

**TENTATIVE AGENDA**  
**SCOTT COUNTY BOARD OF SUPERVISORS**  
**January 15 - 20, 2024**

**Tuesday, January 16, 2024**

**Committee of the Whole - 8:30 am**  
**Board Room, 1st Floor, Administrative Center **\*\*In-Person and Virtual\*\*****

The public may join this meeting in person OR by phone/computer/app by using the information below. Contact 563-326-8702 with any questions.

TO JOIN BY PHONE 1-408-418-9388

ACCESS CODE: 2480 079 0449 PASS CODE: 1234

OR you may join via Webex. Go to [www.webex.com](http://www.webex.com) and JOIN meeting using the same Access Code and Pass Code above.

See the Webex Instructions in packet for a direct link to the meeting.

\_\_\_ 1. Roll Call: Dickson, Maxwell, Paustian, Rawson, Beck

\_\_\_ 2. Public Comment as an Attendee.

By Phone:

\*3 to raise/lower hand, \*6 to unmute (host must unmute you first)

By Computer:

Bottom right of screen, you will find Participants and Chat, in this area you will find the hand icon, use the hand icon to raise and lower your hand.

**Presentation**

\_\_\_ 3. Presentation of P.R.I.D.E. recognition for years of service and Employee of the Quarter..9:00 am.  
(Item 03)

**Facilities & Economic Development**

\_\_\_ 4. Authorizing the County Engineer to Make Necessary Road Closures and Reduced Speed Limit in Work Zones. (Item 04) Consent Agenda Consideration

\_\_\_ 5. Public Hearing for City of Davenport's Easement request on property located at 400 W 4th Street, Davenport, Iowa 52801. Public Hearing scheduled for Thursday, January 18, 2024 at 5:00 PM during the Board Meeting. (Item 05)

\_\_\_ 6. Setting of the Public Hearing for Thursday, February 1, 2024 at 5:00PM during the Board Meeting for proposed lease agreement with Community Health Care at 902 W. 4th Street. (Item 06) Consent Agenda Consideration

\_\_\_ 7. Technology Assessment and Strategic Planning priorities and action steps. (Item 07)  
Consent Agenda Consideration

\_\_\_ 8. NetMotion software license maintenance and support renewal from Insight for \$34,475.00 for one year. (Item 08) Consent Agenda Consideration

\_\_\_ 9. Jail Camera Project. (Item 09) Consent Agenda Consideration

**Human Resources**

\_\_\_ 10. Staff Appointments. (Item 10) Consent Agenda Consideration

\_\_\_ 11. Request to hire Ryan Waltz for Park Ranger with Conservation Department starting at a step 6 and accruing 2 weeks vacation annually. (Item 11) Consent Agenda Consideration

\_\_\_ 12. Request to hire Greg Schaapveld for Director of Planning and Development starting at step 13 and accruing 4 weeks vacation annually. (Item 12) Consent Agenda Consideration

**Health & Community Services**

\_\_\_ 13. Setting of the Public Hearing for Thursday, February 1, 2024 at 5:00PM during the Board Meeting for repealing Chapter 28 of the Scott County Code relative to Emergency Medical Services. (Item 13) Consent Agenda Consideration

\_\_\_ 14. Memorandum of Understanding (MOU) between MEDIC EMS and Iowa Department of Health and Human Services for emergency medical transport of highly infectious patients. (Item 14) Consent Agenda Consideration

**Other Items of Interest**

\_\_\_ 15. Recognizing January as National Mentoring Month during the January 18, 2024 Board Meeting, 5:00 PM. (Item 15) Consent Agenda Consideration

\_\_\_ 16. CLOSED SESSION: Discussion of pending litigation pursuant to Iowa Code Section 21.5(1)(c).

Motion to go into Closed Session:

Moved by \_\_\_ Seconded by \_\_\_  
Dickson \_\_\_ Maxwell \_\_\_ Paustian \_\_\_ Rawson \_\_\_ Beck \_\_\_

Motion to go into Open Session:

Moved by \_\_\_ Second by \_\_\_  
Dickson \_\_\_ Maxwell \_\_\_ Paustian \_\_\_ Rawson \_\_\_ Beck \_\_\_

\_\_\_ 17. CLOSED SESSION: Discussion of labor negotiations with the County's organized employees pursuant to Iowa Code Section 20.17(3).

Motion to go into Closed Session:

Moved by \_\_\_ Seconded by \_\_\_  
Dickson \_\_\_ Maxwell \_\_\_ Paustian \_\_\_ Rawson \_\_\_ Beck \_\_\_

Motion to go into Open Session:

Moved by \_\_\_ Second by \_\_\_  
Dickson \_\_\_ Maxwell \_\_\_ Paustian \_\_\_ Rawson \_\_\_ Beck \_\_\_

\_\_\_ 18. Adjourned. Moved by \_\_\_ Second by \_\_\_

**Thursday, January 18, 2024**

**Regular Board Meeting - 5:00 pm  
Board Room, 1st Floor, Administrative Center**

**Proclamation**

- \_\_\_\_\_ 1. Recognizing January as National Mentoring Month during.

**Public Hearing**

- \_\_\_\_\_ 2. Public Hearing for City of Davenport's Easement request on property located at 400 W. 4th Street, Davenport, Iowa 52801.

**Friday, January 19, 2024**

**Special Committee of the Whole - 8:00 am  
Board Room, 1st Floor, Administrative Center**

**\*\*Annual Joint Meeting with Veteran Affairs Commission.\*\***

## Instructions for *Unmuting Phone Line* during Board Meeting teleconference

To gain the moderator's attention, **press \*3 from your phone OR the raise hand icon** on computer or mobile device (for location of raise hand icon, see below). Phone lines will be placed on mute during the meeting. Participants may unmute their line using the mute icon or \*6 on their phone after being recognized by the Chair.

