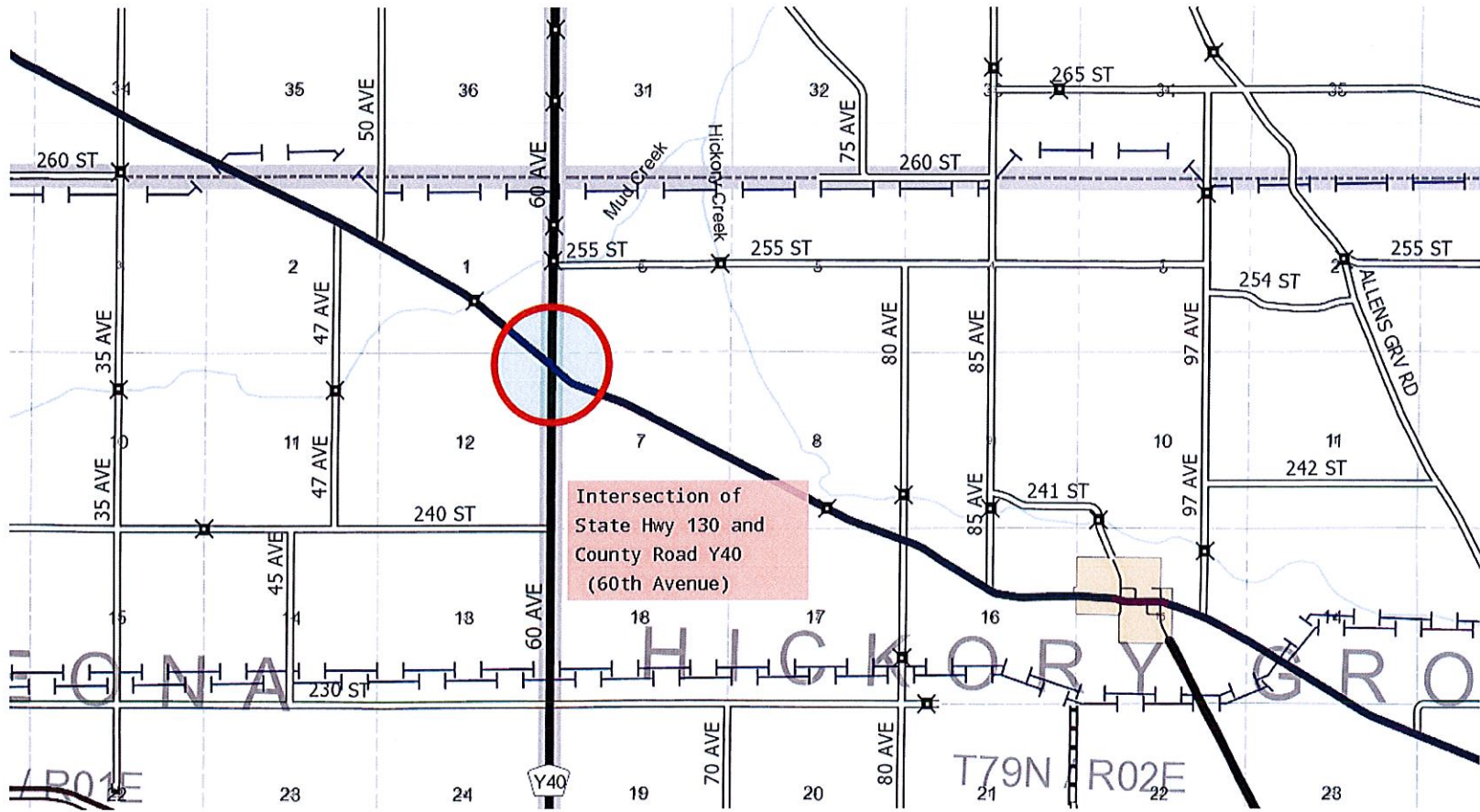


Feature Key

- | | | | | |
|-------------|------------|-----------|-----------------|----------------|
| Earth | Gravel | Seal Coat | County Pavement | State Pavement |
| Divided Hwy | Water | City | Township | Railroad |
| Bridge | County Hwy | State Hwy | US Hwy | |

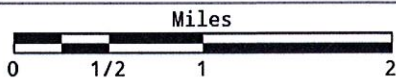


Generated by ICEASB Map Server (150 dpi)



Feature Key

- | | | | | |
|-------------|------------|-----------|-----------------|----------------|
| Earth | Gravel | Seal Coat | County Pavement | State Pavement |
| Divided Hwy | Water | City | Township | Railroad |
| Bridge | County Hwy | State Hwy | US Hwy | |



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

APRIL 13, 2023

APPROVAL OF THE CONTRACT TO PERFORM PROFESSIONAL DESIGN
SERVICES FOR ROAD AND STORMWATER RECONSTRUCTION
PROJECTS IN UNINCORPORATED MT. JOY

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. That Scott County enters into a contract with MSA Professional Services, Inc., to perform professional design services for road and stormwater reconstruction projects in unincorporated Mt. Joy, contingent on the unit prices listed in the contract.

