

**INFORMATION TECHNOLOGY**

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October 4, 2023

To: Mahesh Sharma, County Administrator

From: Rita Vargas, Recorder  
Matt Hirst, Information Technology Director

Subject: Recorder's Land Records Management System Project

An ad-hoc committee comprised of representatives from the Recorder's Office and Information Technology which included Rita Vargas, Sara Skelton, Katie Glenn, Patricia Hinners, Carolyn Crable and Stephanie Macuga evaluated Land Records Management Systems used in Iowa including Cott Systems, the solution currently deployed in the Scott County Recorder's Office.

Systems evaluated include Recorder's Office solutions from Fidlar Technologies, Cott Systems, and Tyler Technologies which comprise the solutions deployed in a majority of Iowa Counties running Commercial Off the Shelf Microsoft Windows based solutions like those deployed in Scott County.

This committee recommends the selection of Fidlar's Avid Solution to replace our current system.

The cost comparison for the replacement of the County's Land Record Management is as follows:

	<b>Fidlar</b>	<b>COTT Systems</b>	<b>Tyler Eagle Recorder</b>
Land Records Management System (annual)	\$42,500.00	\$42,720.00	\$60,629.00
Hosting Fee (annual)	\$24,600.00		\$ 6,000.00
Implementation (one time)	\$85,000.00		\$57,150.00
<b>LRMS Year One</b>	<b>\$152,100.00</b>	<b>\$42,720.00</b>	<b>\$123,779.00</b>
<b>Media Conversion</b>	<b>\$25,000.00</b>	<b>\$149,985.00</b>	<b>Unknown</b>
<b>Total Year One Costs</b>	<b>\$177,100.00</b>	<b>\$192,705.00</b>	<b>Unknown</b>

Notes:

- Fidlar's hosting fee is inclusive of Recorder's and Auditor's Offices record/solution hosting.
- Tyler Eagle Recorder does not meet the functional requirements of the Office.

The committee believes it is important to document the criteria upon which this selection of the Fidlar solution was made.

The Board approved projects with US Imaging to scan and index Recorder's Office recorded documents at a cost of approximately \$400,000 in 2019 and 2021. This project is complete. The Fidlar proposal leverages this investment by importing and hosting these records. Cott Systems proposed to rescan and index these records at an additional cost of approximately \$150,000.

Fidlar Technologies is a local company headquartered in Eldridge that focuses on providing solutions for Recorder's offices. Fidlar has partnered with over 290 counties nationwide, including five counties in Iowa and 75 counties in Illinois. The Recorder's office staff has completed reference checks with all Iowa Fidlar counties, and completed site visits to Clinton County, Iowa and Rock Island County, Illinois. Excellent customer service and technical support was the common theme among references.

Fidlar's land management software, AVID, presents new opportunities for the Recorder's office to improve efficiencies through various products that are customizable to suit the needs of Scott County including assisted indexing, scheduled reports, and on-demand search functions. The software also allows the Office to have better tools to track documents, print letters and labels, and email recorded documents all of which will eliminate many manual processes currently performed.

Fidlar's contract includes Life Cycle pricing. Life Cycle guarantees the County access to all current Avid functionality as well as new functionality created during the life of the contract with Fidlar Technologies. All updates to AVID and supporting software will be available to the County at no additional cost. The contract also covers all customer support to the Recorder's Office.

The Recorder's Office will be evaluating fees for services related to image and document sharing for title plant services. Currently, the Office does not charge a fee for this service, however as Fidlar charges a small fee of the County for related services, the Office is evaluating passing on these charges and some of the County's cost to those requesting such services to help offset the costs necessary to provide such service.

It is recommended that the Board authorize the Recorder to sign a five year contract with Fidlar in an amount not to exceed \$67,100 annually for Avid and system hosting and \$110,000 for implementation and data conversion services with a total five (5) year cost of \$445,500. Budget dollars are available to pay for this Software as a Service (SaaS) solution and implementation.

Cc: Sara Skelton, Katie Glenn

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

October 12, 2023

APPROVING RECORDER'S LAND RECORDS MANAGEMENT SYSTEM PROJECT

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. The authority of the Recorder to sign a Software as a Service (SaaS) five (5) year subscription agreement with Fidlar Technologies for one-time implementation and media conversion costs of \$110,000 and annual SaaS costs of \$67,100 is hereby approved.
- Section 2. This resolution shall take effect immediately.