**Meeting # 2480 079 0449**

**Password #1234**

### Connect via Computer or application:

Host: [www.webex.com](http://www.webex.com) Meeting number: **above** Password: **1234**

Or use direct link to meeting:

<https://scottcountyiowa.webex.com/scottcountyiowa/j.php?MTID=m14ced2cc4a874bfa8961a3595e27273e>

**Connect via telephone: 1-408-418-9388** Meeting number: **above** Password: **1234**


### Telephone / Cell Phones Connections:

Telephones lines will be placed on mute during the meeting. Participants may "raise their hand" by using \*3 to gain attention of the host.



When called upon for comments by the Board,


1. The host will then unmute the participant's line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by keying \* 6
4. After conversation, please lower your hand. (\*3 again)


### Computer / Application Connections:

If connected via web application or computer, the user should look for the **Raise Hand**  raise hand symbol and click to appear raised so the host may acknowledge you.

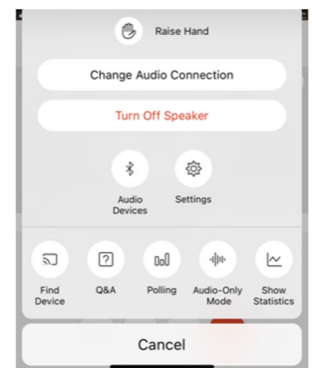
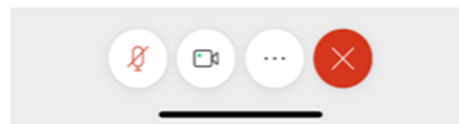
1. The host will then unmute the participant's line at the appropriate time.
2. A user must have his or her own device unmuted.
3. The user may then unmute his or her conference line by clicking the microphone symbol.
4. After conversation, please lower your hand. (\*3 again)

You can mute yourself so that everyone can concentrate on what's being discussed. While you're on a call or in a meeting, select  at the bottom of the meeting window. You'll know it's working when the button turns red .

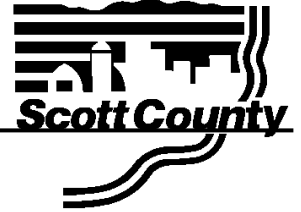
If you want to unmute yourself, select . Others can hear you when the button turns gray.

When you're muted and move away from the call controls, the mute button moves to the center of your screen and fades in color  to indicate that you're still muted.

To find the **raise hand icon**, you may need to click on ...



**HUMAN RESOURCES DEPARTMENT**  
600 W. 4<sup>th</sup> Street  
Davenport, Iowa 52801-1030



Ph: (563) 326-8767 Fax: (563) 328-3285  
www.scottcountyiowa.com  
Email: hr@scottcountyiowa.com

January 16, 2024

TO: Vanessa Wierman

FROM: Jen Stinocher  
HR Senior Office Assistant

RE: YEARS OF SERVICE RECOGNITION CEREMONY

The following is a list of individuals who will be recognized for years of service through the recognition program. This includes third and fourth quarter of 2023.

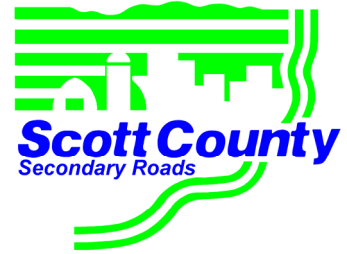
Employee	Department	Date of hire	Years of Service
Payton Carpio	Conservation	7/23/2018	5
Cory Elam	Sheriff	10/15/2018	5
Alex Gries	Sheriff	11/6/2018	5
Chris Laye	Sheriff	11/2/2018	5
Monica Nickels	Health	10/22/2018	5
Curt Wilson	Sheriff	11/2/2018	5
Liz Cervantes	Attorney	7/8/2013	10
Tara Marriott	Health	9/17/2013	10
Rebecca Baugh	Conservation	8/23/2013	10
Michelle Fitzjarrell	Heath	10/28/2013	10
Steve Jones	IT	12/30/2013	10
Leslie Lopez	Recorder	12/9/2013	10
Christina McDonough	Health	11/25/2013	10
Brooke Barnes	Health	8/29/2008	15
Laquisha Henderson	Sheriff	9/22/2008	15
Wade Stierwalt	Community Services	7/28/2008	15
Emily Winslow	Treasurer	8/4/2008	15
Stephanie Macuga	IT	11/10/2008	15
Josh Sabin	Conservation	12/1/2008	15
Brenda Schwarz	Health	10/20/2008	15
Carolyn Crable	Recorder	9/17/2003	20
Edward Drummond	Secondary Roads	9/29/2003	20
Kurt Krambeck	Secondary Roads	9/22/2003	20
Sam Samara	IT	8/4/2003	20

Gregg Gaudet	Sheriff	7/20/1998	25
Ashley Lightle	Sheriff	8/3/1998	25
Roberta Ramey-Lopez	Treasurer	8/24/1998	25
Bryce Schmidt	Sheriff	9/14/1998	25
Andrew Ward	Sheriff	12/21/1998	25
Kevin Broders	Sheriff	8/29/1988	35
Barb Vance	Treasurer	10/9/1978	45

**SCOTT COUNTY ENGINEER'S OFFICE**

950 E. Blackhawk Trail  
Eldridge, Iowa 52748

(563) 326-8640  
FAX – (563) 328-4173  
E-MAIL - [engineer@scottcountyiowa.gov](mailto:engineer@scottcountyiowa.gov)  
WEB SITE - [www.scottcountyiowa.gov](http://www.scottcountyiowa.gov)



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ANGELA K. KERSTEN, P.E.  
County Engineer

ELLIOTT R. PENNOCK, E.I.T.  
Assistant County Engineer

TARA YOUNGERS  
Senior Administrative Assistant

MEMO

TO: Mahesh Sharma  
County Administrator

FROM: Angie Kersten, P.E.  
County Engineer

SUBJ: Resolution Authorizing the County Engineer to Make Necessary Road Closures and  
Reduced Speed Limit in Work Zones

DATE: January 5, 2024

This resolution is to authorize the County Engineer to make necessary road closures during the 2024 calendar year for construction and maintenance projects on secondary roads. Including any emergency closures as deemed necessary.

