



Scott County Health Department

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April 18, 2023

To: Scott County Board of Supervisors
From: Amy Thoreson, Health Director

Subject: Health Fiscal Manager

The Health Department recently completed two search processes for our Health Fiscal Manager position. A tentative offer has been made to Nicholette Parmelee. Ms. Parmelee has considerable experience working in private industry with financial, licensing, and project management and recently completed her Master's Degree in Public Health. She has previous management experience in her most recent role where she has been for nine years.

Due to Ms. Parmelee's experience and education, I am requesting the Board to approve filling the position of Health Fiscal Manager by Nicholette Parmelee at midpoint salary of \$75,670.40. I also request that Ms. Parmelee accrue an annual vacation leave credit of 120 hours.

Cc: Mahesh Sharma, County Administrator
Vanessa Wierman, HR Director



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

April 27, 2023

APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Hunter Murray for the position of Deputy with the Sheriff's Office at entry level rate.

Section 2. The hiring of Nicholette Parmelee for the position of Fiscal Health Manager with the Health Department at step 7 of the pay scale and accruing 3 weeks of vacation annually.