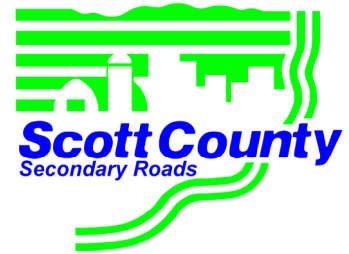


SCOTT COUNTY ENGINEER'S OFFICE

950 E. Blackhawk Trail
Eldridge, Iowa 52748

(563) 326-8640
FAX – (563) 328-4173
E-MAIL - engineer@scottcountyiowa.gov
WEB SITE - www.scottcountyiowa.gov



ANGELA K. KERSTEN, P.E.
County Engineer

ELLIOTT R. PENNOCK, E.I.T.
Assistant County Engineer

TARA YOUNGERS
Senior Administrative Assistant

MEMO

TO: Mahesh Sharma
County Administrator

FROM: Angie Kersten, P.E.
County Engineer

SUBJ: Award of Contract for Uniform and Workplace Supply Services

DATE: January 22, 2023

This resolution is to approve a contract for uniform and workplace supply services. In 2018, our department entered into a 5-year contract with Cintas for uniform and workplace supply services. Our contract expired in October 2023. We posted a request for proposals (RFP) for work apparel, floor mat, towel, and first aid services on Public Purchase in December 2023.

To be considered for selection, respondents were required to submit a complete response to the RFP. Respondents were required to submit a statement of understanding of the services to be performed, a company profile, a brief description of the company's experience in providing the requested services, a listing of existing or previous clients that may be contacted as references, and a detailed fee schedule. The proposals were evaluated and tabulated for comparison based on the service fees, the completeness of the proposal, the quality of the service provider's goods and services, and the extent to which the good and services meet our needs.

We received responsive proposals from two companies. Listed below are the fee schedules submitted in the responsive proposals:

Service	Phelps Uniform Specialists	Vestis (Formerly Aramark)
(3) Diesel Mechanic Work Pants (Jeans)	13.86	11.55
(3) Diesel Mechanic Work Shirt	8.58	6.60
(5) 3x10 Carpet High Traffic Floor Mat	21.15	15.00
(2) 4x6 Carpet High Traffic Logo Floor Mat	8.18	8.00
(1) 3x5 Scaper Floor Mat	2.00	1.70
(1) 3x4 Carpet High Traffic Floor Mat	2.00	1.50
(2) 4x6 Carpet High Traffic Floor Mat	6.04	5.00
(200) Red Shop Towel	12.00	6.00
(1) First Aid Cabinet	14.99	14.99
Service Charge	15.00	5.00
Total Protection	13.20	
PGI	8.92	
FGM	3.00	
Total Weekly Charge:	\$128.92	\$75.34

Based on the completeness of their proposal, quality of their goods and services, and lower service fees, Vestis out of East Moline, IL, was selected. We then met with Vestis to further discuss our service needs and to negotiate a contract. We added a jacket option for our mechanics and increased our floor mat and shop towel quantities. The adjusted service fee is estimated to be \$102.29 per week. This weekly fee may vary from week to week based on our needs.

I recommend entering into a 5-year contract with Vestis for uniform and workplace supply services. These service costs are included in our FY2024 and FY2025 budgets. Included with this memo is the contract with Vestis. Kristina Lyon has reviewed the contract and responded that it is sufficiently drafted to accomplish its intended purpose.