Road closures for activities such as the Quad City Triathlon or other community-sponsored events will be handled by a separate resolution and are not included in this resolution.

This resolution also authorizes the County Engineer to post a reduced speed limit in work zones to ensure the safety of the workers and traveling public within the work zone.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

JANUARY 18, 2024

#### AUTHORIZATION FOR COUNTY ENGINEER TO MAKE NECESSARY ROAD CLOSURES AND POST REDUCED SPEED LIMITS IN WORK ZONES

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

- Section 1. The Code of Iowa Section 306.41, provides for the temporary closure of County Secondary Roads for various reasons and purposes.
- Section 2. That the County Engineer be authorized to close Scott County Secondary Roads during the 2024 calendar year, as necessary, with the actual dates and times of closure to be determined by the County Engineer as follows:
- For Construction: Any project as described in the approved "Scott County Secondary Roads and Farm-to-Market Construction Program" and any supplements thereto.
- For Maintenance: Any maintenance project or activity requiring the road to be closed.
- For Emergencies: For any emergency road closure of any route as deemed necessary by the County Engineer.
- Section 3. That the County Engineer be authorized to post a reduced speed limit in work zones to ensure the safety of the workers and county employees within the work zones.
- Section 4. That this resolution shall take effect immediately.



## Facility & Support Services

600 West Fourth Street  
Davenport, Iowa 52801  
(563) 326-8738 (Voice)      (563) 328-3245 Fax

Item 05  
1/16/2024



~ Our Promise: Professional People, Solving Problems, High Performance

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January 08, 2024

TO: Mahesh Sharma  
County Administrator  
FROM: Tammy Speidel, FMP  
Director, FSS

RE: Approve Easement Request City of Davenport

Mahesh

A public hearing on the easement request by the City of Davenport for property at 400 W 4<sup>th</sup> St Davenport, IA 52801, the Courthouse property, for the purpose of installing traffic signals at the intersection of 4<sup>th</sup> St and Scott Street was held on December 19, 2023 at 5:00 in the Scott County Boardroom.

No members of the staff or public expressed any concerns about the easement request.

I am recommending that the Board approve the easement request by the City of Davenport as discussed.

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I plan to attend the next Committee of the Whole to answer any questions.

CC: Chris Still, Facility Maintenance Manager

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
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\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

JANUARY 18, 2024

A RESOLUTION APPROVING THE EASEMENT REQUEST FROM THE  
CITY OF DAVENPORT ON SCOTT COUNTY PROPERTY  
LOCATED AT 400 W. 4<sup>TH</sup> STREET DAVENPORT IOWA

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

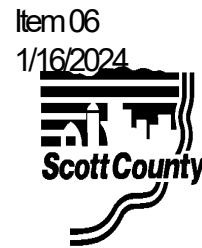
Section 1. The Board of Supervisors hereby approves the easement request by the City of Davenport on property owned by Scott County located at 400 W. 4<sup>th</sup> Street Davenport, IA.

Section 2. This resolution shall take effect immediately.

## Facility & Support Services

600 West Fourth Street  
Davenport, Iowa 52801  
(563) 326-8738 (Voice)

(563) 328-3245 Fax



~ Our Promise: Professional People, Solving Problems, High Performance

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January 08, 2024

TO: Mahesh Sharma  
County Administrator  
FROM: Tammy Speidel, FMP  
Director, FSS

RE: Set Public Hearing- Proposed Lease Agreement with Community Health Care  
at 902 W. 4<sup>th</sup> Street

Mahesh

Mr. Tom Bowman, Community Health Care CEO, approached David Farmer and me about the possibility of leasing space in the Scott County owned building at 902 W 4<sup>th</sup> Street for the purposes of establishing a physical location for their outreach clinic.

Currently CHC is operating a mobile clinic that primarily serves the medical needs of the homeless and transient population in the western downtown Davenport area.

As winter approached, they began looking for a physical space that would serve this population, fall in the guidelines of the City of Davenport zoning districts, and suite their needs for a more permanent space.

CHC indicated that they have a large patient base in this population and area and have found that providing medical care in the area has increased overall health and reduced the number of ambulance calls and hospitalizations among those that they treat.

Chris Still, David Farmer, and I met on site with several members of the CHC staff to evaluate the options regarding use of this building. After discussions with them, they felt that the office, break and restroom facilities on the north 1,000 square feet of this building would more that serve their needs. This also allows FSS the continued use of the vehicle bay at the south side of the property.

Because this is a lease of County owned property and the proposed lease period exceeds 3 years a public hearing is required and if directed by the board will be held on February 1, 2024 at 5:00 p.m.

I plan to attend the next Committee of the Whole to answer any questions.

CC: Chris Still, Facility Maintenance Manager  
Daniel Mora, Custodial Coordinator

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

JANUARY 18, 2024

A RESOLUTION AUTHORIZING THE SETTING OF A PUBLIC HEARING ON THE REQUEST FOR LEASE  
OF A PORTION OF PROPERTY OWNED BY SCOTT COUNTY LOCATED AT 902 W 4<sup>TH</sup> STREET  
DAVENPORT IOWA

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The Board of Supervisors hereby fixes the time and place for a public hearing on the lease of a portion of property owned by Scott County located at 902 W 4<sup>th</sup> Street Davenport, IA 52802 for Thursday February 1, 2024 at 5:00 p.m. in the Board Room at the Scott County Administrative Center or virtually as directed by the Board's agenda.

Section 2. The Scott County Facility and Support Services Director is hereby directed to publish the notice as required by law.

