

TENTATIVE AGENDA
SCOTT COUNTY BOARD OF SUPERVISORS
June 5 - 9, 2023

Tuesday, June 6, 2023

Special Committee of the Whole - 8:30 am
Board Room, 1st Floor, Administrative Center

***** CLOSED SESSION*****

Committee of the Whole will begin immediately after the Special Committee of the Whole Meeting.

- ___ 1. Roll Call: Dickson, Maxwell, Paustian, Rawson, Beck

- ___ 2. Discussion of pending litigation pursuant to Iowa Code Section 21.5(1)(c). - CLOSED SESSION

Motion to go into Closed Session:

Moved by ___ Seconded by ___
Dickson ___ Maxwell ___ Paustian ___ Rawson ___ Beck ___

Motion to go into Open Session:

Moved by ___ Second by ___
Dickson ___ Maxwell ___ Paustian ___ Rawson ___ Beck ___

- ___ 3. Adjourned. Moved by ___ Second by ___

Committee of the Whole - 8:35 am
Board Room, 1st Floor, Administrative Center **In-Person and Virtual**

****Committee of the Whole will begin immediately following the Special Committee of the Whole Meeting****

The public may join this meeting in person OR by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

TO JOIN BY PHONE 1-408-418-9388
ACCESS CODE: 2482 818 2286 PASS CODE: 1234

OR you may join via Webex. Go to www.webex.com and JOIN meeting using the same Access Code and Pass Code above.

See the Webex Instructions in packet for a direct link to the meeting.

- ___ 1. Roll Call: Dickson, Maxwell, Paustian, Rawson, Beck

- ___ 2. Public Comment as an Attendee.
By Phone:
*3 to raise/lower hand, *6 to unmute (host must unmute you first)

By Computer:
Bottom right of screen, you will find Participants and Chat, in this area you will find the hand icon, use the hand icon to raise and lower your hand.

Facilities & Economic Development

- ___ 3. Purchasing a Motor Grader for Secondary Roads. (Item 03) Consent Agenda Consideration
- ___ 4. Purchasing a Ford Explorer SUV to add to the Pool Cars. (Item 04) Consent Agenda Consideration
- ___ 5. Load Posting of Secondary Roads Bridges. (Item 05) Consent Agenda Consideration
- ___ 6. Contract with Department of Health and Human Services for Restorative Justice Program services with Youth Justice and Rehabilitation Center and Diversion Programs. (Item 06) Consent Agenda Consideration
- ___ 7. Contract for Commercial Services for Fire Sprinkle Inspections. (Item 07) Consent Agenda Consideration
- ___ 8. Second of three readings to Amend Chapter 6 of County Code of Ordinances for an Amendment to the Zoning Map for Grunwald Rezoning (A-P) to (C-R). (Item 08)

Human Resources

- ___ 9. Staff appointments. (Item 09) Consent Agenda Consideration
- ___ 10. Continuance of the Recruitment Incentives for Deputies and Rangers. (Item 10) Consent Agenda Consideration
- ___ 11. Salary structure adjustment for Deputy Lieutenants to reflect a percentage of the Sheriff's salary. (Item 11)

Finance & Intergovernmental

- ___ 12. Citrix Software Maintenance and Support renewal for three (3) years. (Item 12) Consent Agenda Consideration
- ___ 13. KnowBe4 Security Training Subscription renewal for three (3) years. (Item 13) Consent Agenda Consideration
- ___ 14. Cott Systems Resolution Maintenance, Support and Hosted Search renewal for one (1) year. (Item 14) Consent Agenda Consideration
- ___ 15. NeoGov HR Suite Subscription renewal for a one (1) year. (Item 15) Consent Agenda Consideration
- ___ 16. Memorandum of Agreement with the Urban County Coalition. (Item 16) Consent Agenda Consideration

Other Items of Interest

- ___ 17. One (1) Year Cigarette/Tobacco/Nicotine/Vapor licenses for Brew #68, 1 Grove Road, Eldridge, IA 52748. Consent Agenda Consideration
- ___ 18. Adjourned. Moved by ___ Second by ___

Thursday, June 8, 2023

Regular Board Meeting - 5:00 pm Board Room, 1st Floor, Administrative Center **In-Person and Virtual******

The public may join this meeting in person OR by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

TO JOIN BY PHONE 1-408-418-9388

ACCESS CODE: 2495 474 8433 PASS CODE: 1234

OR you may join via Webex. Go to www.webex.com and JOIN meeting using the same Access Code and Pass Code above.

See the Webex Instructions in packet for a direct link to the meeting.

Instructions for *Unmuting Phone Line* during Board Meeting teleconference

To gain the moderator’s attention, **press *3 from your phone OR the raise hand icon** on computer or mobile device (for location of raise hand icon, see below). Phone lines will be placed on mute during the meeting. Participants may unmute their line using the mute icon or *6 on their phone after being recognized by the Chair.

Meeting # 2482 818 2286

Password #1234

Connect via Computer or application:

Host: www.webex.com Meeting number: **above** Password: **1234**

Or use direct link to meeting:

<https://scottcountyiowa.webex.com/scottcountyiowa/j.php?MTID=m5f806054c9165552b51e56c4e0edf67d>

Connect via telephone: 1-408-418-9388 Meeting number: **above** Password: **1234**


Telephone / Cell Phones Connections:

Telephones lines will be placed on mute during the meeting. Participants may “raise their hand” by using *3 to gain attention of the host.



When called upon for comments by the Board,


1. The host will then unmute the participant’s line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by keying * 6
4. After conversation, please lower your hand. (*3 again)


Computer / Application Connections:

If connected via web application or computer, the user should look for the **Raise Hand**  raise hand symbol and click to appear raised so the host may acknowledge you.

