

## Facility & Support Services

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November 20, 2023

TO: Mahesh Sharma  
County Administrator

FROM: Tammy Speidel, FMP  
Director, FSS

RE: Change Order Request YJRC  
2<sup>nd</sup> Floor Build-Out

Mahesh,

As you may recall, the Board approved the construction of the second floor of the new YJRC building. This construction called for only the restroom and break room areas to be completed to finish grade. The rest of the space is scheduled to be left in a "shell" status.

With the reminder again of how limited we are with Board Room, meeting, and training room spaces during certain times of the year, we engaged the architect and general contractor to provide a cost to finish this space to make it move in ready. Additionally, as you may recall, this space has been identified as a potential space for utilization as part of the County's COOP/COG plan.

The cost to complete this space is \$208,509.32. The architects have reviewed the costs and find them to be in order. If we were to complete this work at a later time, we believe that we run the risk of increased material costs, potentially discontinued materials and higher overall cost to mobilize all trades back on site along with the potential to have to rework currently planned construction work.

I have spoken with David Farmer, and he has advised that these funds are available. I recommend that the Board approve this change order request to complete the build-out of the second floor at the YJRC building.

I will be on hand at the next Committee of the Whole to answer any questions.

CC: FSS Management Team  
Matt Hirst, IT Director  
Jeremy Kaiser, YJRC Director

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

DECEMBER 7, 2023

A RESOLUTION APPROVING A CHANGE ORDER REQUEST FROM BRUCE BUILDERS TO COMPLETE THE BUILD OUT OF THE SECOND FLOOR SPACE AT THE YOUTH JUSTICE AND REHABILITATION CENTER IN THE AMOUNT OF \$208,509.32.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the change order request from Bruce Builders to complete the second floor of the Youth Justice and Rehabilitation Center space in the amount of \$208,509.32 is hereby approved.

Section 2. That the Facility and Support Services Director is hereby authorized to sign the Change Order Request.

Section 3. This resolution shall take effect immediately.