Section 3. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

JANUARY 18, 2024

#### APPROVAL OF SCOTT COUNTY, IOWA TECHNOLOGY STRATEGIC PLAN

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

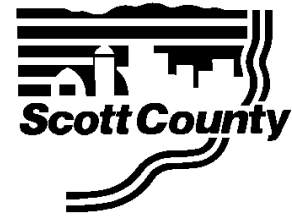
Section 1. The County completed a technology assessment and strategic planning process in 2023 with Crowe Consulting which included department heads, staff, and elected officials of the County.

Section 2. The entire strategic planning process reflected Scott County's PRIDE statement with Involvement and Dedication from many people along with Professionalism, Responsiveness, and Excellence in the conversations and decisions made by the group.

Section 3. The top strategic priorities are Process Modernization; Structural Evolution; and Capability Maturity. Multiple initiatives and actions steps are developed for each priority.

Section 4. The Board of Supervisors affirms technology strategic priorities, initiatives, and action steps.

Section 5. This resolution shall take effect immediately.



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January 09, 2024

To: Mahesh Sharma, County Administrator  
From: Matt Hirst, Information Technology Director  
Subject: NetMotion Maintenance and Support

NetMotion software license maintenance and support is due for renewal.

Scott County utilizes NetMotion software to provide remote access via a secure Virtual Private Network (VPN) to the County data network from external networks (Internet).

The bid summary for NetMotion license maintenance and support is as follows:

<u>NetMotion (1 year 24/7 Support)</u>	<u>Total</u>
Insight	\$34,475.00

It is recommended that the Board approve the bid from Insight in the amount of \$34,475.00.

NetMotion maintenance and support contract provides Information Technology the ability to obtain the latest updates and patches to the software as well software support 24x7. The result is a more functional and dependable computing environment.

Budget dollars are available in the Information Technology Department operational budget to fund the costs of this contract.

Notes:

- NetMotion license maintenance and support costs were \$30,793 in FY'23 for a one (1) year agreement.
- Scott County licenses 350 NetMotion VPN connections.
- Multi-year agreements were evaluated and while offering some savings (2.5% per year), a single year contract is recommended in order to address merging Medic NetMotion licenses in the upcoming year.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

JANUARY 18, 2024

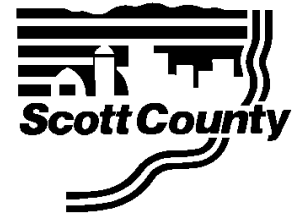
APPROVING PURCHASE OF NETMOTION MAINTENANCE AND SUPPORT

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The purchase of NetMotion maintenance and support from Insight in  
the amount of \$34,475 is hereby approved.

Section 2. This resolution shall take effect immediately.





January 11, 2024

To: Mahesh Sharma, County Administrator  
 From: Matt Hirst, Information Technology Director  
 Subject: Jail Security Video Solution

The Jail’s current security video solution, Avigilon, is more than eight (8) years old and is comprised of approximately 180 sixty (60) day cameras. Cameras are aging and do not provide the resolution of current models. Moreover, on-premise video storage is near capacity and will need to be upgraded or replaced to support planned camera additions and upgraded video resolutions.

In October of 2022, The Board of Supervisors approved a security video solution to replace this aging Avigilon solution in non-detention settings. This was the first of three phases to replace on-premise security video. Phases two and three were identified to replace on-premise cameras in the Jail and YJRC.

Leading to that Board decision, Scott County Information Technology conducted in-depth evaluations of security video technology from on-premise video solution vendors including Milestone and Avigilon as well as SaaS providers Verkada and Rhombus. Criteria considered included features, pricing, maintenance, market presence, and company financials among others. We determined that the Verkada SaaS technology provided the most economical and feature rich solutions based on County needs.

At this time, Scott County IT has successfully implemented Verkada cameras in non-detention settings and has obtained quotes for the upgrade of Jail on-premise security cameras to the Verkada solution.

Quote summaries are as follows:

<u>Vendor</u>	<u>Description</u>	<u>Cloud Storage</u>	<u>HW &amp; SW Support</u>	<u>Estimated Freight</u>	<u>Total</u>
<b>Heartland Business Systems</b>	211 4k camera and necessary hardware	30 and 60 Day	10 Year	Free Shipping	\$518,519.00
<b>Tech Solutions</b>	Installation Services				36,949.00
<b>Securitas Technology</b>	Syntinel Integrations				19,890.00

It is recommended that the Board approve the quotes from Heartland Business Systems, Tech Solutions, and Securitas Technology in amounts totaling \$575,358.00.

The cost for this Verkada security video solution includes 55 cameras with sixty (60) days of cloud storage, 156 cameras with thirty (30) days of cloud storage, necessary hardware, and (10) years of operational maintenance and support from Verkada through Heartland Business Systems, installation services from Tech Solutions, and Syntinel Jail Integrator integration from Securitas Technology.

- Note: The pricing for this video security solution exceeds PEPPM cooperative purchasing contract pricing. Pricing through PEPPM is competitively sourced, complies with the Uniform Grant Guidance and is available for use by all State of Iowa Agencies and Political Sub-Divisions within the State of Iowa including Scott County.

Budget dollars are available in the Scott County Capital Improvement Program for this project.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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\_\_\_\_\_  
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SCOTT COUNTY AUDITOR

R E S O L U T I O N  
SCOTT COUNTY BOARD OF SUPERVISORS

JANUARY 18, 2024

JAIL SECURITY VIDEO SOLUTION

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. The purchase of Verkada security video solution from Heartland Business Systems with cloud storage and ten years of camera warranty, maintenance, and support in the amount of \$518,519.00, installation services from Tech Solutions in the amount of \$36,949.00, and jail software, Syntinel, integration from Securitas Technology in the amount of \$19,890.00 is hereby approved.
- Section 2. This resolution shall take effect immediately.

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R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

JANUARY 18, 2024

APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Derek Turner for the position of Detention Youth Counselor with the YJRC department starting at entry level rate.