Section 2. That the County Engineer be authorized to sign the contract documents on behalf of the Board.

Section 3. That this resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

APRIL 13, 2023

AWARD OF CONTRACT FOR SCOTT COUNTY SECONDARY ROADS
SALT SHED REPLACEMENT PROJECT

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. That the contract for Scott County Secondary Roads Salt Shed Replacement Project be awarded to A&B Construction, Harper, IA, contingent on the unit prices listed in the contract.

Section 2. That the County Engineer be authorized to sign the contract documents on behalf of the Board.

Section 3. That this resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

April 13, 2022

APPROVAL OF CLASSIFICATION AND STAFFING ADJUSTMENTS AS DISCUSSED DURING THE FISCAL YEAR 2024 BUDGET REVIEW PROCESS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the position of Finance Generalist in the Auditor's Office be modified to reflect a pay range of 26.

Section 2. That the table of organization for the Conservation Department be increased by 1.0 FTE Park Maintenance Technician (total 5.0 FTE).

Section 3. That the table of organization for the Conservation Department be increased by 1.0 FTE Park Ranger (total 6.0 FTE).

Section 4. That the table of organization for the Facility and Support Services Department be increased by 2.0 FTE Senior Facility Maintenance Worker (total 6.0 FTE).

Section 5. That the table of organization for the Facility and Support Services Department be increased by 1.0 FTE Facility Maintenance Worker (total 3.0 FTE).

Section 6. That the table of organization for the Facility and Support Services Department be increased by 1.0 FTE Grounds Maintenance Worker (total 2.0 FTE).

Section 7. That the table of organization for the Human Resources Department be increased by 1.0 FTE Senior Human Resources Generalist (total 1.0 FTE) and decreased 1.0 FTE Human Resources Generalist (total 2.0 FTE). The Senior Human Resource Generalist shall be placed at a pay range 29.

Section 8. That the table of organization for the Human Resources Department be increased by 1.0 FTE Senior Office Assistant (total 1.0 FTE) and decreased 1.0 FTE Office Assistant (total 0.0 FTE). The Senior Office Assistant shall be placed at a pay range 18.

Section 9. That the table of organization for the Planning and Development includes Senior Building Inspector (total 0.0 FTE) as a classification and it shall be placed at a pay range 26.

Section 10. That the table of organization for the Recorder's Office shall be increased by 1.0 FTE Passport and Licensing Supervisor (total 1.0 FTE) and decreased 1.0 FTE Deputy Recorder (total 0.0 FTE). The Passport and Licensing Supervisor shall be placed at a pay range 26.

Section 11. That the table of organization for the Youth Justice and Rehabilitation Center Department be increased by 1.0 FTE Assistant YJRC Director (total 1.0 FTE). The Assistant YJRC Director shall be placed at a pay range 29.

Section 12. This resolution shall take effect July 1, 2023.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

April 13, 2023

APPROVING THE OVER-HIRE OF SENIOR ASSISTANT ATTORNEY IN THE ATTORNEY'S
OFFICE FOR 1 WEEK TO ENSURE A SMOOTH TRANSITION OF CASES.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The board hereby approves the temporary over-hire of 1.0 FTE Senior
Assistant Attorney for 1 week to ensure a smooth transition of cases.

Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
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DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

April 13, 2023

APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Hayley Sweeney for the position of Office Assistant with the Health Department at entry level rate.

Section 2. The hiring of Richard Kirkendall for the position of Senior Assistant Attorney with the Attorney's Office at step 7 of the pay scale and accruing 2 weeks of vacation annually.