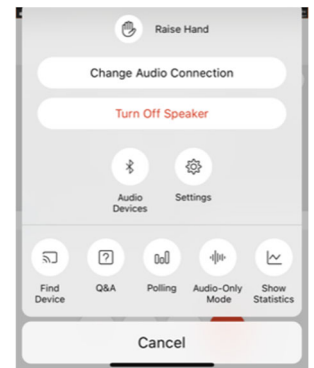
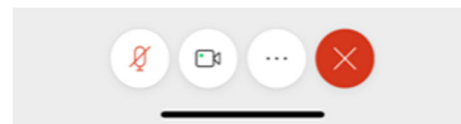
1. The host will then unmute the participant’s line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by clicking the microphone symbol.
4. After conversation, please lower your hand. (*3 again)

You can mute yourself so that everyone can concentrate on what's being discussed. While you're on a call or in a meeting, select  at the bottom of the meeting window. You'll know it's working when the button turns red .

If you want to unmute yourself, select . Others can hear you when the button turns gray.

When you're muted and move away from the call controls, the mute button moves to the center of your screen and fades in color  to indicate that you're still muted.

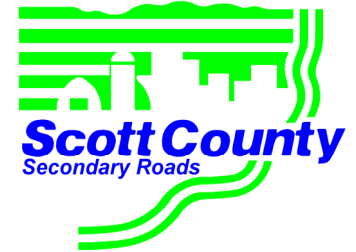
To find the **raise hand icon**, you may need to click on ...



SCOTT COUNTY ENGINEER'S OFFICE

950 E. Blackhawk Trail
Eldridge, Iowa 52748

(563) 326-8640
FAX – (563) 328-4173
E-MAIL - engineer@scottcountyiowa.gov
WEB SITE - www.scottcountyiowa.gov



ANGELA K. KERSTEN, P.E.
County Engineer

ELLIOTT R. PENNOCK, E.I.T.
Assistant County Engineer

TARA YOUNGERS
Senior Administrative Assistant

MEMO

TO: Mahesh Sharma
County Administrator

FROM: Angie Kersten, P.E.
County Engineer

SUBJ: Approval to Purchase One (1) 2024 John Deere 772G Motorgrader

DATE: May 30, 2023

Based on our annual assessment of our fleet, our department budgeted for the replacement of one motorgrader in FY2024. This is a replacement purchase for our 2017 John Deere 770GP motorgrader with 5,078 hours.

Bids were solicited on Public Purchase and we received the following bid:

| Dealership | Location | Vehicle Bid | Option Cost | Price per Vehicle | Trade In\Discounts | Total Purchase with option |
|------------------|-----------------|----------------------|-------------|-------------------|--------------------|----------------------------|
| Martin Equipment | Rock Island, IL | 2024 John Deere 772G | \$ 5,847.00 | \$ 416,750.00 | \$ 110,000.00 | \$ 312,597.00 |

We budgeted \$415,000 in FY2024 for the new motorgrader. I recommend trading our 2017 John Deere 770GP and purchasing the new 2024 John Deere 772G motorgrader from Martin Equipment for \$312,597.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 8, 2023

A RESOLUTION APPROVING THE AWARD OF BID FOR THE PURCHASE OF
ONE (1) 2024 JOHN DEERE 772G MOTORGRADER

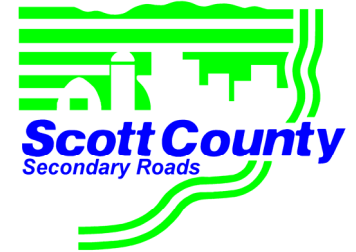
BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the bid for one (1) 2024 John Deere 772G Motorgrader, with trade-in of Secondary Roads Asset #5291 (2017 John Deere 770GP Motorgrader), is approved and hereby awarded to Martin Equipment, Rock Island, IL, in the amount of \$312,597.00.
- Section 2. This resolution shall take effect immediately.

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Assistant County Engineer

TARA YOUNGERS
Senior Administrative Assistant

MEMO

TO: Mahesh Sharma
County Administrator

FROM: Angie Kersten, P.E.
County Engineer

SUBJ: Approval to Purchase One (1) 2023 Ford Explorer XLT

DATE: May 30, 2023

In 2019, a Ford Explorer Sport Utility Vehicle (SUV) was purchased for a pool vehicle. However, in March 2022, this vehicle was transferred to the Risk Management division and the pool vehicle was replaced with Risk Management’s smaller 2018 Nissan Rogue Sport SUV. This vehicle swap was performed to meet Risk Management’s present needs without purchasing a new vehicle. Fleet Services has been monitoring the pool vehicle usage and over the past year, county employees traveling in groups has increased and there is a need for a larger SUV.

In November of 2022, the County Library requested Fleet Services’ assistance with purchasing a replacement vehicle for their 2013 Chrysler Town & Country minivan. The County Library stated they would prefer a small SUV instead of the minivan. The County Library inspected the 2018 Nissan Rogue Sport pool vehicle and determined that this vehicle would meet their needs.

The Fleet Services division solicited bids on Public Purchase for one (1) new 2023 or newer all-wheel drive SUV for the pool vehicle replacement. We received the following responsive bids:

| Dealership | Location | Vehicle Bid | Price per Vehicle | Delivery |
|------------------------|-----------------|---------------------------------------|-------------------|--|
| Kunes Ford | East Moline, IL | 2023 Ford Explorer | \$ 37,733.02 | Vehicle would have to be ordered. Delivery date unknown. |
| Lindquist Ford | Bettendorf, IA | 2023 Ford Explorer XLT | \$ 41,905.00 | Vehicle is built. Delivery in mid-June 2023. |
| Stew Hansen Dodge City | Urbandale, IA | 2023 Jeep Grand Cherokee L Laredo 4x4 | \$ 45,982.00 | Vehicle is currently in-stock and available. |
| Tesla | Fremont, CA | 2023 Tesla Model Y | \$ 52,130.00 | Information not provided. |