Section 2. The hiring of Vianka Herrera for the position of Community Tobacco Consultant with the Health Department starting at entry level rate.

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**MEMO FROM:**

**Roger A. Kean, Executive Director  
Scott County Conservation**



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DATE: |January 9, 2024|

TO: |County Board of Supervisors  
Mahesh Sharma, County Administrator  
Vanessa Wierman, Human Resource Director |

SUBJECT: Hiring Exception Request for Ryan Ray Waltz, Park Ranger

After another long but successful recruitment to fill our current Park Ranger position, we've made an offer of employment to candidate Ryan Waltz. Ryan has worked for 27 years in the conservation field as a Park Ranger, and has previously worked for Scott County Conservation from 2005-2010.

Due to his extensive law enforcement and park ranger experience, (which eliminates the need for Iowa Law Enforcement Academy training), and his previous work experience with our department, we are requesting authorization to begin the starting rate for this Park Ranger recruitment at Step 6 of Job Classification 24, which is \$28.64/hr., or \$59,571.20 annually. In addition, due to his years of experience and loss of leave time, we are requesting that he begin his vacation accrual at a rate of 2 weeks/year.

Thank you in advance for your authorization and continued support.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
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DATE

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SCOTT COUNTY AUDITOR

## R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

JANUARY 18, 2024

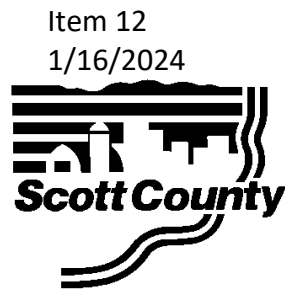
APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Ryan Waltz for the position of Park Ranger with the Conservation Department starting at step 6 and accruing 2 weeks of vacation annually.

**HUMAN RESOURCES DEPARTMENT**  
600 W. 4<sup>TH</sup> Street  
Davenport, IA 52801

Office: (563) 326-8767  
Fax: (563) 328-3285  
[www.scottcountyiowa.gov](http://www.scottcountyiowa.gov)



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**Date:** January 16, 2024

**To:** Board of Supervisors

**From:** Vanessa Wierman, Human Resources Director

**Subject:** Planning and Development Director – Greg Schaapveld

As you are aware, we have been without a dedicated Planning and Development Director since August of last year. We have been diligently searching for the right candidate to lead the department. Despite facing challenges during our recruitment process, we are pleased to share that we identified a highly qualified individual who, while not possessing the exact experience in planning, brings a wealth of relevant qualifications that more than compensates for any differences.

After conducting two recruitment cycles, one in July and one in September, the response was not as extensive as we hoped. However, during our review of the initial applicant pool, we revisited a candidate from the first recruitment cycle. In November, County Administrator Mahesh Sharma and I had the opportunity to meet with Greg Schaapveld to discuss the details of the Director role, the department's expectations, and to evaluate his qualifications.

Greg is a seasoned civil engineer with over 17 years of experience and has served on local, regional, and national projects. Notably, he has served as the City Engineer for the City of Eldridge since 2015. While his background lies in civil engineering, his work with the City of Eldridge has involved similar functions in a planning capacity. Greg has also been a member of Scott County's Zoning Board of Adjustment since 2022 showing his commitment to local governance.

Considering Greg's extensive experience, particularly in our local area, County Administrator Sharma is recommending an exception for the appointment to start at step 13, with an annual salary of \$121,193. Also recommended is for vacation to accrue at four (4) weeks annually. We are working with Greg for a mutually agreeable start date, which will be no later than January 22, 2024.

While Greg may not possess the exact planning experience we initially sought, his background, skills, and commitment to our community make him an excellent fit for the role. We believe his perspective will bring valuable insights to our Planning and Development Department, and we are enthusiastic about the positive impact he will have for the County.

Cc: Mahesh Sharma, County Administrator

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

JANUARY 18, 2024

APPROVING THE APPOINTMENT OF GREG SCHAAPVELD FOR THE POSITON OF  
PLANNING AND DEVELOPMENT DIRECTOR

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The appointment of Greg Schaapveld for the position of Planning and Development Director at a starting salary of \$121,193/yr. is hereby approved.

Section 2. That he accrues 4 weeks (160 hours) of vacation annually.

Section 3. That the appointment shall be effective no later than January 22, 2024.





**Scott County Health Department**  
600 W. 4<sup>th</sup> Street | Davenport, IA 52801-1003 | P. 563-326-8618 | F. 563-326-8774  
health@scottcountyiowa.gov | www.scottcountyiowa.gov/health

January 3, 2024

To: Mahesh Sharma, Scott County Administrator  
From: Amy Thoreson, Health Director

On December 21, 2023, the Scott County Board of Health discussed Scott County Code of Ordinances Chapter 28 – Emergency Medical Services considering the transition of MEDIC EMS to a unit of Scott County Government and based upon recommendations from the Scott County transition team as well as consultants from Public Consulting Group (PCG). Following the discussion, the Board of Health unanimously approved a recommendation to repeal Chapter 28 be submitted to the Board of Supervisors for consideration after January 1, 2024; one BOH member was absent.

As a result of the ordinance repeal, the following would occur:

- Scott County issued EMS licenses would become null and void. All license holders would be notified of the change and future Scott County licensing activities would cease. The Iowa Department of Health and Human Services requires EMS service providers to be licensed currently and would become the only licensing authority for EMS in Scott County.
- Dispatch of EMS for emergency events will continue to be the responsibility of Scott Emergency Communications Center (SECC) according to its policies and procedures.
- Assignment of exclusive service areas to individual emergency medical services serving Scott County will end. Currently, MEDIC EMS is assigned to the majority of Scott County, with Durant Ambulance, Bennett Ambulance, and Wheatland Ambulance assigned to small portions of Northwest Scott County. These relationships will remain with SECC continuing to dispatch the EMS service with the quickest response time to serve Scott County residents in these areas. Scott County will continue to provide limited financial support to these entities for their role in maintaining the Scott County EMS infrastructure.
- Non-emergency transports will be governed by contracts and agreements maintained between private entities and individual EMS entities.

