

# Facility & Support Services

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May 15, 2023

TO: Mahesh Sharma  
County Administrator

FROM: Tammy Speidel, FMP  
Director, Facility & Support Services

RE: Administrative Center Emergency Elevator Repair

Mahesh

As you are aware the North elevator at the Scott County Administrative Center has been out of service and we were made aware by Otis Elevator that the hoist machine that needs to be repaired is obsolete and no longer available. This piece of equipment is original to the elevator installation, which we believe occurred in 1974 when Scott County acquired the building.

Each elevator car has a hoist machine so we did ask that Otis provide pricing to replace both of them while they are onsite. Additionally, the hoist ropes on each elevator car will be replaced at the same time.

Doing both elevators as one project saves some cost as it allows the company that will be machining the parts to produce both at the same units at the same time, saves time for mobilization and demobilization of the elevator company's repair technicians, and limits the crane rental and personnel costs.

Lead time for the repair parts is estimated at 15 weeks and each elevator will take an additional 4-6 weeks for installation. Work will be completed on the north car that is completely down prior to starting work on the south car. We anticipate this project will take 25-27 weeks, approximately 6-7 months to have both elevators up and running.

Otis provided a cost of \$219,190.00 for the repair work with additional cost of between \$5,000.00 and \$10,000.00 for craning costs for a total anticipated cost of between \$224,190.00 and \$229,190.00 to complete this work.

Based on our conversation and at the direction of the Board, I signed the agreement today through the policy that allows this to be considered an emergency and placing it on the Board agenda for the May 23, 2023 Committee of the Whole.

I will be at that meeting to answer any questions you or the board may have.

CC: Admin Center Department Heads  
FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

May 25, 2023

A RESOLUTION APPROVING THE EMERGENCY REPAIR OF THE ADMINISTRATIVE CENTER ELEVATOR HOIST MACHINES AND HOIST ROPES TO OTIS ELEVATOR IN THE AMOUNT OF \$219,190.00 WITH ADDITIONAL CRANING COSTS BETWEEN \$5,000.00 AND \$10,000.00.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the emergency repair costs for the Administrative Center elevator hoist machines and hoist ropes provided by Otis Elevator in the amount of \$219,190.00 is hereby approved.

Section 2. That additional craning costs of between \$5,000.00 and \$10,000.00 is hereby approved.

Section 3. That the Facility and Support Services Director is hereby authorized to sign the Otis Repair Order.

Section 4. This resolution shall take effect immediately.