



**SCOTT COUNTY CONSERVATION BOARD MEETING
WEST LAKE PARK ADMINISTRATIVE OFFICE**

May 17, 2023

Board Members Present:

Doug Grenier
Richard Mohr
Beth McAleer
John O'Donnell
Amy Murphy

Board Members Absent:

Others Present:

Roger A. Kean, Director
Nathan Unsworth, Deputy Director
Amber Sullivan, Senior Administrative Assistant

The meeting was called to order at 3:00 p.m.

MINUTES: The minutes of the April 19, 2023 meeting were reviewed for additions and/or corrections.

MOTION:

A motion was made by Mr. O'Donnell to approve the minutes from the April meeting as presented, seconded by Mr. Mohr, all in favor and passed.

FINANCIAL REPORT: Reviewed and discussed for the month of April.

MOTION:

A motion was made by Ms. McAleer to approve the Financial Reports from April as presented, seconded by Ms. Murphy, all in favor and passed.

PUBLIC COMMENT:

None

CORRESPONDENCE:

None

BUSINESS:

Public Hearing on the Trail Improvement Project at Scott County and West Lake Parks:

MOTION:

A motion was made by Mr. Mohr to open a public hearing on the plans and specifications for the Trail Improvement Project at Scott County and West Lake Parks, seconded by Ms. McAleer, all in favor, and a public hearing was opened. Director Kean presented the preliminary maps for the two trails and made brief comments on the overall project and specifications. There were no public comments.

MOTION:

A motion was made by Mr. Mohr to close the public hearing on plans and specifications for the Trail Improvement Project at Scott County and West Lake Parks, seconded by Mr. O'Donnell, all in favor and the public hearing was closed.

Approval of the Plans and Specifications for the Trail Improvement Project at Scott County and West Lake Parks:

There were no recommended changes to the plans and specifications as proposed.

MOTION:

A motion was made by Ms. Murphy to approve the Plans and Specifications for the Trail Improvement Project at Scott County and West Lake Parks as presented, seconded by Ms. McAleer, all in favor and passed.

Approval of the Bid for the Septic Improvement Project at WLP Park Terrace:

Roger presented the project bid tab and letter from Shive Hattery recommending that we do not award the project to the single bidder, MCON Constructors, as it is 160% of the engineer's opinion of probable cost (\$427,433.08 vs \$265,055). Shive Hattery plans to repackage the work to help gain the interest of more bidders.

MOTION:

A motion was made by Mr. Mohr to reject the bid from MCON Constructors for \$427,433.08 as recommended by Shive-Hattery, seconded by Mr. O'Donnell, all in favor and passed.

Approval of the Bid for replacement Playground Equipment for Park Terrace Campground at West Lake Park:

Staff requested approval to purchase playground equipment from AB Creative for a contracted cost of \$135,212 based on the preferred design. The reduced contracted cost comes from staff helping with install and ordering mulch from a different dealer, resulting in greater savings.

Vendor	Total Cost	Contracted Cost
ABC Creative Option 1	\$ 149,979.00	\$135,212.00
ABC Creative Option 2	\$ 149,986.00	
Landscape Structures	\$ 149,980.00	
CRS Option 1	\$ 163,493.89	
CRS Option 2	\$ 148,686.22	

MOTION:

A motion was made by Mr. O'Donnell to approve the \$135,212 purchase of replacement playground equipment from AB Creative for Park Terrace Campground at West Lake Park, seconded by Ms. Murphy, all in favor and passed.

Approval of Special Event Application from Hand in Hand for their Day Camp Event(s) at Scott County Park July 10th thru 14th and 17th thru 21st:

Camp Hand in Hand is a two-week summer program that allows kids with disabilities the opportunity to have the same summer experiences as typically developing children. The camp will serve about 35 children/week and should not impact normal use of the area. Staff recommends approval and shared some positive comments from the camp held at Scott County Park in 2022.

MOTION:

A motion was made by Ms. McAleer to approve Hand in Hand's use of Scott County Park for their day camp, seconded by Mr. Mohr, all in favor and passed.

Golf Report:

The Board reviewed and discussed the golf reports.

MOTION:

A motion was made by Mr. O'Donnell to approve the Golf Report as presented, seconded by Ms. Murphy, all in favor and passed.

Staff Report:

Summary of monthly highlights from each department.

The next Board meeting is scheduled for 3:00pm on Wednesday, June 14, 2023.

MOTION:

A motion was made by Mr. O'Donnell to adjourn, seconded by Mr. Mohr, all in favor and passed.

Chairman

Secretary/Treasurer