Fleet Services budgeted \$45,000 in FY2023 for the new vehicle. Fleet Services recommends selling the County Library’s minivan, selling the 2018 Nissan Rogue Sport pool vehicle to the County Library for \$21,227, and purchasing a new 2023 Ford Explorer XLT from Lindquist

Ford, Bettendorf, IA, for \$41,905. We do not recommend purchasing the 2023 Ford Explorer from Kunes Ford due to the unknown delivery date. We are concerned that since this vehicle has not been built, that the order could be cancelled or the dealer may request additional payment for price concessions.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
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DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 8, 2023

A RESOLUTION APPROVING THE AWARD OF BID FOR THE PURCHASE OF ONE (1) 2023 FORD EXPLORER XLT AND THE SALE OF ASSET #5459

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the bid for one (1) 2023 Ford Explorer XLT is approved and hereby awarded to Lindquist Ford, Bettendorf, IA, in the amount of \$41,905.
- Section 2. That the sale of Asset #5459 (2018 Nissan Rogue Sport SV) to the Scott County Library System is approved in the amount of \$21,227 less the sale value of the Scott County Library System's Asset #9998 (2013 Chrysler Town & Country Minivan).
- Section 3. This resolution shall take effect immediately.

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Assistant County Engineer

TARA YOUNGERS
Senior Administrative Assistant

MEMO

TO: Mahesh Sharma
County Administrator

FROM: Angie Kersten, P.E.
County Engineer

SUBJ: Resolution Approving Bridge Postings

DATE: May 30, 2023

This resolution is in regards to updating weight limit restrictions of certain bridges on the secondary road system.

The Board of Supervisors is empowered under the Code of Iowa to prohibit the operation of vehicles or impose limitations as to the weight of vehicles on designated highways or highway structures under their jurisdiction. Our bridges are inspected in accordance with the National Bridge Inspection Standards (NBIS). These inspections are performed in part by our consultant Calhoun-Burns & Associates and in part by county staff.

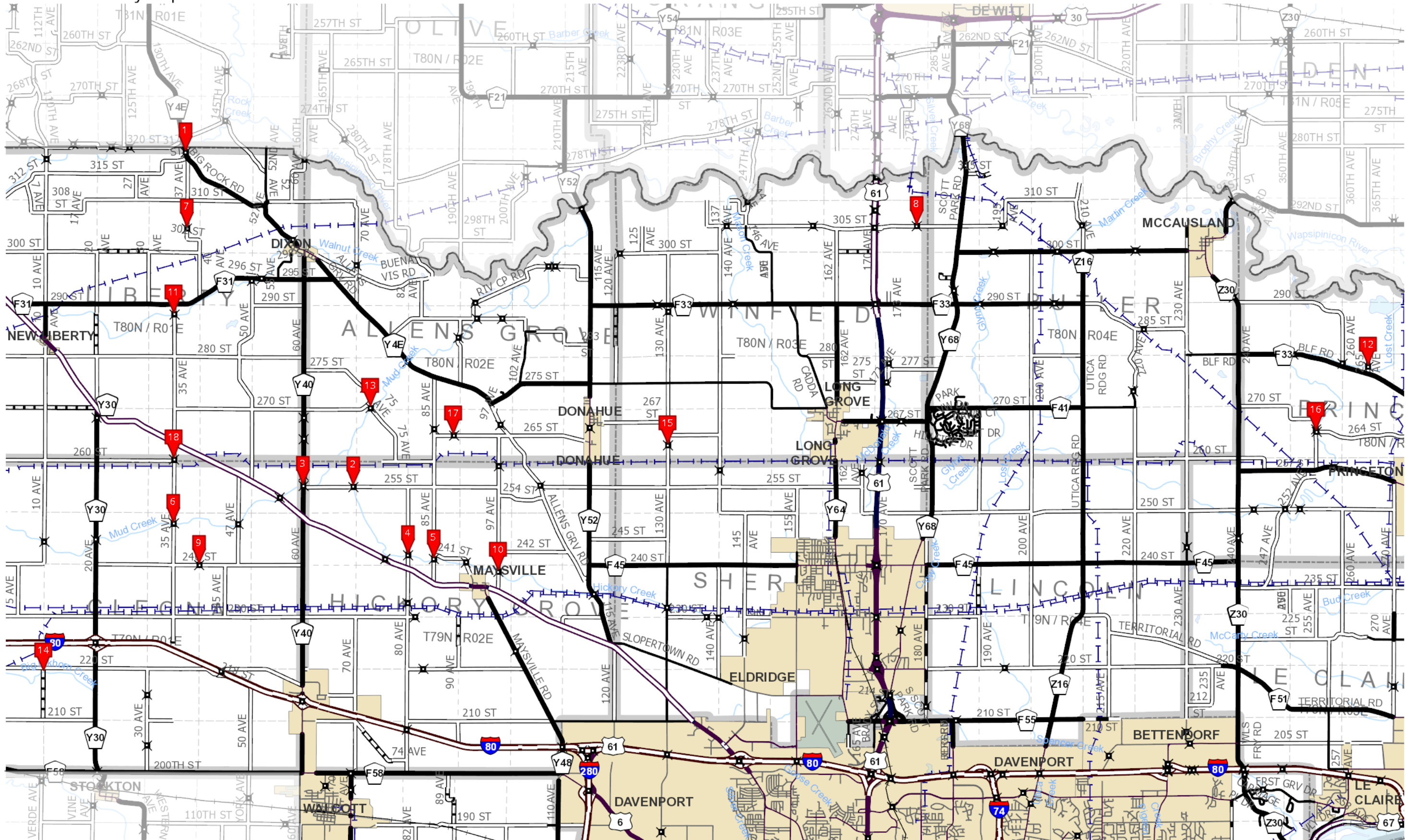
Based on NBIS inspections that were performed this spring, it has been determined that five presently posted bridges require further reduced load limit restrictions and two additional bridges require posting of load limit restrictions. The Iowa Department of Transportation Enforcement Branch will not write citations for violations of bridge postings unless a resolution has been passed by the Board authorizing the restrictions. The attached resolution also gives local law enforcement and the County Attorney a defensible position while prosecuting violators.