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

April 13, 2023

SUPPORT OF THE EXISTING VOTER APPROVED LOCAL
OPTION SALES TAX IN SCOTT COUNTY, IOWA

WHEREAS, the voters of Scott County and cities within the county have voted to enact a 1 cent local option sales tax in accordance with Iowa Code 423B; and

WHEREAS, the revenue derived from the county's portion of the tax, as documented in Scott County's revenue purpose statement, is allocated for property tax relief; and

WHEREAS, the residents of Scott County have grown to rely on these revenues as a means to reduce property taxes and would be negatively impacted in the future if Scott County local option sales tax funding were cut or diverted; and

WHEREAS, Senate File 550 proposes to remove the voter approved local option sales tax and enact a state sales tax increase, including jurisdictions where voters have not approved a local option sales tax; and

WHEREAS, Senate File 550 proposes to end local government's ability to take a local option sales tax proposal or revenue purpose statement to vote after January 1, 2025, essentially eliminating local government's ability to have local option sales tax and direct how the funds are spent; and

WHEREAS, the state sales tax increase in Senate File 550 would initiate the Iowa Constitutional Amendment to allocate 3/8th of a cent of the state sales tax increase to the Iowa Water and Land Legacy trust fund; and

WHEREAS, Senate File 550 proposes to backfill a portion of new state sales tax to local jurisdictions to replace local option sales tax revenue; and

WHEREAS, over the past 30 years, every backfill of funding from the State to local jurisdictions have been terminated or proposed to be terminated to the detriment of counties and cities, including Scott County; and

WHEREAS, the Legislature could consider other options for initiating funding of the Iowa Water and Land Legacy Trust Fund besides removing local control of voter approved local option sales tax; and

IT IS THEREFORE RESOLVED that the Scott County Board of Supervisors supports the existing voter approved local option sales tax that has been serving the economic needs of Scott County.

Dated at Scott County, Iowa ____ day of _____, _____

Scott County Board of Supervisors:

Ken Beck, Chairman

John Maxwell, Vice-Chair

Jean Dickson, Supervisor

Ross Paustian, Supervisor

Rita Rawson, Supervisor

ATTEST:

By _____

seal

Scott County Auditor,

Kerri Tompkins

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

April 13, 2023

APPROVAL OF ANNUAL MAINTENANCE RENEWAL FOR GIS SOFTWARE SUITE
WITH ESRI, INC.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the annual maintenance renewal for GIS software suite with ESRI, Inc. in the amount of \$31,515.00 is hereby approved.
- Section 2. That a purchase order shall be issued for said amount for the annual maintenance renewal for GIS software suite in the amount of 31,515.00 (further described in ESRI, Inc. quote # 26126858).
- Section 3. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
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APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

April 13, 2023

APPROVAL OF WARRANTS IN THE AMOUNT OF \$1,400,917.40 AND
PURCHASING CARD TRANSACTIONS IN THE AMOUNT OF \$142,678.15

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The Scott County Board of Supervisors approves for payment all warrants numbered 323851 through 324125 as submitted and prepared for payment by the County Auditor, in the total amount of \$1,400,917.40.
- Section 2. The Board of Supervisors approves for payment to Wells Fargo Bank all purchase card program transactions as submitted to the County Auditor for review in the amount of \$142,678.15.
- Section 3. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
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DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

April 13, 2023

APPROVAL OF PAY RATES OF DEPUTY LIEUTENANTS AND CAPTAIN AND COLA

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the Board hereby approves the annual base salaries for the deputy sheriffs who are classified as exempt and the appointed Captain as described in Iowa Code 331.904 as follows:

Sheriff – 100% currently

Major – 85% currently

Captain – 80% proposed

Lieutenant – 70% and 65% proposed

Sergeant – currently negotiated at approximately 60% top rate

Deputy – currently negotiated at approximately 50.5% top rate

Section 2. This resolution shall take effect immediately and become permanent subject to appropriate COLA's.

ORDINANCE NO. ____

AN ORDINANCE AMENDING CHAPTER 3 APPOINTED OFFICERS AND DEPARTMENTS OF THE SCOTT COUNTY IOWA CODE, BY AMENDING NUMEROUS SECTIONS THERETO

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY IOWA:

Section 1. That Chapter 3 of the Scott County Iowa Code, be and the same is hereby amended to read as follows:

SECTIONS:

