

Minutes

EMS Technical Advisory Committee

Friday, January 25, 2008
8:30 AM
MEDIC EMS
Lower Level Conference Room
1204 E High Street
Davenport

Meeting called by: Decker Ploehn, Chairman
Type of meeting: Regular Monthly Meeting
Note taker: Shawna Robbins

Agenda topics

Call to Order
Introductions
Minutes of the November 30 Meeting
Homeland Security/EMA Report
Exercise Planning Committee
Communications/Consolidate Dispatch Report
Public Health Planning Report
Hospital Planning Report
SCEMSA Report
Scott County Fire Chief's Report
Education Report
Law Enforcement Report
Other Partner Agency Reports
Other Items of Interest – Tour MCI Vehicle
Next Meeting February 29, 2008
Adjourn

Exercise Planning Committee will meet after TAC meeting.

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Meeting called by: Decker Ploehn, Chairman

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Attendees: Mark Beckwith, Andrea Bladel, Mary Briones, Amy Cannady, Dennis Conard, Denny Coon, Jeremiah Cowgill, Dan Darland, Dave Donovan, Theresa Foes, Linda Frederiksen, Mark Frese, Kathy Hall, Dave Helfrich, Jane Imming, Brian Jacobsen, Stephanie Latham, Dave Layton, Nita Ludwig, Lee Meyers, Steffan Nass, Linda Nielsen, Decker Ploehn, Phil Redington, Shawna Robbins, Scott Roenfeldt, Ike Sederstrom, Jerry Shirk, Adam Sowell, Tricia Steines, Gerry Voelliger, Chris Webster and Ray Wierson

Agenda topics

Call to Order

Everyone introduced themselves.

Minutes of the October 26 Meeting

Discussion: Decker Ploehn

The minutes of the November 30 meeting were approved unanimously for content but will be re-worked for structure and resubmitted.

Homeland Security/EMA Report

Discussion: Gerry Voelliger / Denny Coon

Gerry Voelliger - The Mass Casualty Response Vehicle has been received. The vehicle is currently at RACOM having radios installed in it and looking at grant opportunities to filling it with equipment. It is scheduled to be in service the first of April. The Mass Casualty Response vehicle was unavailable to be toured as planned but it will be available next meeting.

Denny Coon – In addition, if anyone can think of any equipment that we will/may need, please let us know. We're probably going to go after it during this spring's Riverboat grant.

Exercise Planning Committee & Calendar

Discussion: Denny Coon / Tricia Steines

Denny Coon – We're under a deadline to get some objectives written and turned in to the region by today (Jan 25) so anyone planning to participate in the May 1st exercise (Public Health, Hospitals, EMA, etc) is encourage to stay and attend the committee meeting, which will be held right after the TAC meeting concludes.

Tricia - The state only wanted it to only have a functional exercise but we're going to make it a full-scale exercise. We (hospitals) need to have full-scale to meet our joint commission requirements so there will probably be some community and/or partnership involvement. The scenario is going to be Bioterrorism during RAGBRAI.

Communications/Consolidated Dispatch Report

Discussion: Ray Wierson

Ray Wierson – December 12 officially marked the formation of the Scott Emergency Communication Center (SECC). A website has been created which can be accessed through the Scott County website. The Recruitment Team will be meeting the first Monday in February to look at the candidates; 32 applicants will be reviewed. Interviews are scheduled for March 4 – 6 with hopes of having the director hired by April. Dave Donovan has been tasked with heading up/coordinating a facilities group to put together an RFQ and have something ready for the director to review in regards to hiring an architect and the building design.

Public Health Planning Report

Discussion: Denny Coon / Dan Darland / Amy Cannady

Denny Coon – We are going to be setting up NIMS 300 and 400 courses. Hopefully this will be during regular (Mon. – Fri.) working hours. In the County we will be going to the department heads to see who needs to attend and any other ancillary agencies that operate within the county. This is also going to be opened up to other municipalities, possibly to anyone. Ross Bergen will be working with Denny to set this up. At this time, no dates have been set for these courses. Anyone interested in attending is encouraged to get a number of attendees to Denny as soon as possible.

*School planning still continuing for the Pandemic Flu; schools are on a different time schedule and have no set time to have their plans done so they're working on it as time permits.

*Starting to develop a procedure for an institution of a JIC (Joint Information Center) to follow some of our EOC operation.

*Our I&Q (Isolation and Quarantine) policy and procedure that was developed last year has been forwarded to the state. We already are the model in many of the policies and we expect approval.

*At Wednesday's PAC committee at the state, some carryover funds from the hospitals that weren't spent last year that will be redistributed back to Public Health and hospitals. Each region is believed to be receiving \$80,000 for Public Health and \$80,000 for hospitals to be used for additional preparedness activities. Dan Darland – Requests have to fall under HSPD21 (Homeland Security Presidential Directive 21) in order to get any of that money. \$10,000 from each side will go towards already planned educational programs but the other \$70,000 can be used for anything under HSPD21. This is a non-competitive grant; either healthcare or local health or hospital doesn't use all their \$80,000 the other entities in their region gets first shot at the monies that are left. Regional steering committees decide where the money will be spent.

*Other projects being worked on with some of our community partners are the DOT Incident Management Planning Initiative and Scott County Planning Evacuation Planning Initiative.

Amy Cannady – There is money available this year to purchase new PPE (personal protective equipment) so we currently going through an inventory and checklist.

Hospital Planning Report

Discussion: Tricia Steines / Chris Webster / Kathy Hall / Andrea Bladel

Tricia Steines – (Genesis) Some directives have finally been received so we're working on exercise planning; objectives and goals are due today. A Mass Fatality Plan of what needs to be done if a pandemic was to occur and each hospital had 50 – 100 bodies at a time. Policy, procedure and a plan is needed for morgue capabilities; just not about housing bodies but possible quarantine.

