

HUMAN RESOURCES DEPARTMENT
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Date: November 21, 2023

To: Board of Supervisors

From: Vanessa Wierman, Human Resources Director

Subject: Unpaid Leave of Absence – Patricia Beckman

Human Resources has received a request for an unpaid leave of absence by Ms. Beckman who is a Medical Assistant with the Health Department. It is hopeful Ms. Beckman will not need an extended unpaid leave and therefore we are requesting unpaid leave through December 21, 2023. Health Director Amy Thoreson is in agreement with this request. Ms. Beckman meets the qualifications of an unpaid leave of absence pursuant to County Policy N. It is my recommendation that the request be approved.

Cc: Health Director Amy Thoreson
Deputy Health Director Brooke Barnes