- 3-1. OFFICE OF THE ADMINISTRATOR
- 3-2. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY ADMINISTRATOR
- 3-3. DEPARTMENT OF INFORMATION TECHNOLOGY
- 3-4. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE DIRECTOR OF INFORMATION TECHNOLOGY
- 3-5. DEPARTMENT OF FACILITIES AND SUPPORT SERVICES
- 3-6. AUTHORITY, DUTIES, AND RESPONSIBILITIES OF THE DIRECTOR OF FACILITIES AND SUPPORT SERVICES
- 3-7. DEPARTMENT OF COMMUNITY SERVICES
- 3-8. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE DIRECTOR OF COMMUNITY SERVICES
- 3-9. DEPARTMENT OF HUMAN RESOURCES
- 3-10. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE HUMAN RESOURCES DIRECTOR
- 3-11. DEPARTMENT OF PLANNING AND DEVELOPMENT
- 3-12. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE DIRECTOR OF PLANNING AND DEVELOPMENT
- 3-13 DEPARTMENT OF BUDGET AND ADMINISTRATIVE SERVICES
- 3-14 AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE DIRECTOR OF BUDGET AND ADMINISTRATIVE SERVICES
- 3-15 YOUTH JUSTICE AND REHABILITATION CENTER
- 3-16 AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE YOUTH JUSTICE AND REHABILITATION CENTER DIRECTOR
- 3-17 DEPARTMENT OF MEDIC EMS
- 3-18 AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE MEDIC EMS DIRECTOR

NOTE: COUNTY ENGINEER - SEE CODE OF IOWA SECTION 309.16 THROUGH 309.21

Section 2. That Section 3-2 of the Scott County Iowa Code, be and the same is hereby amended to read as follows:

SEC. 3-2 AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY ADMINISTRATOR

S. The County Administrator shall present to the Board of Supervisors a recommended candidate for all department head position vacancies. The County Administrator will use a broad-based advisory selection committee represented by at least three elected office holders and three department heads in an advisory capacity during the selection process. The final decision relative to filling department head vacancies shall be made by the Board of Supervisors based upon the aforementioned selection process. For purposes of this section department head positions include the Director of Information Technology, Director of Facilities and Support Services, Director of Community Services, Director of Human Resources, Director of Planning and Development, Youth Justice and Rehabilitation Center Director, Director of Budget and Administrative Services, Director of MEDIC EMS, and County Engineer. The advisory selection committee members may also include the Health Department Director, or Conservation Director.

Section 3. That Chapter 3 of the Scott County Iowa Code, be and the same is hereby amended by adding a new section 3-17 entitled Department of MEDIC EMS to read as follows:

SEC 3-17 Department of MEDIC EMS

- A. There shall be a Department of MEDIC EMS responsible for the management of the County's emergency medical services operation. The department shall provide emergent and non-emergent ambulance transportation and shall respond quickly and effectively to medical emergencies and provide high-quality pre-hospital care to patients and ensure safe transport to medical facilities.
- B. The Department of MEDIC EMS shall be headed by a Director appointed by the Board of Supervisors.
- C. The Director of MEDIC EMS shall report to and be accountable to the County Administrator for the performance of the Department's duties and responsibilities.

D. The Director of MEDIC EMS shall be a full time employee of the County.

Section 4. That Chapter 3 of the Scott County Iowa Code, be and the same is hereby amended by adding a new section 3-18 entitled authority, duties and responsibilities of the Director of MEDIC EMS to read as follows:

SEC 3-18 AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE DIRECTOR OF MEDIC EMS

E. The Director of MEDIC EMS serves as the principal management official in the planning, direction, operation, and control of the functions of the Department of MEDIC EMS.

F. The Director of MEDIC EMS shall have direct administrative authority over the employees of the Department of MEDIC EMS, including responsibility for administering collective bargaining and County personnel policies appropriate to the department.

G. The Director of MEDIC EMS shall be responsible for developing and implementing policies, procedures, and protocols to ensure emergency medical services provided are safe, efficient, and in compliance with applicable laws, regulations, and standards.

H. The Director of MEDIC EMS shall ensure department personnel are up to date with current training, certifications, policies, procedures, and protocol.

I. The Director of MEDIC EMS shall implement and oversee quality assurance and improvement programs to ensure quality patient care is provided safely and efficiently and in compliance with industry standard of care.

J. The Director of MEDIC EMS shall be responsible for ensuring the department is in compliance with all applicable regulations and standards, including those set by federal, state, and local agencies and maintain accreditation.

K. The Director of MEDIC EMS shall collaborate with other municipalities and agencies including hospitals, fire departments, other emergency medical services providers and law enforcement to ensure emergency medical services are provided safely and efficiently.

L. The Director of MEDIC EMS shall develop, maintain, and execute crisis management plans.

M. The Director of MEDIC EMS shall be responsible for the performance of special projects as assigned by the County Administrator and/or the Board of Supervisors.

