



**SCOTT COUNTY CONSERVATION BOARD MEETING  
WEST LAKE PARK ADMINISTRATION OFFICE**

June 12, 2019

**Board Members Present:**

John O'Donnell  
Doug Grenier  
Beth McAleer  
Richard Mohr

**Board Members Absent:**

Carol Fennelly

**Others Present:**

Roger A. Kean, Director  
Marc Miller, Deputy Director  
Amber Sullivan, Administrative Assistant

Delina Teslamichael, North Scott Press

The meeting was called to order at 3:00 p.m.

**MINUTES:** The minutes of the May 8, 2019 meeting were reviewed for additions and/or corrections.

**MOTION:**

A motion was made by Mr. Grenier to approve the minutes from the May meeting as presented, seconded by Ms. McAleer, all in favor and passed.

**FINANCIAL REPORT:** Reviewed and discussed for the month of May.

**MOTION:**

A motion was made by Mr. Mohr to approve the Financial Report from May as presented, seconded by Mr. Grenier, all in favor and passed.

**PUBLIC COMMENT:**

None.

**CORRESPONDENCE:**

The Board was presented a Grant Recipient Award Letter from Iowa American Water to help support the West Lake Park Watershed Protection and Educational Demonstration Bio-swale project.

**MOTION:**

A motion was made by Mr. Grenier to accept the \$1,700 grant award from Iowa American Water, seconded by Ms. McAleer, all in favor and passed.

**BUSINESS:**

***Approval of FY2020 IACCB Membership Renewal:***

This is an annual invoice and staff recommended approval.

**MOTION:**

A motion was made by Mr. Grenier to approve the payment of FY20 IACCB Membership renewal dues in the amount of \$2,500, seconded by Mr. Mohr, all in favor and passed.

***Approval of Special Event Application from The Tangled Wood/CBRC for their Governor's cross country run at Scott County Park on November 2, 2019:***

This is an annual request from The Tangled Wood/CBRC and staff recommends approval along with charging a \$410 fee for ranger and maintenance staff time to assist during the event. Of note, this will be the 31<sup>st</sup> year for this event.

**MOTION:**

A motion was made by Mr. Mohr to approve the Special Event Application from The Tangled Wood/CBRC cross country run at Scott County Park, seconded by Ms. McAleer, all in favor and passed.

***Approval of 2019 Archery Controlled Hunt Rules & Regulations:***

Staff is recommending approval of the SCP Archery Controlled Hunt Rules & Regulations with the following changes from last year's Rules & Regulations:

- Hunt will run from October 10, 2019 through January 10, 2020 (no hunting on November 2<sup>nd</sup> due to a special event)
- Allow a harvest of a maximum 25 deer
- Maximum of 15 hunters
- All participants will participate in the two hour safety session and shoot the proficiency test every year

Staff will continue the application process as it now stands.

**MOTION:**

A motion was made by Ms. McAleer to approve the 2019 Archery Controlled Hunt Rules & Regulations, seconded by Mr. Mohr, all in favor and passed.

**Approval to Purchase Replacement Firearms for Park Rangers:**

A memo was presented by the department's Firearms Instructor, Dave Ong, explaining the need and evaluation/testing process conducted. Staff requested approval to purchase replacement firearms as outlined in the spreadsheet below. The total purchase price for the recommended purchases is \$8,695.08.

**Glock 17, 9mm, MOS option, Fixed Sights, 5.5 #NY Trigger and 3 Magazines**

Vendor	Price Per Unit	Total Bid
Tactical Advantage Walle Park, MN	\$429.00	\$3,432.00
Kiesler's Jeffersonville, IN	\$429.00	\$3,432.00
Glock, INC Syrna, GA	\$434.00	\$3,472.00

**Model LM8, MARS semi-auto rifle system, carbine length 5.56 cal., 3 magazines, direct thread suppressor**

(Sheriff's Office recommended rifle)

Vendor	Price Per Unit	Total Bid
Lewis Machine & Tool (LMT) Eldridge, IA	\$1,754.36	\$5,263.08

**MOTION:**

A motion was made by Mr. Mohr to approve the staff recommended purchases from Tactical Advantage and Lewis Machine & Tool for a total price of \$8,695.08 as requested, seconded by Mr. Grenier, all in favor and passed.

**Approval of Huffcutt Concrete, Inc. Quote for a double vault toilet for the Dan Nagle Walnut Grove Pioneer Village:**

Staff is recommending purchase of an additional double vault toilet for the east end of Dan Nagle Walnut Grove Pioneer Village.

**MOTION:**

A motion was made by Ms. McAleer to approve the purchase of a double vault toilet from Huffcutt Concrete, Inc. for the quoted amount of \$32,420.00, seconded by Mr. Grenier, all in favor and passed.

***Approval of Huffcutt Concrete, Inc. Quote for a custom modular building for the New Incahias Camping Area:***

Staff is recommending purchase of a custom modular building to be used as a restroom / shower house for the new Incahias camping area at Scott County Park.

**MOTION:**

A motion was made by Mr. Mohr to approve the purchase of the custom modular building from Huffcutt Concrete, Inc. for the quoted amount of \$270,580.00, seconded by Ms. McAleer, all in favor and passed.

***Acceptance of the Spring 2019 SCRA Grant Agreement:***

The Board was presented a Grant Award Letter from SCRA to help support the West Lake Park ADA Fishing Pier Renovation Project in the amount of \$25,000.

**MOTION:**

A motion was made by Mr. Grenier to graciously accept the \$25,000 grant award from SCRA, seconded by Mr. Mohr, all in favor and passed.

***Acceptance of the Spring 2019 RDA Grant Agreement:***

The Board was presented a Grant Award Letter from RDA to help support the West Lake Park ADA Fishing Pier Renovation Project in the amount of \$12,500.

**MOTION:**

A motion was made by Ms. McAleer to graciously accept the \$12,500 grant award from RDA, seconded by Mr. Mohr, all in favor and passed.

***IDNR LOTH Dewatering Project Bid Results:***

The Board was presented the bid results from the IDNR for the Dewatering of Lake of the Hills project. The IDNR recommended the low bid from H&H Construction & Development LLC of Sabula, IA for \$47,450.00.

**MOTION:**

A motion was made by Mr. Grenier to approve the low bid from H&H Construction & Development for \$47,450.00, seconded by Ms. McAleer, all in favor and passed.

***Golf Report:***

The Board reviewed and discussed the golf reports.

**MOTION:**

A motion was made by Mr. Mohr to approve the Golf Reports as presented, seconded by Mr. Grenier, all in favor and passed.

***Staff Report:***

Summary of monthly highlights from each department.

The next Board meeting is scheduled for 3:00pm on Wednesday, July 10<sup>th</sup>, 2019, at the West Lake Park Administration Office.

**MOTION:**

A motion was made to adjourn by Ms. McAleer, seconded by Mr. Mohr, all in favor and passed.

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Chairman

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Secretary/Treasurer