



SCOTT COUNTY EMERGENCY MANAGEMENT COMMISSION

Mayor Bob Gallagher, Chair
David Donovan, Agency Director
1100 East 46th Street, Davenport, Iowa 52807
Phone 563-484-3050 david.donovan@scottcountyiowa.com

Tentative Meeting Agenda (revised 2/18/2020)

February 20, 2019 at 6:00 p.m.

Emergency Operations Center Conference Room

1100 E. 46th St

Davenport, IA 52807

A - Approval of Meeting Agenda and Minutes

- 1) Changes to and/or approval of Meeting Agenda – today's meeting
- 2) Approval of Minutes from the January 16, 2019 Commission meeting (see attached)

B - Old Business

- 1) Annual Budget Recommendation (enclosures)

C – Public Hearing

- 1) Motion to open a public hearing regarding the Fiscal Year 2021 Agency Budget for the Scott County Emergency Management Agency.
- 2) Public Comment
- 3) Motion to close the public hearing

D – New Business

- 1) Discussion of a Memorandum of Understanding with the Iowa Department of Homeland Security and Emergency Management to host one six inch pump **and one 4 inch pump** at Scott County Emergency Management Agency.
 - 2) **Discussion of a grant with the state of Iowa for an emergency well project.**
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E – Agency Report

- 1) Exercise/Event Update:
- 2) Planning Update:
- 3) Upcoming important dates for 2020:

F – Actions and Approvals

- 1) Approval of **two** Memoranda of Understanding with the State of Iowa Department of Homeland Security and Emergency Management to host one six inch pump **and one 4 inch pump** at Scott County Emergency Management Agency **and authorizing the Director to sign said agreements.**
- 2) **Approval of a grant agreement with the State of Iowa to complete an emergency well project in the amount of \$417,375 and authorizing the Director sign said agreement.**
- 3) Approval of the Fiscal Year 2021 Budget for the Scott County Emergency Management Agency as presented and published.

G – Next Meeting

- 1) Next Meeting – April 16, 2020, 6:00pm, for a regularly scheduled, quarterly meeting **and consideration of a budget amendment.**

H – Adjourn

- 1) Motion to Adjourn
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SCOTT COUNTY EMERGENCY MANAGEMENT AGENCY

David Donovan, Director
Bob Gallagher, Commission Chair
1100 East 46th Street, Davenport, Iowa 52807
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**Scott County Emergency Management Agency Commission
January 16, 2020 Meeting Minutes**

The Scott County Emergency Management Commission met for a regularly scheduled meeting on Thursday, January 16, 2020 at 6:00p.m., at the Scott County Emergency Management Agency located at 1100 E 46th St Street, Davenport.

Commission Members present:

Bob Gallagher, Mayor of Bettendorf (Chair), Ken Schoenthaler, Mayor of Donahue; Marty O'Boyle, Mayor of Eldridge; Michael Limberg, Mayor of Long Grove, Ron Rice, Mayor of Panorama Park, Roger Woomert, representative from Princeton, Michael Bawden, Mayor of Riverdale, John Maxwell, Scott County Board of Supervisors (Vice-Chair); John Kostichek, Mayor of Walcott.

Others Present:

Arnold Alt, Scott County EMA; Dave Donovan, Scott County EMA; Brian Payne, Scott County EMA;

The meeting was called to order by the Chair Gallagher at 6:00 p.m.

Approval of Meeting Agenda and Minutes

Maxwell made a motion to approve the agenda for today's meeting. Seconded by Bawden. All Ayes.

Maxwell made a motion to approve the minutes from the October 17, 2019 meeting of the Scott County Emergency Management Commission. Limberg seconded. All Ayes.

Election of Officers

Chair Gallagher opened the floor for nominations for the 2020 Officers for the Scott County Emergency Management Commission. Current Chair is Gallagher and Vice-Chair is Maxwell.

Maxwell nominated Bob Gallagher remain as chair. Bawden seconded the motion. No other nominations were offered. All Ayes

Limberg nominated Maxwell remain as chair. Bawden seconded the motion. No other nominations were offered. All Ayes

Old Business

- 1) Donovan gave an update on the Quad City P-25 Radio project and the status of tower site acquisitions.
- 2) Payne gave an update of the FEMA Public Assistance process. The agency will be reimbursed fully for all expenditures from the flood event. Most of those funds are already in hand.

The after action report for the 2019 flood event is in final draft form. Many of the improvement items are already in progress. The agency plans to work toward addressing all issues identified and improve for future events.

The outlook for the coming spring is very similar to last year and the agency has begun preparations and are holding periodic updates and conference calls with partners.

- 3) Payne reported on the status of the agency application for membership in MABAS 43.

New Business

- 1) Donovan outlined an opportunity to leverage a grant from Exelon Corporation for the purchase of 6 additional portable radios. He had intended to include the purchase of additional radios into the 5 year capital plan. However, given the opportunity from Exelon, asked the Commission to consider approving the purchase in the current fiscal year using fund balance. Donovan referenced a memorandum enclosure from the agenda packet.

Maxwell made a motion to approve the purchase of 6 portable radios from Racom Corporation in the amount of \$17,576.40 with one half funded by a grant from Exelon. Bawden seconded the motion. All Ayes.

- 2) Donovan reviewed the budget recommendation and the proposed 5 year Capital Plan from the agenda packet. Requested revenues from the County levy for 2021 remain flat with no increase. The 2021 budget does contain the use of fund balance to fund several capital equipment purchases. A public hearing on the proposed FY21 budget is scheduled for February 20, 2020 at 6:00pm.