Listed below are the bridges that are presently posted for load limit restrictions with the new additions showing in red bold text:

| Map ID # | County Bridge Number | FHWA Number | Feature Crossed | Location | Load Limit |
|----------|-------------------------|---------------|---------------------------------|-----------------|-----------------------------------|
| 1 | 3C Liberty | 303010 | Rock Creek | 80-01-03 | 28,48,40 |
| 2 | 6 Hickory Grove | 302500 | Hickory Creek | 79-02-06 | 28,48,40 |
| 3 | 6E Hickory Grove | 302480 | Mud Creek | 79-02-06 | 28,48,40 |
| 4 | 9B Hickory Grove | 302510 | Hickory Creek | 79-02-09 | 28,48,40 |
| 5 | 9C Hickory Grove | 302521 | Hickory Creek | 72-02-09 | One Lane |
| 6 | 10 Cleona | 302370 | Mud Creek | 79-01-10 | 28,48,40 |
| 7 | 10E Liberty | 303081 | Tributary to Walnut Creek | 80-01-10 | 23,39,38 |
| 8 | 12 Winfield | 303451 | Tributary to Wapsipinicon River | 80-03-12 | 28, 40 ,40 |
| 9 | 15 Cleona | 302410 | Tributary to Mud Creek | 79-01-15 | 28, 40 ,40 |
| 10 | 15A Hickory Grove | 302550 | Hickory Creek | 79-02-15 | 28,48,40 |
| 11 | 22F Liberty | 303160 | Walnut Creek | 80-01-22 | One Lane & 26,38,38 |
| 12 | 28K Princeton | 303730 | Lost Creek | 80-05-28 | 26,48,40 |
| 13 | 29D Allens Grove | 303331 | Mud Creek | 80-02-29 | 28,48,40 |
| 14 | 29E Cleona | N/A | Big Elkhorn Creek | 79-01-29 | 20,32,38 |
| 15 | 32C Winfield | 303561 | Tributary to Mud Creek | 80-03-32 | 28, 40 ,40 |
| 16 | 32H Princeton | 303760 | Lost Creek | 80-05-32 | 28,48,40 |
| 17 | 33 Allens Grove | 303371 | Tributary to Mud Creek | 80-02-33 | One Lane & 20,31,31 |
| 18 | 34I Liberty | 303180 | Tributary to Mud Creek | 80-01-34 | 13,19,20 |

Bridge Postings - June 8, 2023

Scott - ICEASB Easy Map



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

JUNE 8, 2023

APPROVAL OF WEIGHT RESTRICTIONS ON VARIOUS COUNTY BRIDGES

BE IT RESOLVED by the Scott County Board of Supervisors

Section 1. The Scott County Board of Supervisors is empowered under authority of Sections 321.236 Sub. (8), 321.255 and 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to weight thereof on designated highways or highway structures under their jurisdiction.

Section 2. The County Engineer has completed or has caused to be completed the Structure Inventory and Appraisal of certain Scott County Bridges, in accordance with the National Bridge Inspection Standards and has determined that the status of certain bridges should change.

Section 3. The County Engineer has determined that the following Scott County Bridges are inadequate for two-lane legal loads at allowable operating stress:

| County Bridge Number | FHWA Number | Feature Crossed | Location | Load Limit |
|-----------------------------|--------------------|---------------------------------|-----------------|---------------------|
| 3C Liberty | 303010 | Rock Creek | 80-01-03 | 28,48,40 |
| 6 Hickory Grove | 302500 | Hickory Creek | 79-02-06 | 28,48,40 |
| 6E Hickory Grove | 302480 | Mud Creek | 79-02-06 | 28,48,40 |
| 9B Hickory Grove | 302510 | Hickory Creek | 79-02-09 | 28,48,40 |
| 9C Hickory Grove | 302521 | Hickory Creek | 79-02-09 | One Lane |
| 10 Cleona | 302370 | Mud Creek | 79-01-10 | 28,48,40 |
| 10E Liberty | 303081 | Tributary to Walnut Creek | 80-01-10 | 23,39,38 |
| 12 Winfield | 303451 | Tributary to Wapsipinicon River | 80-03-12 | 28,40,40 |
| 15 Cleona | 302410 | Tributary to Mud Creek | 79-01-15 | 28,40,40 |
| 15A Hickory Grove | 302550 | Hickory Creek | 79-02-15 | 28,48,40 |
| 22F Liberty | 303160 | Walnut Creek | 80-01-22 | One Lane & 26,38,38 |
| 28K Princeton | 303730 | Lost Creek | 80-05-28 | 26,48,40 |
| 29D Allens Grove | 303331 | Mud Creek | 80-02-29 | 28,48,40 |
| 29E Cleona | N/A | Big Elkhorn Creek | 79-01-29 | 20,32,38 |
| 32C Winfield | 303561 | Tributary to Mud Creek | 80-03-32 | 28,40,40 |
| 32H Princeton | 303760 | Lost Creek | 80-05-32 | 28,48,40 |
| 33 Allens Grove | 303371 | Tributary to Mud Creek | 80-02-33 | One Lane & 20,31,31 |
| 34I Liberty | 303180 | Tributary to Mud Creek | 80-01-34 | 13,19,20 |

Section 4. That vehicle and load limits are established and that signs be erected advising of the permissible maximum weights on the bridges listed.

Section 5. This resolution shall take effect immediately.

