



Scott County Health Department

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SCOTT COUNTY BOARD OF HEALTH

October 20, 2016

MEETING MINUTES

12:01 p.m.

The meeting was called to order by Mrs. Coiner, Chair of the Scott County Board of Health.

Members Present: Mrs. Coiner, Dr. Sandeman, Dr. O'Donnell, Dr. Hanson, Dr. Squire

Staff Present: Edward Rivers, Amy Thoreson, Eric Bradley, Roma Taylor, Tiffany Tjepkes, Lashon Moore, Lenore Alonso, Teri Arnold, Brooke Barnes, Briana Boswell, Anna Copp, Katie DeLaRosa, Michelle Dierickx, Tim Dougherty, Jackie Hall, Tara Marriott, Kim Mills, Karen Payne, Brenda Schwarz

Others Present: Carol Earnhardt, Diane Holst, Brinson Kinzer, Tom Sunderbruch, Mahesh Sharma, Mary Thee, David Farmer, Diane Marten, Becky Nowachek, Janet Rector, Heather Olson

Dr. Hanson moved to accept the agenda. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Dr. Hanson moved to approve the minutes of the September 15, 2016 Board Meeting. Motion seconded by Dr. O'Donnell. Motion carried unanimously.

Edward Rivers recognized the following employees for their years of service with the department.

• Michelle Dierickx, Resource Assistant	3 years	October 28
• Brenda Schwarz, Resource Specialist	8 years	October 27
• Delores Green, Per Diem Nurse	11 years	October 12
• Tammy Loussaert, Environmental Health Specialist	26 years	October 1
• Karen Payne, Environmental Health Specialist	30 years	October 13

Edward Rivers also recognized a new employee, Katie DeLaRosa. She will serve as a Medical Assistant in the Clinical Services Area.

The following reports were reviewed and discussed by the Board:

A. Director's Report

Edward Rivers informed the Board that staff investigated the report of a flood at the Best Value Inn. A sprinkler head in a room on the second floor malfunctioned and broke, causing the sprinklers to discharge. The renter did not inform anyone and left the building. The

water saturated all three floors of the hotel. The building owner has decided not to remediate the damaged hotel and it will be demolished.

Edward Rivers reported the Iowa Department of Public Health and Iowa Department of Inspections and Appeals are working together to change the process for reporting foodborne illnesses. In September, staff attended a webinar to discuss the plan for reporting and to learn about a new interview tool. In October, an Iowa "SIC" line will be promoted throughout the state. This number will be for the public to call to report suspected foodborne illnesses. Depending on the county, the caller will either be transferred to the local health department (how Scott County calls will be handled) or will be interviewed by IDPH students. Internally, our procedure will remain the same.

Edward Rivers informed the Board that staff met with Linn County Public Health (LCPH) staff to discuss the Electronic Health Records (EHR) System, Practice Fusion, which will be used for the STD clinic. The meeting was very beneficial. LCPH demonstrated how their clinic utilized the EHR. In addition, staff reviewed two options for initiating a new client visit, where to document past medical history, and how to query reports. The meeting afforded staff the opportunity to tweak the Scott County EHR, which will be presented to Health Department staff on October 11.

Mr. Rivers stated in the wake of current flooding in Iowa, staff assisted the Scott County Emergency Management Agency with creating a one-page flyer on septic systems, private water wells, and safety during flooding. The flyer provided tips on preparing for a flood, how to remain safe during flooding, and important steps to follow for flood clean-up. The flyers were distributed to residents living near the flood zone of the Wapsipinicon River. Staff also completed risk assessments related to the flooding as well as the tornado that passed through Scott County.

Mr. Rivers informed the Board that staff met to discuss a potential collaboration between United Neighbors and the Health Department when the County's lead poisoning initiative gets underway. United Neighbors is excited to engage in a more proactive approach to this avoidable public health crisis.

B. Public Health Activity Report for the month of September 2016.

C. Budget Report for the month of September 2016.

Following discussion, Dr. O'Donnell moved to approve the claims. Motion seconded by Dr. Sandeman. Motion carried unanimously.

D. Scott County Kids Report

Diane Martens informed the Board that the Department of Human Services (DHS) has increased the regulations for childcare homes and childcare centers. The Scott County Kids Board is grateful that the department's Child Care Nurse Consultant has willingly taken on providing the training required to meet the regulations.

- E. Child Health Program, Local Public Health Services Program, Tobacco Use Prevention Program, and Women, Infants, and Children (WIC)/Breastfeeding Peer Counseling Program Report for the month of September 2016.

Tiffany Tjepkes informed the Board that Becky Nowachek, Regional Community Health Consultant with Iowa Department of Public Health, recently conducted a compliance review of the Local Public Health Services Program. Becky was pleased and complimented the department on a great job.

Tiffany reported that staff continues to work with the Iowa Department of Public Health and community partners to determine the needs in our community and to develop a plan as to how we move forward with the Maternal Health portion of this contract.

She also informed the Board that staff has been working to become familiar with the Dental Wellness Plan and the department's contractual responsibilities.

- F. Public Health Preparedness Program Report for the month of September 2016.

- G. Public Health Modernization Report for the month of September 2016.

Amy Thoreson informed the board that the Iowa Department of Public Health's Public Health Advisor Council will be meeting in November.

- H. Health Department Strategic Plan Report for the month of September 2016.

Edward Rivers provided the board with an update of the activities of the various teams as described in the report.

- I. Board of Health Program Orientation.

Janet Rector and Heather Olson provided the Board with an overview of the relationship between the Scott County Health Department and the Center for Alcohol and Drug Services.

Following discussion, Dr. O'Donnell moved to approve the reports. Motions seconded by Dr. Hanson. Motion carried unanimously.

Mrs. Coiner moved to Public Comment.

There was no comment.

Mrs. Coiner moved to Unfinished Business.

There was no unfinished business.

Mrs. Coiner moved to New Business.

Mrs. Coiner introduced and welcomed Mahesh Sharma, Scott County Administrator and members of the Board of Supervisors. Carol Earnhardt introduced her colleagues. On behalf of the Board of Supervisors she expressed appreciation for the Board of Health and the Health Department for all of their hard work and commitment in promoting the health and

safety and wellbeing of the citizens of Scott County. Mrs. Coiner thanked the Board of Supervisors for all of the support that they provide to the Board and the Department.

The next meeting will be held on November 17, 2016.

There being no further business before the Board, the meeting adjourned at 12:43 p.m.

Respectfully submitted,

Teri Arnold
Recording Secretary