



**SCOTT COUNTY CONSERVATION BOARD MEETING  
WEST LAKE PARK ADMINISTRATION OFFICE**

September 11, 2019

**Board Members Present:**

John O'Donnell  
Doug Grenier  
Beth McAleer  
Richard Mohr

**Board Members Absent:**

Carol Fennelly

**Others Present:**

Roger A. Kean, Director  
Marc Miller, Deputy Director  
Amber Sullivan, Senior Administrative Assistant

The meeting was called to order at 3:00 p.m.

**MINUTES:** The minutes of the August 14, 2019 meeting were reviewed for additions and/or corrections.

**MOTION:**

A motion was made by Mr. Mohr to approve the minutes from the August meeting as presented, seconded by Ms. McAleer, all in favor and passed.

**FINANCIAL REPORT:** Reviewed and discussed for the month of August.

**MOTION:**

A motion was made by Mr. Grenier to approve the Financial Report from August as presented, seconded by Mr. Mohr all in favor and passed.

**PUBLIC COMMENT:**

None.

**CORRESPONDENCE:**

None.

**BUSINESS:**

***Notification of Senior Office Assistant Carri Blockyou's department transfer, effective September 9, 2019:***

The Board was informed of Carri's departmental transfer and staff requested permission to fill the now vacant Senior Office Assistant position.

**MOTION:**

A motion was made by Ms. McAleer to accept Carri Blockyou's departmental transfer and to authorize staff to fill the vacant Senior Office Assistant position, seconded by Mr. Grenier, all in favor and passed.

***Approval of Request by Piranhas Swim Club to use Scott County Park Pool for the summer of 2020 swim practices***

This is a yearly request from the swim club and staff recommended approval. A fee of \$150 for each practice session will be charged and billed to the swim club at the end of the season.

**MOTION:**

A motion was made by Mr. Grenier to approve the Request from the Piranhas Swim Club to use the Scott County Park pool as stated in the Permit Form along with charging a \$150 fee for each practice session, seconded by Mr. Mohr, all in favor and passed.

***Discussion of Joint Meeting with Board of Supervisors:***

The Board plans to meet with the Board of Supervisors next month at the West Lake Park Administration Office after the regular 3:00pm Conservation meeting. This meeting is tentatively scheduled for Thursday, October 10<sup>th</sup>.

***Lake Restoration Project Update:***

The Board was briefed on the current status of the Lake restoration Project. Pond #5 is almost complete and progress on the others ponds is progressing well. The major drawdown went smoothly and staff has been working with the DNR on plans and specifications for the next phase of the project.

***Approval of FY19 End-of-Year Transfer:***

Mr. Kean presented a summary of fund transfers which occur between the annual appropriated budget and the Capital Reserve, Equipment Reserve, and Golf funds as needed. In addition, the Conservation Board is authorized to retain excess revenues from service fees over an established amount (\$1,101,528.00) to fund future Conservation projects. These excess amounts are transferred annually to a reserve fund for Capital Projects and the Golf fund as needed. The FY19 amount to be transferred is \$90,400. Mr. Kean recommends designating the entire \$90,400 to Capital Reserve for current and future planned projects.

**MOTION:**

A motion was made by Ms. McAleer to approve the FY19 EOY Transfer as proposed, seconded by Mr. Mohr, all in favor and passed.

***Approval of Fall Special at Glynn's Creek Golf Course:***

This is an annual request to discount green fees beginning October 1st to encourage people to play when rounds tend to drop off and staff recommends approval.

**MOTION:**

A motion was made by Mr. Mohr to approve the Fall Special of discounted green fees at Glynn's Creek Golf Course beginning October 1st, seconded by Mr. Grenier, all in favor and passed.

***Golf Report:***

The Board reviewed and discussed the golf reports.

**MOTION:**

A motion was made by Mr. Grenier to approve the Golf Reports as presented, seconded by Ms. McAleer, all in favor and passed.

***Staff Report:***

Summary of monthly highlights from each department.

The next Board meeting is tentatively scheduled for 3:00pm on Thursday, October 10<sup>th</sup>, 2019, at the West Lake Park Administration Office.

**MOTION:**

A motion was made to adjourn by Mr. Grenier, seconded by Ms. McAleer all in favor and passed.

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Chairman

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Secretary/Treasurer