SEVERABILITY CLAUSE. If any of the provisions of this ordinance are for any reason illegal or void, then the lawful provisions of this ordinance, which are separable from said unlawful provisions shall be and remain in full force and effect, the same as if the ordinance contained no illegal or void provisions.

REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

EFFECTIVE DATE. This ordinance shall be in full force and effective after its final passage and publication as by law provided.

First Consideration _____,
Second Consideration _____,
Third Consideration _____,

Ken Beck
Chairman, Board of Supervisors

Published on _____.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

April 13, 2023

APPROVAL OF FISCAL YEAR 2024 COMPENSATION SCHEDULE FOR COUNTY ELECTED OFFICIALS AND DEPUTY OFFICE HOLDERS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The Fiscal Year 2024 salary schedule for Elected County Officials as recommended by the Scott County Compensation Board is hereby approved as follows:

<u>Position</u>	<u>Annual Salary (effective 7/1/2023)</u>
Auditor	\$ 99,866
County Attorney	\$163,588 ¹
Recorder	\$ 99,866
Sheriff	\$161,704
Treasurer	\$ 99,866
Board Member, Board of Supervisors	\$ 47,760
Chair, Board of Supervisors	\$ 50,760

Section 2. The Fiscal Year 2024 salary schedule for Deputy Office Holders is hereby approved as follows:

<u>Position</u>	<u>Annual Salary (effective 7/1/2023)</u>
First Assistant Attorney (85%)	\$139,050 ¹
Chief Deputy Sheriff (85%)	\$137,448
Chief Deputy Sheriff – Captain (83%)	\$134,214

Section 3. It is understood that those positions referenced herein are salaried employees and are not paid by the hour.

Section 4. This resolution shall take effect July 1, 2023.

1. Salary may need to be reduced depending on Judicial Branch setting of District Court Judge’s salary pursuant to Iowa Code §331.752(5)

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
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DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

April 13, 2023

APPROVAL OF ADJUSTMENT IN SALARY FOR NON-REPRESENTED COUNTY EMPLOYEES FOR FISCAL YEAR 2024

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. The salary ranges for County positions included in the Non-represented group shall be adjusted on July 1, 2023 by increasing the salary range by three percent (3.00%).
- Section 2. For the purpose of determining an hourly rate of pay for the Non-represented group, the annual base salary shall be divided by 2,080 hours.
- Section 3. The top of the salary schedule for Seasonal Health Worker, Planning Intern, Budget Intern and Seasonal Maintenance Worker (Roads) in the Z schedule of the pay plan shall be increased by three percent (3.00%).
- Section 4. The hourly rate for the part-time LPN and RN/EMT-P for the Immunization Clinic and Correctional Health Nurse for Jail Health in the Z schedule of the pay plan shall be increased by three percent (3.00%).
- Section 5. This resolution shall take effect July 1, 2023.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

APRIL 13, 2023

ADOPTING THE FY24 COUNTY BUDGET IN THE AMOUNT OF \$124,428,542 AND
THE COUNTY'S FY 24 CAPITAL BUDGET AND FY25-28 CAPITAL PROGRAM.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The FY23 County Budget as presented by the County Administrator and as reviewed and considered by this Board is hereby adopted in the amount of \$124,428,542 (which includes budgeted \$123,095,760 Governmental fund and the Golf Course Enterprise Fund in the amount of \$1,332,782, a non-budgeted fund for State certification purposes).

Section 2. The total amount of service area:

<u>Service Area</u>	<u>Amount</u>
Public Safety & Legal Services	\$41,046,638
Physical Health & Social Services	7,243,112
County Environment & Education	7,013,487
Roads & Transportation	10,145,000
Government Services to Residents	3,615,277
Administration (interprogram)	<u>15,466,777</u>
Subtotal Operating Budget	\$84,510,291
Debt Service	4,864,399
Capital Projects	<u>33,721,070</u>
Subtotal County Budget	\$123,095,760
Golf Course Operations	<u>1,332,782</u>
TOTAL	<u>\$124,428,542</u>

Section 3. The FY24 capital budget and FY25-28 capital program is hereby adopted.

Section 4. The County's Urban Levy rate for FY 24 shall be \$5.95000 per \$1,000 taxable valuation in Urban Areas. The County's Rural Levy rate for FY 24 shall be \$8.78568 per \$1,000 taxable valuation in Rural Areas.

Section 5. The County Auditor is hereby directed to properly certify the budget as adopted and file with the records of her office and that of the State Department of Management as required by law.

Section 6. This resolution shall take effect immediately.