Chapter 28 was established during a challenging time for EMS service delivery and later revised to provide assurances that emergency transport services were available for all of Scott County. At this time, the infrastructure that has been built at the state and local level is in place to provide these same assurances without another level of oversight.

In consultation with Scott County Assistant Attorney, Kristina Lyon, I recommend that the Board of Supervisors set a public hearing for the repeal on February 1, 2024 or a date determined by the Board of Supervisors. I will be at the Committee of the Whole meeting to answer questions.



SCOTT COUNTY ORDINANCE No.28

AN ORDINANCE TO REPEAL CHAPTER 28, OF THE SCOTT COUNTY CODE RELATIVE TO EMERGENCY MEDICAL SERVICES

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY, IOWA:

SECTION 1.

That Chapter 28 "Emergency Medical Services" of the Scott County Code, be and the same is hereby repealed in its entirety.

SECTION 2. REPEALER

All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. EFFECTIVE DATE

This Ordinance shall be in full force and effect after its final passage and publication as by law provided.

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2024

\_\_\_\_\_  
Ken Beck, Chairman  
Scott County Board of Supervisors

ATTESTED BY:

\_\_\_\_\_  
Kerri Tompkins  
Scott County Auditor

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

JANUARY 18, 2024

#### A RESOLUTION AUTHORIZING THE SETTING OF A PUBLIC HEARING ON THE REPEAL OF SCOTT COUNTY CODE OF ORDINANCES CHAPTER 28 – EMERGENCY MEDICAL SERVICES

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The Board of Supervisors hereby fixes the time and place for a public hearing on the repeal of Scott County Code of Ordinances Chapter 28 – Emergency Medical Services for Thursday February 1, 2024 at 5:00 p.m. in the Board Room at the Scott County Administrative Center or virtually as directed by the Board's agenda.

Section 2. The Scott County Health Director is hereby directed to publish the notice as required by law.

Section 3. This resolution shall take effect immediately.

## **MEDIC EMS of Scott County**

1204 East High Street  
Davenport, Iowa 52803  
Office: (563) 323-6806  
Fax: (563) 323-1705

<https://www.medicems.com>



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January 16, 2024

To: Mahesh Sharma, County Administrator  
From: Paul Andorf, Director

Attached is the agreement between MEDIC EMS of Scott County and Iowa Department of Health and Human Services. This agreement is to provide emergency medical transport services for suspected or confirmed highly infectious disease patients.

MEDIC EMS is one of a few highly infectious transport teams in the State and has received State funding to train and equip Paramedics and EMTs to transport these highly infectious patients.

The term of this agreement shall be January 1, 2024 to March 12, 2025

The Scott County legal department has reviewed these attached agreements and found the agreements are sufficiently drafted to accomplish their intended purpose and are not in contravention of state law.

This resolution will allow the Director of MEDIC EMS of Scott County to sign such agreements on behalf of the Scott County Board of Supervisors.

**MEMORANDUM OF UNDERSTANDING  
 MOU-2024-HID0001**

**BETWEEN THE**

**IOWA DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**AND**

**MEDIC EMS of Scott County, a department of Scott County Iowa**

This Agreement is made and entered into by and between the Iowa Department of Health and Human Services (HHS) hereinafter called Agency and MEDIC EMS of Scott County, a department of Scott County Iowa, hereinafter called the Contractor located at 1204 East High Street, Davenport, Iowa 52803.

**PURPOSE:** It is the mutual desire of the Contractor and the Agency to provide emergency medical transport services for suspected or confirmed highly infectious disease patients

I. The term of this Agreement shall be January 1, 2024 to March 12, 2025.

II. Contract Administrators

Ken Sharp, Operations Deputy, Division Public Health is the Authorized State Official for this agreement. The Authorized State Official must approve any changes in the terms, conditions, or amounts specified in this contract. Negotiations concerning this contract should be referred to John Hallman at telephone (515) 336-1904.

Paul Andorf has been designated by the Contractor to act as the Contract Administrator. This individual is responsible for financial and administrative matters of this contract. Negotiations concerning this contract should be referred to:

Name	Paul Andorf
Business Name	MEDIC EMS of Scott County
Street Address, City, State, Zip	1204 East High Street, Davenport, Iowa 52803
Telephone Number	Office 563-328-4178; Cell 563-528-0952
E-mail address	Paul.Andorf@scottcountyiowa.gov

III. The Agency agrees:

- A. To pay the Contractor for the services described in IV. Below, a flat fee of \$1,000.00 (one thousand dollars) per patient transported to a hospital designated by the Agency. Contractor is entitled to submit/receive reimbursement from transported individual insurance provider. Payment under this agreement is limited to \$4,999 annually and \$14,999 over the term of the agreement. This amount is all inclusive and no other costs or expenses will be paid.
- B. To designate Brian Smith as Point Of Contact (POC). POC can be reached at 515-415-2450 or [brian.smith@idph.iowa.gov](mailto:brian.smith@idph.iowa.gov).
- C. Provide backup POC coverage by Brent Spear at 515- 229-5795 or [brent.spear@idph.iowa.gov](mailto:brent.spear@idph.iowa.gov)
- D. Provide 24/7 contact availability through Agency’s Duty Officer at 866-834-9671

