

INFORMATION TECHNOLOGY

400 West Fourth Street
Davenport, Iowa 52801-1104

Ph: (563) 328-4100
www.scottcountyiowa.com



October 4, 2023

To: Mahesh Sharma, County Administrator
From: Kerri Tompkins, County Auditor
Matt Hirst, Information Technology Director
Subject: Auditor’s Records Scan, Index and Hosting Project

An ad-hoc committee comprised of Kerri Tompkins, Peter Kurylo, Stephanie Macuga, and Matt Hirst researched options for preservation of records stored in the Auditor’s Office. Records to be digitized include Transfer Index Books, Transfer Books, Description Books, Plat Index Books, Plat Books and Municipality Books.

Services evaluated include solutions from Fidlar Technologies, Cott Systems, and ArcaSearch which commonly work in this marketplace for Iowa Counties.

The committee recommends the selection of Fidlar Technologies to scan, index, and host online these records currently physically stored in books in the Auditor’s Office.

A cost comparison for the scanning, indexing and public hosting of these records is as follows:

Item Description	Fidlar	COTT Systems	ArcaSearch
Scan, Capture, and Image Processing	\$66,671.57	\$206,800.00	\$78,355.00
Scan, Index, Import:			
Transfer Index Books			
Transfer Books			
Description Books			
Plat Index Books			
Municipality Books			
Plat Books			
Project Resource Management and Import	\$11,111.93		Included in Scan Cost
Hosting Fee (annual)	See Note	\$2,580.00	\$3,756.00
Media Conversion - Auditor's Office (Total)	\$77,783.50	\$209,380.00	\$82,111.00

NOTE:

- Fidlar Auditor's Records hosting fee is included in the hosting fee detailed in the agreement for the Recorder’s Land Records Management Software.

It is recommended that the Board authorize the Auditor to sign a contract with Fidlar in an amount not to exceed \$77,783.50 for scan, index, and import services. Budget dollars are available to pay for this project.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

October 12, 2023

APPROVING AUDITOR'S RECORDS SCAN, INDEX, AND HOSTING PROJECT

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. The authority of the Auditor to sign a contract with Fidlar Technologies for scan, index, and import services in an amount not to exceed \$77,783.50 is hereby approved.
- Section 2. This resolution shall take effect immediately.