Agency Report

Staff reported on and discussion ensued on several recent events and responses. Donovan outlined a potential learning opportunity regarding the coordination of homeland security activities in the Kansas City area.

Actions and Approval

- 1) Maxwell made a motion to set February 20, 2020 at 6:00pm as a public hearing on the proposed FY2021 agency budget. Bawden seconded. All ayes.
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Next Meeting

Next Commission Meeting – February 20, 2020 at 6:00pm for a public hearing on and consideration of the proposed FY2021 agency budget.

Next Regularly Scheduled Quarterly Commission Meeting – April 16, 2020 at 6:00pm.

G – Adjourn

Maxwell made a motion and Limberg seconded to adjourn at 7:03pm. All ayes.

REVENUES DETAIL

Fiscal Year July 1, 2020 - June 30, 2021 County Name: SCOTT COUNTY County Number: 82

		Actual FYE June 30 , 2019	Estimated FYE June 30 , 2020	Proposed FYE June 30 , 2021
TOTAL BEGINNING FUND BALANCE	1	1,817,414	997,352	2,425,003
COUNTY CONTRIBUTION:	2	8,318,000	8,468,000	8,418,000
OTHER REVENUES:				
OTHER INTERGOVERNMENTAL:				
Federal Reimbursement	3	45,770	92,900	39,000
City	4			
Hazmat Reimbursement	5			
Refunds and Reimbursements	6	82,485	91,400	46,300
GTSB	7	973		
Interest and Rent	8	85,232	76,000	76,000
911 Grant	9	16,000	15,000	15,000
County Bond Proceeds	10		6,833,094	5,216,906
	11			
	12			
	13			
	14			
	15			
Other	16			
	17			
	18			
	19			
	20			
Subtotal Other Intergovernmental Revenues (3-20)	21	230,460	7,108,394	5,393,206
CHARGES FOR SERVICES:				
	22			
	23			
	24			
Subtotal Charges for Services (22 - 24)	25	0	0	0
MISCELLANEOUS REVENUES:				
Contributions & Donations from Private Sources:				
	26			
	27			
	28			
	29			
Subtotal Miscellaneous Revenues (26 - 29)	30	0	0	0
TOTAL OTHER REVENUES (21+25+30)	31	230,460	7,108,394	5,393,206
TOTAL REVENUES: (2+31)	32	8,548,460	15,576,394	13,811,206
TOTAL RESOURCES: (1+32)	33	10,365,874	16,573,746	16,236,209

NOTICE OF PUBLIC HEARING --- PROPOSED BUDGET Fiscal Year July 1, 2020 - June 30, 2021
Scott County Emergency Management Commission

The Emergency Management Commission of the above-named County will conduct a public hearing on the proposed fiscal year 2020/2021 budget as follows:

Meeting Date: 2/20/2020 Meeting Time: 06:00 PM Meeting Location: 1100 E. 46th St., Davenport, IA 52807

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of receipts and expenditures on file with the County Coordinator.

		Actual FYE June 30 , 2019	Estimated FYE June 30 , 2020	Proposed FYE June 30 , 2021
BEGINNING FUND BALANCE:	1	1,817,414	997,352	2,425,003
REVENUES:				
County Contribution	2	8,318,000	8,468,000	8,418,000
Other Revenues	3	230,460	7,108,394	5,393,206
Total Revenues (2+3)	4	8,548,460	15,576,394	13,811,206
EXPENDITURES:				
Administration and Operations	5	7,667,849	7,892,143	8,311,377
Capital Outlays	6	1,700,673	6,256,600	5,874,056
Total Expenditures (5+6)	7	9,368,522	14,148,743	14,185,433
Total Ending Fund Balance	8	997,352	2,425,003	2,050,776

ADOPTED BUDGET Fiscal Year July 1, 2020 - June 30, 2021

Scott County Emergency Management Commission

File one copy of the Adopted Budget Summary, one copy of the Supplemental Detail, and Proof of Publication with the County Auditor by February 28, 2020. Fiscal Year July 1, 2020 - June 30, 2021

County Name: SCOTT COUNTY County Number: 82 Date Budget Adopted : (entered upon proposal)

		Actual FYE June 30 , 2019	Estimated FYE June 30 , 2020	Proposed FYE June 30 , 2021
BEGINNING FUND BALANCE:	1	1,817,414	997,352	2,425,003
REVENUES:				
County Contribution	2	8,318,000	8,468,000	8,418,000
Other Revenues	3	230,460	7,108,394	5,393,206
Total Revenues (2+3)	4	8,548,460	15,576,394	13,811,206
EXPENDITURES:				
Administration and Operations	5	7,667,849	7,892,143	8,311,377
Capital Outlays	6	1,700,673	6,256,600	5,874,056
Total Expenditures (5+6)	7	9,368,522	14,148,743	14,185,433
Total Ending Fund Balance	8	997,352	2,425,003	2,050,776

The amounts shown on line 7 for the Proposed budget cannot exceed published estimates and represent maximum authorized expenditures.

CERTIFICATION

To the County Auditor and Board of Supervisors of the above named county, in the State of Iowa: At a meeting of the Emergency Management Commission of the above-named County, on the above-named date, the budget for the fiscal year listed above was adopted as summarized above and as contained in the attached supplemental details of revenues and expenditures.

County Coordinator Telephone Number: (563) 484-3036

(Chairperson, EMC, Signature of Certification)

(County Coordinator Signature of Certification)

(County Auditor Signature of Certification)