IV. The Contractor agrees to:

- A. Confirm inventory of HHS-provided supplies and equipment, per a document provided by the Agency, by January 31, 2024.
- B. Confirm the Contractor’s ability to provide full capacity of service capabilities 24/7 statewide. Contractor may be reached 24/7 via the dispatch center phone number 563-323-1000.
- C. Confirm Contractor’s availability to transport a current and emerging highly infectious disease patient and estimated time of arrival at the location of the patient within 30 minutes of notification from the Agency. For purposes of clarity, confirmation of availability or non-availability is required within 30 minutes.
- D. Identify Jeremy Pessman as Logistics Manager to be reached at 563-328-4182 or [Jeremy.pessman@scottcountyiowa.gov](mailto:Jeremy.pessman@scottcountyiowa.gov)
- E. Upon request, provide to the Agency reasonable and customary documentation of Personal Protective Equipment (PPE) available and training provided to emergency medical providers that will transport suspected or confirmed current and emerging highly infectious disease patient(s).
- F. Deliver patient(s) to a hospital designated by the Agency, maintaining strict, consistent personal protection of staff throughout the transport according to PPE Guidance provided by CDC.
- G. Dispose of all waste in accordance with guidelines provided by CDC with the additional guidance of the Agency.
- H. Upon request, provide to the Agency reasonable and customary planning documentation for the disinfection of equipment & vehicle according to CDC and manufacturer recommendations/ guidelines for post-transport.
- I. With the assistance and support of the Agency, Contractor will comply with health monitoring of staff involved in the transport of a confirmed current and emerging highly infectious disease patient in accordance with CDC Guidelines.
- J. Agency understands and acknowledges that the Contractor may be unavailable at times due to high demand, emergencies or other unforeseen circumstances such as weather conditions, disasters, governmental actions, civil disorders, system overload or acts of God.

V. The total budget amount is \$15,000. The budget is as follows.

Fee for service Budget

Item Description	Description and/or cost per unit/item	Maximum # of Items/units	Maximum Budget

Patient Transport	Per patient	1	\$1,000
TOTAL:		15	\$15,000

The Agency shall verify the Contractor's performance of the provision of Services/Deliverables and timeliness of claims before making payment. The Agency may elect not to pay claims that are considered untimely.

- A. End of State Fiscal Year Claims Submission:  
 Notwithstanding the timeframes above, and absent:
- i. longer timeframes established in federal law or
  - ii. the express written consent of the Agency,

the Contractor shall submit all claims to the Agency by August 10th for all services performed in the preceding state fiscal year (the State fiscal year ends June 30).

The Agency will not automatically pay end of state fiscal year claims that are considered untimely. If the Contractor seeks payment for end of state fiscal year claim(s) submitted after August 10th, the Contractor may submit the late claim(s), as well as a justification for the untimely submission. The Agency may reimburse the claim if funding is available after the end of the fiscal year.

If funding is not available after the fiscal year, the claim may be submitted to the State Appeal Board in accordance with instructions for consideration. Instructions for this process may be found at: [http://www.dom.state.ia.us/appeals/general\\_claims.html](http://www.dom.state.ia.us/appeals/general_claims.html).

- B. End of State Fiscal Year Claims Submission: The Agency shall pay all approved invoices/claims in arrears. The Agency may pay in less than sixty (60) days, but an election to pay in less than sixty (60) days shall not act as an implied waiver of Iowa law.

- C. The Agency will **not** reimburse the Contractor travel amounts in excess of limits established by [Iowa Department of Administrative Services](#), or for expenses at an in-state event if the lodging provider is not certified by the Iowa Agency of Public Safety's Human Trafficking Prevention Training.

- i. Current in-state and out of state travel rate reimbursements can be found posted on the Agency's [IDPH General Conditions for Service Contracts](#) website.
- ii. Before traveling in the state or prior to procuring space for a conference or meeting at a site where lodging is available under this contract, the Contractor must ensure that the selected lodging provider is certified by checking the following website: <https://stophtiowa.org/certified-locations>. This applies to all in-state lodging, conferences, meetings, or any other state funded event. Use of lodging providers who are not certified will not be reimbursed. Certification of a lodging provider will be verified by the Agency before reimbursing this expenditure in a claim.

VI. It is mutually understood and agreed that:

- A. This agreement can be amended by the mutual written consent of both parties only.
- B. Federal and State funds made available under this contract shall be used to supplement and increase the level of state, local and other non-federal funds that would in the absence of such

federal and State funds be made available for the programs and activities for which funds are provided and will in no event take the place of state, local and other non-federal funds.

C. The disbursement of funds under this contract is contingent upon the continued availability of federal, state, or private funds to the Agency.

D. This agreement may be terminated by either party with a thirty (30) day written notice.

E. Any use of the Agency's name, logo, or other identifier must have prior written approval from the Agency.

F. Compliance with the Law. The Contractor, its employees, agents, and subcontractors shall not engage in discriminatory employment practices which are forbidden by federal or state law, executive orders, or rules of the Iowa Department of Administrative Services. The Contractor, its employees, agents, and subcontractors shall comply with all applicable federal, state, and local laws, rules, ordinances, regulations, executive orders, and orders when performing the work and services under this Contract, including without limitation the following: all laws applicable to the prevention of discrimination in employment (including Iowa Code section 19B.7 and chapter 216), all laws applicable to the nondiscriminatory provision of services or benefits, all laws applicable to accessibility of facilities, and all laws applicable to the use of targeted small businesses as subcontractors or suppliers.

G. Ownership and Assignment of Other Deliverables. Contractor agrees that the Agency shall become the sole and exclusive owners of all Deliverables. Contractor hereby irrevocably assigns, transfers and conveys to the Agency all right, title and interest in and to all Deliverables and all intellectual property rights and proprietary rights arising out of, embodied in, or related to such Deliverables, including copyrights, patents, trademarks, trade secrets, trade dress, mask work, utility design, derivative works, and all other rights and interests therein or related thereto. Contractor represents and warrants that the Agency shall acquire good and clear title to all Deliverables, free from any claims, liens, security interests, encumbrances, intellectual property rights, proprietary rights, or other rights or interests of Contractor or of any third party, including any employee, agent, contractor, subcontractor, subsidiary or affiliate of Contractor. The Contractor (and Contractor's employees, agents, contractors, subcontractors, subsidiaries and affiliates) shall not retain any property interests or other rights in and to the Deliverables and shall not use any Deliverables, in whole or in part, for any purpose, without the prior written consent of the Agency and the payment of such royalties or other compensation as the Agency deems appropriate. Unless otherwise requested by Agency, upon completion or termination of this Contract, Contractor will immediately turn over to Agency all Deliverables not previously delivered to Agency, and no copies thereof shall be retained by Contractor or its employees, agents, subcontractors or affiliates, without the prior written consent of Agency. To the extent any of Contractor's rights in any Deliverables are not subject to assignment or transfer hereunder, including any moral rights and any rights of attribution and of integrity, Contractor hereby irrevocably and unconditionally waives all such rights and enforcement thereof and agrees not to challenge the Agency's rights in and to the Deliverables.