SERVICE AGREEMENT

Customer #: _____ Use only for current customers

Customer's Service Location (for multiple locations, see attached list)

Customer's Billing Address (if different)

CUSTOMER NAME: SCOTT COUNTY ROADS	CUSTOMER NAME:
ADDRESS: 950 BLACKHAWK ROAD	ADDRESS:
CITY / STATE / ZIP: ELDRIDGE, IA, 52748	CITY / STATE / ZIP:

GARMENTS AND SERVICES ORDERED

No. of Wearers	MERCHANDISE (More lines available on page 3)	NUMBER OF ITEMS PER WEARER*	RATE (per item)**	EASYCARE [®] RATE (per item)	FREQUENCY	REPLACEMENT CHARGE (per item)
3	PANT, CARPENTER DICKIES JEANS	11	.25	.10	WEEKLY	32.20
3	WORK SHIRT SOLID 65/35	11	.15	.05	WEEKLY	16.68
4	WORK JACKET	2	.30	.10	WEEKLY	45.00

ALLIED MERCHANDISE AND SERVICES ORDERED

MERCHANDISE (More lines available on page 3)	QUANTITY*	RATE (per item)	FREQUENCY	MINIMUM BILLED PERCENTAGE	EASYCARE [®] RATE (per item)	REPLACEMENT CHARGE (per item)
3X5 MAT SCRAPER	1	1.70	WEEKLY	100	N/A	77.05
3X10 STANDARD DKGY MAT	10	3.00	WEEKLY	50	N/A	132.25
3X4 STANDARD DKGY MAT	2	1.50	WEEKLY	50	N/A	51.75
4X6 STANDARD DKGY MAT	4	2.50	WEEKLY	50	N/A	100.05
4X6 LOGO MAT	2	4.00	WEEKLY	50	N/A	218.50
SHOP TOWEL RED 18X18	250	.03	WEEKLY	100	.02	1.00

*Represents total allocated units, including items at Customer's location(s) and items in the process of being laundered.

**There will be an added charge reflected on your invoice for any non-standard sized garments.

ADDITIONAL CHARGES:

DESCRIPTION	RATE	DESCRIPTION	RATE
Service Charge	5.00 per Week	Company Emblem	3.00 per Emblem
Preparation Charge	.50 per Garment	Other Emblem	10.00 per Emblem
Multi-day Stop Charge	20.00 per Additional Stop	Name Emblem	1.50 per Emblem
		Other Charges/Services:	

Additional Terms/Charges: **ONE TIME 4 WEEKS OF FREE RENTAL CHARGES ON INITIAL INSTALL.**
PREP AND EMBLEM CHARGES WAIVED ON INSTALL.
NO SPECIAL SIZE CHARGES FOR THE LIFE OF THE AGREEMENT

Aramark Uniform Services (AUS) will provide Customer with a uniform, apparel and/or allied product (Merchandise) rental, lease and/or processing of customer-owned-goods program. Customer agrees to pay for all of Customer's requirements for rented and/or leased Merchandise according to the terms and conditions of this Agreement and any addendums (which constitute our entire agreement), including increases in inventories or additions in Merchandise. A rental program will be provided unless otherwise specified. AUS will provide regularly scheduled deliveries of rented Merchandise, freshly processed, repaired and finished, and will replace rented and leased Merchandise that is worn out through normal wear at no additional charge. Customer may reduce standard Merchandise and services to accommodate normal turnover of employees. Customer must notify AUS of an employee's termination and will promptly return Merchandise issued to that employee. All other Merchandise reductions may be made with the approval of AUS. Customer agrees that AUS is its exclusive provider of rented and/or leased Merchandise and related services.

This Agreement is effective on the date of the last signature to this Agreement, and will continue for 60 consecutive months following the later of such date or the date Merchandise is first installed. ~~This Agreement will automatically renew for consecutive like terms unless either party gives the other party written notice of termination at least 60 days before the end of the then current term by certified mail, return receipt requested.~~ All rented or leased Merchandise is the property of AUS. Rented and leased Merchandise that is lost or ruined will be promptly paid for by Customer at the then current replacement charge; except for Merchandise ruined through normal wear, ruined garment Merchandise covered by EasyCare[®] and lost or ruined allied Merchandise covered by EasyCare[®].

Terms and Conditions Continued on Next Page



2680 Palumbo Dr, Lexington, KY 40509

Telephone: (800) 504-0328 Fax: (781)423-9091

Email: AUCA-DNB@aramark.com

To expedite account processing, please fill out all **required*** information on the cover page, as well as below, and **sign*** the application.