**SCOTT COUNTY JUVENILE DETENTION
AND DIVERSION PROGRAMS**

500 West 4th Street
Davenport, Iowa 52801
Ph: (563) 326-8687 Fax: (563) 328-3207
www.scottcountyiowa.com
E-Mail: jkaiser@scottcountyiowa.com



MEMORANDUM

Date: 05/26/2023

To: Scott County Administration and Board of Supervisors

RE: Restorative Justice Programs Contract Renewal

History- Program Description

The Scott County Restorative Justice program, has two components which target different populations and systems. Both of these program components are designed to lower detainment. The first component is the Auto Theft Accountability Program, which is a pre-adjudication diversion program for first time auto theft offenders, which utilizes Restorative Community Conferencing to repair harm with victims. The Second component is the School-Based Restorative Justice program, which is a suspension diversion program which utilizes Restorative Mediation.

Auto Theft Accountability Program Component - Description and Outcomes

This program component is a restorative justice concept in which victims and offenders are brought face to face in a neutral setting. Staff then facilitate a meeting to discuss the harm that has been done and create a plan for how the offender is to repair the harm. The youth offender will have three months to complete the plan. If the offender completes the plan, they will have their charge dismissed. However, if at any point they fail to progress, they will revert back to court proceedings.

The program accepted its first referral in April of 2019. The program has had one hundred and two (102) referrals since inception. Sixty six (66) referrals have completed a restorative community conference, forty three (43) referrals have completed the entire program successfully, and fifteen (15) referrals are actively on-track to complete the program. Of those that have completed the program successfully, 86% were still without a new offense 6 months post discharge, and 78% were still without a charge one year post discharge.

School Based Restorative Justice Program Component Description

The Scott County School-based Mediation Program is a suspension diversion program implemented in the secondary schools of the Davenport Community School system. Certain incidents that would typically be incidents resulting in out of school suspension, will now be handled as an in-school suspension and those involved will participate in a Restorative Mediation circle.

In the circle, the two (or more) youth are brought together to learn about why the event happened and then develop a plan to repair the harm that has been done and ensure it does not happen again.

Through this process, students will learn the impact their behavior has on others and a resolution will be formed prior to entering regular classes to ensure violence does not occur in the future

The program accepted the first referral in January 2021. Since that time, the program has received two several hundred referrals. The program responds to referrals from all secondary schools in Davenport, Bettendorf, and North Scott school districts. The program receives an average of 26 referrals a month during the school year. Approximately 92% of referrals are successfully mediated and no further conflicts occur among the parties.

Capital Costs- This program will incur no capital costs as it will be provided in the Scott County Juvenile Diversion Programs space and in the community schools.

Offsetting Revenue

On-going operating expenses for this program are reimbursed by an inter-governmental contract with Iowa Department of Human Services. (Contract attached) Decategorization Board. All staff time, training, mileage, equipment, and supplies for the program will be reimbursed by the contract up to \$140,000 annually. Davenport Community Schools also provides supplemental funding for up to \$50,000 annually.

I am recommending the Scott County Board of supervisors approve a contract extension, which would grant another year of funding to continue these services. The resolution and contract would need to be signed by the Scott County Board of Supervisor’s Chairperson by July 1, 2023.

Jeremy Kaiser, Director

Scott County Juvenile Detention & Diversion Programs

Fourth Amendment to the Scott County Restorative Justice Programs Contract

This Amendment to Contract Number DCAT3-22-109 is effective as of July 1, 2023, between the Iowa Department of Health and Human Services (Agency) and Scott County (Contractor).

Section 1: Amendment to Contract Language

The Contract is amended as follows:

Revision 1. Contract Duration. The Contract is hereby extended from July 1, 2023, through June 30, 2024.

Section 2: Ratification & Authorization

Except as expressly amended and supplemented herein, the Contract shall remain in full force and effect, and the parties hereby ratify and confirm the terms and conditions thereof. Each party to this Amendment represents and warrants to the other that it has the right, power, and authority to enter into and perform its obligations under this Amendment, and it has taken all requisite actions (corporate, statutory, or otherwise) to approve execution, delivery and performance of this Amendment, and that this Amendment constitutes a legal, valid, and binding obligation.

Section 3: Execution

IN WITNESS WHEREOF, in consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into the above Amendment and have caused their duly authorized representatives to execute this Amendment.

| | | | |
|--|-------|---|-------|
| Contractor, Scott County | | Agency, Iowa Department of Health and Human Services | |
| Signature of Authorized Representative: | Date: | Signature of Authorized Representative: | Date: |
| Printed Name: Ken Beck | | Printed Name: Liam Healy | |
| Title: Scott County Board of Supervisors - Board Chair | | Title: Eastern Iowa Service Area Manager | |

| | |
|--|-------|
| Agency, Iowa Department of Health and Human Services | |
| Signature of Authorized Representative: | Date: |
| Printed Name: Jancee Harvey | |
| Title: Division Director of Family Well-Being and Protection | |

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 8, 2023

CONTRACT APPROVAL FOR RESTORATIVE JUSTICE PROGRAM SERVICES

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the Scott County Juvenile Detention and Diversion Programs will provide the Restorative Justice Program for youth through a contract with the Iowa Department of Health and Human Services ending June 30, 2024. The contract can be renewed for three more years with the final year ending on June 30, 2027.

Section 2. This resolution shall take effect on July 1st, 2023.