H. Confidentiality of records and data. The Contractor will take all precautions and actions necessary to: (i) prevent unauthorized access to the Agency's and the State's systems, networks, computers, property, records, data, and information; and (ii) ensure that all of the Agency's and the State's documentation, electronic files, data, and systems are developed, used, and maintained in a



secure manner, protecting their confidentiality, integrity and availability. Contractor agrees that it will not copy, reproduce, transmit, or remove any Agency (or State) information or data without the prior written consent of the Agency.

Contractor agrees that it shall be liable for any damages, losses, and expenses suffered or incurred by the Agency or the State as a result of: (a) any breach of this section, or (b) any breaches of security (including those described below) that are caused by any action or omission of Contractor or Contractor’s employees, agents and subcontractors. Breaches of security include, but are not limited to:

- (1) Disclosure of confidential or sensitive information;
- (2) Unauthorized access to Agency or State systems;
- (3) Illegal technology transfer;
- (4) Sabotage or destruction of Agency or State information or information systems;
- (5) Compromise or denial of Agency or State information or information systems;
- (6) Damage to or loss of Agency or State information or information systems; and
- (7) Theft.

The Contractor shall immediately report to the Agency any such breach of security. In the event of a breach of this section or any breach of security as described herein, the Agency may terminate this Agreement immediately without penalty or liability to the Agency and the State and without affording Contractor any opportunity to cure.

I. The terms and provisions of this contract shall be construed in accordance with the laws of the State of Iowa. Any and all litigation or actions commenced in connection with this contract shall be brought in Des Moines, Iowa, in the Iowa District Court in and for Polk County, Iowa. If, however, jurisdiction is not proper in the Polk County District Court, the action shall only be brought in the United States District Court for the Southern District of Iowa, Central Division, provided that jurisdiction is proper in that forum. This provision shall not be construed as waiving any immunity to suit or liability that may be available to the Agency or the State of Iowa.

<b>IN WITNESS WHEREOF</b> the parties have signed their names effective the day and year first above written.	
<b>For and on behalf of the Agency:</b>             By: _____ Ken Sharp, MPA Operations Deputy Division Public Health	<b>For and on behalf of the Contractor:</b>             By: _____ Paul Andorf, Director MEDIC EMS of Scott County Insert Date (required if not a digital signature): _____

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

JANUARY 18, 2024

APPROVING AGREEMENTS BETWEEN MEDIC EMS OF SCOTT COUNTY AND  
IOWA DEPARTMENT OF HEALTH AND HUMAN SERVICES

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. This Agreement is to establish a Memorandum of Understanding with Iowa Department of Health and Human Services to provide emergency medical transport services for suspected or confirmed highly infectious disease patients.

Section 2. That the Director of MEDIC EMS of Scott County is hereby authorized to sign said agreement on behalf of the Board.

Section 3: This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS  
JANUARY 18, 2024

### Proclamation to recognize January 2024 as National Mentoring Month

WHEREAS, January is National Mentoring Month, an annual campaign to raise awareness of and celebrate the powerful impact of mentoring relationships, recruit new mentors, and encourage institutions to integrate quality mentoring into their policies, practices; and

WHEREAS, **Scott County** recognizes the contributions of volunteer mentors, who link youth to economic and social opportunity, while also strengthening our community; and

WHEREAS, mentoring programs like **Big Brothers Big Sisters of the Mississippi Valley** make our state and communities stronger by enabling impactful relationships that provide invaluable support networks; and

WHEREAS, mentoring programs generally have a significant, positive impact on youth academic achievement, school connectedness and engagement, and educational success, which can lead to outcomes such as improved attendance, grades, and test scores, and classroom behavior; and

WHEREAS, mentors can help young people explore careers and build skills to achieve higher lifetime economic outcomes through activities like helping them set career goals, write a resume, practice for an interview, connecting them to opportunities, and more; and

WHEREAS, mentors can help young people set career goals, and can help connect mentees to industry professionals to train for and find jobs; and

WHEREAS, effective mentoring of underserved and vulnerable populations of young people helps them confront challenges and enjoy improved mental health and social-emotional well-being; and

WHEREAS, mentoring programs have been found to positively impact many aspects of mental wellbeing, including reducing unhealthy coping mechanisms, improving interpersonal relationships, and reducing parental stress; and

WHEREAS, young people with a mentor are more likely to enroll in college, to participate in sports or extra-curricular activities, to hold a leadership position in a club or sports team, and to volunteer regularly, and less likely to start using drugs;

WHEREAS, mentoring is an innovative, evidence-based practice and, uniquely, is both a prevention and intervention strategy that can support young people of all demographics and backgrounds in all aspects of their lives; and

WHEREAS, despite the benefits of mentoring, one young person of every three is growing up without a mentor, which means a third of the youth of the United States are growing up without someone outside of the home to offer real life guidance and support; and

WHEREAS, this "mentoring gap" demonstrates the need for collaboration among the private, public, and nonprofit sectors to increase resources for relationship-centric supports for youth in communities, schools, and workplaces;

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

**Section 1.** The month of January 2024 be recognized as National Mentoring Month in Scott County.

**Section 2.** This resolution shall take effect immediately.