*Joint Commission Standards: Illini and Davenport are up for their (surprise) visit from the Joint Commission Standards Committee anytime so we've been working on our standards. Working on how we're going to handle electrical failures, stock & PPE rotation, emergency operation plan for the entire health system (Genesis, Illini & Davenport), hospital surge plans in the event of a mass casualty.

*Genesis has a stroke team that's working on incorporating a stroke policy into a health systems policy so when patients are seen at either Illini or DeWitt are going to be directly admitted to Genesis Davenport; this will increase the number of stroke patients being seen at Genesis. Plans to implement this plan the first of April.

Chris Webster – (Illini) Working on Joint Commission items

*Working on obtaining a Mass Fatality agreement with Galesburg. They have a mortuary science college that has the ability to hold over 100 bodies. In addition, it appears they're going to agree to open up their facility for autopsies.

*The Airport drill is still in the works and tentatively scheduled for Sat., April 9. Planning to utilize a portable hospital from Peoria.

Kathy Hall – (Trinity) Refining Emergency Operations Plan throughout their entire system and working on goals for May 1st drill.

Andrea Bladel – (Genesis) There will be a Trauma Conference held at Genesis East Heart Center on Wed., February 6th at noon; topic will be Cardiac Trauma. We've been having some problems with the distribution list so if you're not receiving notices please contact either me or Denny Coon. Just a reminder that trauma conferences are always the first Wednesday of the month at noon at the Heart Institute.

SCEMSA Report

Discussion: Brian Jacobsen

Brian Jacobsen – IDPH has created a four, \$30,000 System Standard Grants which could offer complete EMS system i.e., tracking of certification, renewals, education, credentialing, when certifications are due, licensing, etc. The question was posed as to whether or not we should apply for this grant. Any questions in regards to this grant should be directed to Brian. All questions have to be submitted to the Bureau of EMS by February 1st and answers are expected to be received by February 8th. If there are enough questions, we can get the Bureau of EMS to come down and have a formal meeting answering posed questions. This grant application is due February 21st; With such a short time frame, assistance from the Scott County Health Dept will be necessary to complete this grant application. Grant funding for this pilot program will be one year with a possible year extension. More data on this grant can be

found on the EMS website (www.scottcountyems.org under EMS Service Standards).

*Working on high risk refusals under Iowa Code 229. Met with the Sheriff's Office earlier this week as to how we can provide education to law enforcement in regards to what EMS wants of law enforcement when you have someone who obviously needs care but is refusing care; subject may be alert and oriented but does he have the right to refuse or not. Working with the County Attorney's office to create a short DVD that could be shown to law enforcement and EMS as an educational tool so that each are aware of the others expectations.

Scott County Fire Chief's Report

Discussion: Scott Roenfeldt / Tricia Steines

Scott Roenfeldt – Last meeting was held on Thursday, January 24th in LeClaire; elections were held and all officers remained the same.

*The Riverboat Grant was discussed.

*Fire School will be held on Saturday, May 17 on the Arsenal.

*Buffalo Ambulance will be migrating their primary frequency to the Fire Channel so as to better communication with the area fire departments. The way they communication with the hospitals will not change. There are plans to have Buffalo Fire migrate over as well.

*Ragbray will be coming through Scott County and is the same weekend as the Bix. Their route through the county has not provided to the Sheriff's Office yet.

*Next meeting will be Thursday, March 27th in Long Grove.

Tricia Steines – On behalf of Jackson County and Maquoketa, we would like to thank the Scott County fire departments that came up and helped distinguish the blaze in downtown Maquoketa.

Education Report

Discussion: Mary Briones

Mary Briones – EMT basic classes started on the 4th of January with about 55 students attending between all three campuses; There is still space available in the EMT basic refresher course that's going to be Feb 8 – 10 at the Urban Center. The brochure can be found on the website @ www.eiccd.edu .

*The college is co-sponsoring with Bellevue Ambulance on their EMS day on Saturday, February 23. If anyone is interested please call Jamie Temple at the college.

*An Iowa EMS Instructor course (40 hr curriculum) will begin early in February. If anyone is interested or you know someone who may be interested, please have the call Jamie Temple or Mary Briones at the college for more details.

*The EMS Advance Refresher course (held at Genesis) that that college is co-sponsoring with MEDIC Ambulance began today.

*We are the recipient of two grants. One from the Scott County Regional Education Panel for \$65,000 and another \$47,000 grant from Bechtel Trust.

*The first Ice Rescue Class was held at the training center on Jan 18th with 18 attendees. There is another class scheduled on Feb 2 (8 – 5) and Feb 3 (8 – 12p); flyers available for anyone who may be interested.

Law Enforcement Report

Discussion: Dennis Conard

Dennis Conard - Mark Hunt, from BiState, has been asked to recreate the Intergovernmental Law Enforcement Agreement for agencies on both sides of the rivers so we can do mutual aid requests. The previous was signed by all Iowa but not the Illinois agencies. This was brought about by the emergency services teams on both sides of the river.

*Next Thursday night (Jan 20th), the Sheriff's Office will be hosting John Metzger, a firearms instructor from the Iowa Law Enforcement Academy, on the Beslan, Russian School Takeover.

Partner Agency Reports

Discussion:

No new discussion.

Other Items of Interest

Discussion: Mark Frese

Mark Frese – Signed a memorandum of understanding with the state to provide a team of up to five people to review WMD (weapons of mass destruction) incidents that will be discussed in more detail at the next meeting.

Action items:

Person responsible:

Deadline:

Next Meeting February 29, 2008