Facility & Support Services

600 West Fourth Street

Davenport, Iowa 52801

(563) 326-8738 (Voice)

(563) 328-3245 Fax



~ Our Promise: Professional People, Solving Problems, High Performance

TO: Mahesh Sharma
County Administrator

FROM: Tammy Speidel
Director, Facility and Support Services

RE: Commercial Services/Fire Sprinkler Inspections

Our current contract is set to expire on June 30th of 2023 for inspections of fire sprinkler systems throughout Scott County Facilities. Fire sprinkler systems require licensed and certified contractors to perform these inspections annually to meet all local and state regulations. Facility and Support Services worked with County purchasing to solicit renewal bids in early May of 2023 for a 4-year contract that will expire on June 30th of 2027. This service agreement will encompass annual inspection, emergency response, and proper performance of sprinkler systems in the event of fire. On May 12th of 2023 we received three bids to perform this service. The results are as follows.

| | | |
|-------------------------------|---------------|---|
| Tri Sate Fire Control | Moline, IL | Annual cost = \$4,385.00 4 year cost = \$17,540.00 |
| Tri-City Fire Protection | Davenport, IA | Annual cost = \$1,875.00 4 year cost = \$7,500.00 |
| Tri-State Automatic Sprinkler | Davenport, IA | Annual cost = \$2,105.00 4 year cost = \$8,420.00 |

These quotes were reviewed by FSS staff to ensure they met our bid specifications, and after review of those documents we are recommending Tri-City Fire Protection be awarded this bid in the amount of \$7,500.00 total for the 4-year cost with an annual cost of \$1,875.00. The cost of this contract is budgeted in the FSS operating budget.

In addition, our current contract is held by Tri-City Fire Protection, and they have been a great partner to us for this service.

I will be in attendance at the Committee of the Whole to answer any further questions you or the Board may have.

CC: FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
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SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 8, 2023

A RESOLUTION APPROVING THE BID AND AWARDING THE CONTRACT FOR
COMMERCIAL SERVICES/FIRE SPRINKLER INSPECTIONS IN THE AMOUNT OF
\$7,500.00.00 TO TRI-CITY FIRE PROTECTION

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the bid for the Commercial Services/Fire Sprinkler Inspections be awarded to Tri-City Fire Protection in the amount of \$7,500.00.
- Section 2. That the Facility & Support Services Director is hereby authorized to execute contract documents on behalf of the Scott County Board of Supervisors.
- Section 4. This resolution shall take effect immediately.

Prepared by: Scott County Planning and Development, 600 West Fourth Street, Davenport Iowa

SCOTT COUNTY ORDINANCE NO. 23-_____

AN ORDINANCE TO AMEND THE ZONING MAP BY REZONING APPROXIMATELY 55.7 ACRES IN SECTION 6, PRINCETON TOWNSHIP FROM AGRICULTURAL-PRESERVATION (A-P) TO CONSERVATION-RECREATION (C-R), ALL WITHIN UNINCORPORATED SCOTT COUNTY.

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY IOWA:

Section 1. In accordance with Section 6-31 Scott County Code, the following described unit of real estate is hereby rezoned from Agricultural-Preservation (A-P) to Conservation-Recreation (C-R) to-wit:

The NW $\frac{1}{4}$ SW $\frac{1}{4}$ of Section 6 in Township 79 North, Range 5 East of the 5th P.M. (Princeton Township) AND the SW $\frac{1}{4}$ SW $\frac{1}{4}$ of Section 6 in Township 79 North, Range 5 East of the 5th P.M. (Princeton Township) excluding the South 776.07 feet of the SW $\frac{1}{4}$ SW $\frac{1}{4}$ of Section 6 in Township 79 North, Range 5 East of the 5th P.M. (Princeton Township)

Section 2. This ordinance changing the above described land to Conservation-Recreation (C-R) is approved as recommended by the Planning and Zoning Commission.

Section 3. The County Auditor is directed to record this ordinance in the County Recorder's Office.

Section 4. Severability Clause. If any of the provisions of this Ordinance are for any reason illegal or void, then the lawful provisions of the Ordinance, which are separate from said unlawful provisions shall be and remain in full force and effect, the same as if the Ordinance contained no illegal or void provisions.

Section 5. Repealer. All ordinances or part of ordinances in conflict with the provisions of the Ordinance are hereby repealed.

Section 6. Effective Date. This Ordinance shall be in full force and effect after its final passage and publication as by law provided.

Approved this _____ day of _____ 2023.

Ken Beck, Chair
Scott County Board of Supervisors

Kerri Tompkins, County Auditor

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 08, 2023

APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Erin Kelley for the position of part-time Family Health Nurse with the Health Department at entry level rate.

Section 2. The hiring of Angela Timper for the position of Multi-Service Clerk with the Treasurer's Office at entry level rate.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
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SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 8, 2023

APPROVAL OF HIRING BONUS CONTINUANCE FOR CERTIFIED NEW HIRE
DEPUTIES AND PARK RANGERS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the hiring bonus of \$5,000 for newly hired Deputies and Park Rangers, who are certified law enforcement officers, as approved by the Board of Supervisors August 18, 2022 remains in effect after June 30, 2023.

Section 2. That the hiring bonus of \$5,000 is paid out as follows: \$2,500 after 90 days, \$1,500 after one year, and \$1,000 after two years.

Section 3. This resolution shall take effect July 1, 2023.

TIM LANE
Scott County Sheriff

Item 11
06/06/23

SHAWN ROTH
Chief Deputy Sheriff



BRYCE SCHMIDT
Chief Deputy Sheriff

EMERGENCY 9-1-1
(563) 326-8625
(563) 326-8689 (FAX)

400 West 4th Street
Davenport, Iowa 52801-1104

www.scottcountyiowa.com/sheriff
sheriff@scottcountyiowa.com

Date: June 6, 2023

Memo To: County Administrator Mahesh Sharma and the Scott County Board of Supervisors

From: Sheriff Tim Lane

REF: Pay Rates of Deputy Lieutenants

The purpose of this resolution is to set the annual base salaries as specified in Iowa Code 331.904, for the deputy sheriff's who are classified as exempt. This would include the four lieutenants and the base salaries would be based on a percentage of the Sheriff.

In an attempt to reduce wage compression and have a reasonable wage increase between ranks, the rank of lieutenant would have a two tier pay rate of 68% for a lieutenant with less than two years in grade and 73% for a lieutenant with two years or more in grade.

