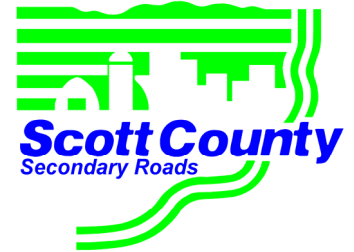


SCOTT COUNTY ENGINEER'S OFFICE

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Assistant County Engineer

TARA YOUNGERS
Senior Administrative Assistant

MEMO

TO: Mahesh Sharma
County Administrator

FROM: Angie Kersten, P.E.
County Engineer

SUBJ: Approval to Purchase Vehicles for the Sheriff's Department

DATE: September 5, 2023

It continues to be a challenging and dynamic process to replace vehicles. The Fleet Services team has been meeting over the past few months discussing planned purchases under present market conditions. The FY2024 budget includes the purchase of 1 – ten passenger prisoner transport transit van and 10 - police interceptor utility, all-wheel drive, vehicles.

We anticipate that when vehicle manufacturers open orders for 2024 models, there will be a very limited amount of orders taken and that there will be a short time available to place orders. When we solicit bids on Public Purchase, we typically allow ten days for submittal of bids and then it typically takes another two weeks to obtain approval to purchase. We are concerned that manufacturers will have reached their limits on orders by the time we obtain approval and place our order.

Additionally, over the past few years, we have struggled with Sheriff vehicle procurements through our local dealerships. We had one Sheriff patrol truck order cancelled 10 months after the order was placed, significant delays in receiving Sheriff patrol sport utility vehicles and transport vans, and have paid price concessions. We have had the most success with orders placed through the State of Iowa Vehicle Contracts.

The State of Iowa Vehicle Contracts are competitively bid contracts by the Iowa Department of Administrative Services and are open for local governments to purchase from. When vehicle manufacturers open orders for 2024 models, we request permission to make the following purchases:

- 1 – Ten Passenger Prisoner Transport Transit Van for approximately \$75,000 with an additional 15% contingency (total not to exceed \$86,250)
- 10 – Police Interceptor Utility, All-Wheel Drive, Vehicles for approximately \$500,000 with an additional 15% contingency (total not to exceed \$575,000)

We budgeted \$575,000 for these vehicle replacements and there are sufficient funds in the account to cover the contingencies. I recommend purchasing these vehicles through the State of Iowa Vehicle contracts when the vehicle manufacturers open orders for 2024 models.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

SEPTEMBER 14, 2023

A RESOLUTION APPROVING THE PURCHASE OF ONE (1) TEN PASSENGER PRISONER TRANSPORT TRANSIT VAN AND TEN (10) POLICE INTERCEPTOR UTILITY, ALL-WHEEL DRIVE, VEHICLES FOR THE SHERIFF'S OFFICE

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the interim Fleet Manager has the authority to purchase one (1) ten passenger prisoner transport transit van and ten (10) police interceptor utility, all-wheel drive, vehicles, for the Sheriff's Office, from the State of Iowa 2024-2025 Model Year Vehicle Contracts for a total cost not to exceed \$661,250.
- Section 2. This resolution shall take effect immediately.