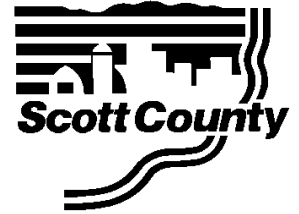


INFORMATION TECHNOLOGY DEPARTMENT

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July 24, 2023

TO: Mahesh Sharma, County Administrator
Vanessa Wierman, Human Resources Director

FROM: Matt Hirst, Information Technology Director

RE: Information Technology New Hire – Network Systems Administrator

We have selected a candidate to fill the position of Network Systems Administrator in the Information Technology Department. Five (5) candidates were interviewed selected from thirteen (13) which applied for the position.

The candidate chosen, Shaylin Willaert, has an Associate's in Applied Science in Computer Network Engineering as well as a Bachelor's Degree. Ms. Willaert has eight (8) years working in the information technology field with varied and progressing levels of experience. She has been a Systems Network Engineer for Minneapolis Public School District from 2020 to present and held a relevant IT Specialist position with the same organization prior to that for three (3) years.

Due to the exceptional technical and project management qualifications of this candidate, I am recommending we hire at a salary of \$35.69 per hour (~\$74,235 per year) or Step 7 for this position as well as 2 week vacation accruals.

cc: Shaylin Willaert

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

August 3, 2023

APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Shaylin Willaert for the position of Network Systems Administrator with the IT Department at step 7 and accruing 2 weeks of vacation annually.

Section 2. The hiring of Cody Rhodes for the position of Office Assistant with the FSS Department at entry level rate.

Section 3. The hiring of Evelyn Nguyen for the position of Office Assistant with the FSS Department at entry level rate.

Section 4. The hiring of Sherrie Petersen for the position of Environmental Health Specialist for the Health Department at entry level rate.