This change will be effective on July 1, 2023.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
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SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 8, 2023

APPROVAL OF PAY RATES OF DEPUTY LIEUTENANTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the Board hereby approves the annual base salaries for the deputy sheriffs who are classified as exempt and the appointed Captain as described in Iowa Code 331.904 as follows:

Lieutenant – 68% with less than 2 years in grade

Lieutenant – 73% with 2 years in grade or more

Section 2. This resolution shall take effect July 1, 2023.



INFORMATION TECHNOLOGY

400 West Fourth Street
Davenport, Iowa 52801-1104

Ph: (563) 328-4100 Fax: (563) 326-8669
www.scottcountyiowa.com

May 30, 2023

To: Mahesh Sharma, County Administrator
From: Matt Hirst, Information Technology Director
Subject: Citrix Software Maintenance and Support Subscription

Citrix software license maintenance and support is due for renewal. Citrix is the application deployment frame work implemented by Information Technology to centralize computing at Scott County.

The quote summary from Citrix is as follows:

| <u>Product</u> | <u>Total</u> |
|---|--------------------|
| - Citrix Workspace Suite User Licenses (QTY: 120) | \$12,476.97 |
| | |
| 3 Year Total | \$37,430.91 |

It is recommended that the Board approve the quote from Choice Solutions for three (3) years of Citrix maintenance and support in the amount of \$37,430.91.

The proposal provides Information Technology the ability to obtain the latest updates and patches to the Citrix software as well as software support 24x7. The result is a more functional and dependable computing environment.

Budget dollars are available in the Information Technology Department operational budget to fund the costs of this contract.

Notes:

- Citrix software license maintenance and support costs were \$16,065 for FY'22.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
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SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 8, 2023

CITRIX MAINTENANCE AND SUPPORT SUBSCRIPTION

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The authority of the IT Director to sign a Citrix maintenance and support agreement for one hundred and twenty (120) Citrix XenDesktop licenses in the amount of \$37,430.91 from Choice Solutions is hereby approved.

Section 2. This resolution shall take effect immediately.

INFORMATION TECHNOLOGY

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www.scottcountyiowa.com

May 30, 2023

To: Mahesh Sharma, County Administrator
From: Matt Hirst, Information Technology Director
Subject: KnowBe4 Security Training Subscription

KnowBe4 Security Awareness Training subscription is due for renewal.

The bid summary for KnowBe4 Security Awareness Training is as follows:

| <u>KnowBe4 (3 year Subscription)</u> | <u>Total</u> |
|--------------------------------------|--------------|
| Security Awareness Training | \$31,658.76 |

It is recommended that the Board approve the bid from KnowBe4 in the amount of \$31,658.76.

KnowBe4 Subscription provides Information Technology the ability to provide security awareness training to County/SECC/Waste Commission staff. The result is a more knowledgeable staff and a more secure computing environment.

Budget dollars are available in the Information Technology Department operational budget to fund the costs of this contract.

Notes:

- KnowBe4 subscription costs were \$10,083.15 in FY'22 for a one (1) year agreement.
- Three-year agreement offers approximately twenty percent savings over a one year renewal.

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SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 8, 2023

KNOWBE4 SECURITY AWARENESS TRAINING SUBSCRIPTION

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The authority of the IT Director to sign an agreement for Security Awareness Training subscription in the amount of \$31,658.76 from KnowBe4 is hereby approved.

Section 2. This resolution shall take effect immediately.



INFORMATION TECHNOLOGY

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Davenport, Iowa 52801-1104

Ph: (563) 328-4100
www.scottcountyiowa.com

May 30, 2023

To: Mahesh Sharma, County Administrator
From: Matt Hirst, Information Technology Director
Subject: Cott Resolution Maintenance, Support and Hosted Search

Cott Resolution software license maintenance, support and hosted search is due for renewal. Resolution is the case management application utilized by the Recorder’s Office.

The Scott County Recorder’s office handles approximately 40,000 recorded instruments and upwards of 150,000 document images annually using the Resolution application.

The quote summary from Cott Systems is as follows:

| <u>Product</u> | <u>Total</u> |
|--------------------------------------|---------------------|
| Resolution | |
| - 10 Application Users | |
| - 5 Search Users | |
| - Iowa Land Records Portal Interface | |
| - Hosted (Internet) Search | \$ 42,720.00 |
| Total | \$ 42,720.00 |

It is recommended that the Board authorize the County Recorder to sign a contract with Cott Systems for Resolution maintenance and support as well Internet search hosting for one (1) year in the amount of \$42,720 to be billed annually.

Resolution maintenance and support contract provides Information Technology the ability to obtain the latest updates and patches to the software as well software support 24x7 on behalf of the Recorder’s Office. The result is a more functional and dependable computing environment for the Recorder’s Office.

Budget dollars are available in the Information Technology Department operational budget to fund the costs of this contract.

Notes:

- Resolution license maintenance, support, and search hosting costs were \$43,200 in FY’22.

Cc: Rita Vargas, County Recorder
Katie Glenn, Deputy Recorder
Sara Skelton, Recorder’s Office Administrator

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SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 8, 2023

COTT RESOLUTION MAINTENANCE, SUPPORT, AND HOSTING CONTRACT

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The authority of the County Recorder to sign a one (1) year contract with Cott Systems in an amount not to exceed \$42,720.00 for Resolution maintenance and support as well as Internet search hosting is hereby approved.

Section 2. This resolution shall take effect immediately.

INFORMATION TECHNOLOGY
400 West Fourth Street
Davenport, Iowa 52801-1104

Ph: (563) 328-4100
www.scottcountyiowa.com



May 30, 2023

To: Mahesh Sharma, County Administrator
From: Matt Hirst, Information Technology Director
Subject: NeoGov HR Suite Subscription

NeoGov HR software is due for renewal.

The County utilizes software from NeoGov for our hiring system (since 2007) and employee performance evaluations (since 2012).