*Name of Business: Scott county roads		*DUNS Number: 876438680	
*Trade Name / DBA Name: County Engineer		*Date Business Started:	
*Street Address: 950 Blackhawk Trl	*City: Eldridge	*State: IA	*Zip Code: 52748-9320
*Telephone: (563) 328-4170	Fax:	*Email Address:	
*Billing Street Address: 950 Blackhawk Trl	*City: Eldridge	*State: IA	*Zip Code: 52748

The Undersigned hereby makes this application for credit to Aramark Uniform & Career Apparel, LLC and its subsidiaries, division, affiliates or any future successors or assigns ("Creditor") and agrees to the terms and conditions printed below. In making this application, the Undersigned agrees that all amounts payable on or before the due date on any written, quoted, or agreed terms will be paid in accordance with such terms and if not paid on or before such due date, are then delinquent. It is understood that Creditor may impose and charge a finance charge which is the lesser of one and one-half percent (1 1/2%) per month or the highest rate allowed by law on any amount which becomes past due and delinquent. Additionally, the Undersigned shall be responsible for all collection costs, court costs and reasonable attorney's fees (where allowed by law) in connection with the recovery of any delinquent amount.

The Undersigned agrees to provide updated financial information upon request. The Undersigned acknowledges and agrees that Creditor may utilize outside credit reporting services/financial institutions to obtain information on the Undersigned as a condition to the continued extension of credit. Should credit availability be granted by the Creditor, all decisions with respect to the extension or continuation of credit shall be at the sole discretion of the Creditor. Creditor may terminate any credit availability within its sole discretion.

TERMS AND CONDITIONS OF SALE: The Undersigned agrees to pay for all purchases according to the terms of the Creditor. All sales are made subject to Creditor's terms and conditions of sale and Creditor objects to any different or additional terms or conditions contained in the Undersigned's purchase order or any other document submitted by the Undersigned. No terms or conditions different from or in addition to the terms of Creditor will become part of any sales agreement, purchase order, or other document unless specifically approved in writing by Creditor. Conditions for freight shall be F.O.B. shipping point with the risk of loss or damage shifting to the Undersigned upon Creditor's delivery to the Undersigned or common carrier. Items returned without prior approval may not be accepted and all returns maybe subject to a restocking charge at the sole discretion of the Creditor. Returned checks may be assessed a \$25 fee. All accounts shall be due and payable in the lockbox designated by the Creditor. Creditor reserves the right to cease extension of credit without notice or to change terms of payment pursuant to any disclosure by Undersigned according to section 409 of the Sarbanes Oxley Act. In event of litigation, sole jurisdiction and venue shall be at Creditor's discretion.

Authorized Signature (Must be signed by owner, officer, partner or other authorized individual)

Date

Notice: The Federal Equal Credit Opportunity Act prohibits creditors from discriminating against Credit Applicants on the basis of race, color, religion, national origin, sex, marital status, age (provided the Applicant has the capacity to enter into a binding contract); because all or part of the Applicant's income derives from any public assistance program; or because the Applicant has, in good faith, exercised any right under the Consumer Credit Protection Act. The federal agency that administers compliance with the law concerning this creditor is the Federal Trade Commission, Equal Credit Opportunity, Washington, D.C. 20580

For Office Use Only:	
Market Center Number:	Customer ID(s):
Date Submitted:	

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

FEBRUARY 1, 2024

APPROVAL OF A 5-YEAR CONTRACT WITH VESTIS FOR UNIFORM AND
WORKPLACE SUPPLY SERVICES

BE IT RESOLVED by the Scott County Board of Supervisors as
follows:

Section 1. That the Scott County Secondary Roads Department
enters into a 5-year contract with Vestis for uniform and
workplace supply services.

Section 2. That the County Engineer be authorized to sign
the agreement on behalf of the Board.

Section 3. That this resolution shall take effect
immediately.