The online hiring system, Insight, allows applicants to submit applications, gives us a national platform for open positions and allows HR and supervisors to manage the recruitment process. Additionally we've integrated the system in 2014 with New World ERP to bring employee data into the financial software system through a data export.

The performance evaluation system, Perform, allows employees to complete their annual performance evaluations, along with the supervisor's evaluations of the employee. The software includes a dashboard for supervisors and department heads to review the status of their department's evaluations.

The quote summary from NeoGov is as follows:

| <u>Product</u> | <u>Total</u> |
|----------------------------|---------------------|
| Insight | \$ 11,485.31 |
| Insight data export | \$ 2,205.00 |
| Perform | \$ 17,410.11 |
| Total | \$ 31,100.42 |

It is recommended that the Board authorize the HR Director to sign a contract with NeoGov for HR software subscription services for one (1) year in the amount of \$31,100.42.

Notes:

- NeoGov HR suite costs were \$28,731.72 in FY'22.
- NeoGov discontinued multi-year contracts and discounts in 2022.

Cc: Vanessa Weirman, IT Director

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DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N
SCOTT COUNTY BOARD OF SUPERVISORS

June 8, 2023

NEOGOV HR SUITE SUBSCRIPTION

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The authority of the HR Director to sign a one (1) year contract with Governmentjobs.com, Inc. in the amount \$31,100.42 for NeoGov HR suite subscription is hereby approved.

Section 2. This resolution shall take effect immediately.

**URBAN COUNTY COALITION
MEMORANDUM OF AGREEMENT**

THIS MEMORANDUM OF AGREEMENT ("Agreement") is made and entered into by and between Black Hawk County, Iowa; Dubuque County, Iowa; Johnson County, Iowa; Linn County, Iowa; and Scott County, Iowa (the "Counties") to serve as a voluntary agreement to develop, communicate, and advocate jointly for issues of common interest to the Iowa Legislature, the executive branch of the State of Iowa, and other appropriate agencies, departments, and organizations, and to collaborate on strategic planning for the joint development of regional solutions to issues of common interest.

RECITALS

WHEREAS, the Counties are governmental jurisdictions vested with the authority to exercise any power and perform any function deemed appropriate to protect and preserve the rights, privileges, and property of their respective counties and residents, and to preserve and improve the peace, safety, health, welfare, comfort, and convenience of their respective residents; and

WHEREAS, the Counties acknowledge and agree that developing, communicating, and advocating for the interests of their respective counties and residents, and engaging in collaborative strategic planning to jointly develop regional solutions to issues of common interest is appropriate and prudent and will further and enhance their respective functions; and

WHEREAS, the Counties agree they have common interest in issues deliberated on and regulated by the Iowa Legislature, the executive branch of the State of Iowa, and other agencies, departments, and organizations; and

WHEREAS, the Counties desire voluntarily to collaborate on developing and advocating for issues of common interest and to collaborate on strategic planning to jointly develop regional solutions to issues of common interest.

NOW, THEREFORE, the Counties hereby agree as follows:

1. The Counties will continue as members of the Urban County Coalition ("Coalition").
2. Linn County will serve as the "lead agency" for the purpose of providing a legal entity for entering into any contracts or agreements for the benefit of the Coalition and will serve as the fiscal agent for the Coalition.
3. Linn County agrees to include in its contract with L&L Murphy Associates and Grant Consulting, LLC a section stating that L&L Murphy Associates and Grant Consulting, LLC will assist Linn County in maintaining the Coalition and will coordinate the activity of said organization.
4. Black Hawk, Johnson, and Scott Counties will each appoint two members of their Board of Supervisors, and Dubuque and Linn Counties will each appoint one member of their Board of Supervisors, to participate on the Coalition Steering Committee for the purpose of planning strategies and making recommendations for the operation of the Coalition, subject to the direction of their respective Boards of Supervisors.

5. Each County will designate a staff member to help facilitate the operation of the Coalition.
6. Each County will authorize signature by its chairperson to this Agreement and authorize the payment of \$25,000 in Fiscal Year 2024 and subsequent fiscal years for continued membership in the Coalition. Linn County agrees to provide monthly statements of membership dues owing and each County agrees to pay Linn County its membership dues within 30 days of receipt of a statement.
7. This Agreement is effective on the latest date of the signatures below and will automatically renew for subsequent one-year periods coinciding with the fiscal year unless a County, prior to the end of a current fiscal year, provides at least 30 (thirty) days written notice to the other Counties of its decision to withdraw from the Coalition.
8. This Agreement may be modified at any time by written agreement of the Counties.
9. Nothing in this Agreement shall be interpreted to limit or otherwise affect any authorities, powers, rights, or privileges of the individual Counties.

IN WITNESS WHEREOF, Black Hawk County, Dubuque County, Johnson County, Linn County and Scott County have executed this Agreement on the dates set forth below:

BLACK HAWK COUNTY

By: _____
Chairperson, Board of Supervisors

Date: _____

LINN COUNTY

By: Louis J Zumbach
Chairperson, Board of Supervisors

Date: 5-24-23

DUBUQUE COUNTY

By: _____
Chairperson, Board of Supervisors

Date: _____

SCOTT COUNTY

By: _____
Chairperson, Board of Supervisors

Date: _____

JOHNSON COUNTY

By: _____
Chairperson, Board of Supervisors

Date: _____

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 8, 2023

A Resolution authorizing the Chairman to sign a Memorandum of Agreement for the Urban County Coalition and Authorizing payment in Fiscal Year 2024 for Membership

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. Whereas, the Scott County Board of Supervisors has previously discussed and approved board participation in the Urban County Coalition, and

Section 2. Whereas, the Memorandum of Agreement forming the Coalition sets forth the participating Counties, duties and membership payment.

Section 3. Therefore the Board of Supervisors authorizes the Board Chairman to sign the agreement and authorizes the FY 2024 payment.

Section 4. This resolution shall take effect immediately.