



Scott County Health Department

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SCOTT COUNTY BOARD OF HEALTH

February 16, 2017

MEETING MINUTES

12:00 p.m.

The meeting was called to order by Mrs. Coiner, Chair of the Scott County Board of Health.

Members Present: Mrs. Coiner, Dr. O'Donnell, Dr. Sandeman, Dr. Hanson, Dr. Squire

Staff Present: Edward Rivers, Amy Thoreson, Eric Bradley, Denny Coon, Lashon Moore, Roma Taylor, Tiffany Tjepkes, Marybeth Wood, Mayra Aldridge, Lenore Alonso, Teri Arnold, Brooke Barnes, Briana Boswell, Christina Mc Donough, Chris Varnes

Dr. Hanson moved to retain the current officers with Mrs. Coiner remaining Chair, Dr. O'Donnell Vice-Chair, and Dr. Hanson as Secretary. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Dr. Hanson moved to accept the agenda. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Dr. O'Donnell moved to approve the minutes of the January 19, 2017 Board Meeting. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Edward Rivers recognized the following employees for their years of service with the department.

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| • Mayra Aldridge, Medical Lab Technician | 8 years | February 2 |
| • Lashon Moore, Clinical Services Specialist | 14 years | February 24 |
| • Amy Thoreson, Deputy Director | 18 years | February 22 |
| • Denny Coon, Public Health Services Coordinator | 24 years | February 8 |

The following reports were reviewed and discussed by the Board:

A. Director's Report

Edward Rivers informed the Board that staff has been reviewing and enhancing the department's Communications Procedure. Staff continues to use the PHAB standards and measures as guidelines to ensure we have a robust and well-rounded plan in place. This is one of a number of activities staff has been focusing on as the department works toward PHAB Accreditation.

Mr. Rivers also mentioned that two staff members recently attended the Accreditation Coordinator training held in Alexandria, Virginia. Upon completion of the training evaluation the department was given access to the portion of the e-PHAB website for documentation

submission. The department was also given the documentation submission deadline of February 13, 2018.

Mr. Rivers updated the Board on the Augustana Lead Project. Staff accompanied Augustana staff and students on a pilot survey of the target area as defined by the recently developed lead risk GIS map. The students were each assigned an area in which to collect housing data based on observations from the sidewalk. All observations were uploaded to a cloud-based GIS system via a phone app, and staff was able to observe their data trends and location in real-time. Augustana staff will review the data, make process improvements, and prepare to conduct a full neighborhood survey using over two hundred students in mid-March. This information will be used as a base for determining how much it will cost to make Scott County lead-safe. The partners also have a meeting scheduled to talk about constructing a lead safe rental registry. There have also been discussions regarding extending the partnership with Augustana for another year as well as possibly working with the University of Iowa on additional components of the project.

Christina McDonough informed the Board that following the success of the Scott County CPR 101 Employee Training, discussions have been taking place surrounding the idea of beginning a HEARTSafe Community Coalition. Partnering with MEDIC EMS and Genesis Health System, staff is assisting in efforts to establish a HEARTSafe Community Coalition that will work to empower and increase bystander hands-only CPR through awareness and education.

Roma Taylor updated the Board regarding the Iowa-Illinois Bi-state STD Teleconference that staff took part in with representation from Iowa Department of Public Health (IDPH), Illinois Department of Public Health, and Rock Island County Health Department. The purpose was to discuss the status of STD reporting from labs that provide services to health care providers in the Quad Cities, provide updates on STD services in Rock Island, and review STD statistics. It was determined that they will hold quarterly teleconferences to discuss reporting and STD follow-up on both sides of the river.

B. Public Health Activity Report for the month of January 2017.

C. Budget Report for the month of January 2017.

Following discussion, Dr. O'Donnell moved to approve the claims. Motion seconded by Dr. Squire. Motion carried unanimously.

D. Scott County Kids Report

There was no one present to report. Mr. Rivers did report the Decategorization (Decat) Coordinator position was filled by Nicole Mann. She will be starting at the end of February.

E. Maternal, Child & Adolescent Health Program, Local Public Health Services Program, Tobacco Use Prevention Program, and Women, Infants, and Children (WIC)/Breastfeeding Peer Counseling Program Report for the month of January 2017.

Tiffany Tjepkes informed the Board that staff has been practicing on the new TAVConnect System. Two staff members attended training in Des Moines and have been training our staff on the new system. The rollout is scheduled for March 1st. She is excited about some of the changes with the new system and hoping for a smooth transition.

Tiffany also shared that the Tobacco Grant has been released and staff will be working on the application this month.

Dr. Hanson referenced the statement in the report regarding agencies throughout the state continuing to have billing issues with the Managed Care Organizations (MCOs). She asked if the department was experiencing any of these issues. Tiffany informed her that we are not currently able to bill the MCOs as we are still working through other issues with them.

F. Public Health Preparedness Program Report for the month of January 2017.

Denny Coon informed the Board that the grant application for the new Region 5A group has been submitted. One of the Health Department staff members was on the planning group assisting with writing the application. We previously worked as a local coalition consisting of local public health and hospitals and now nine counties, as well as associated EMS providers, will be added to the group. EMS System Development funds will now be distributed through the regions rather than through the local Boards of Health.

As a final requirement in the current coalition five-year plan, Scott County will be hosting a FEMA workshop on mass fatalities in partnership with Iowa Homeland Security. Several community partners as well as Dr. Harre and Dr. Frederick are signed up to attend. This workshop will allow us to finalize the last capability requirement of the grant.

G. Public Health Modernization Report for the month of January 2017.

Amy Thoreson stated the Public Health Advisory Council did meet in January however only half of the minutes were available so there were no minutes included in the packets this month. They continue to look at the public health system and ways to improve upon it within the state. A copy of the January Scott County PHAB Accreditation Newsletter was included in the board packet.

H. Health Department Strategic Plan Report for the month of January 2017.

Edward Rivers informed the Board that most of the activities continue to be PHAB Accreditation and Quality Improvement focused. As a follow up activity to the department's Culture of Quality Assessment and movement along the Roadmap to a Culture of Quality, the majority of staff participated in a day long quality improvement training. A full report of activities was included in the packet.

I. Board of Health Program Orientation.

The Board of Health Orientation for February was the Introduction to Roles and Responsibilities of the Local Board of Health video that is part of the Iowa Department of Public Health's Local Board of Health Toolkit.

Following discussion, Dr. Hanson moved to approve the reports. Motions seconded by Dr. Squire. Motion carried unanimously.

Dr. O'Donnell moved to Public Comment.

There was no comment.

Dr. O'Donnell moved to Unfinished Business.

There was no unfinished business.

Dr. O'Donnell moved to New Business.

Amy Thoreson reviewed the Fiscal Year 2017 – Second Quarter Budgeting for Outcomes (BFOs) with the Board.

Following discussion, Dr. O'Donnell moved to approve and authorize the signature of the Tobacco Grant application, contract, subcontract, and any subsequent amendments. Motion seconded by Dr. Hanson. Motion carried unanimously.

Following discussion, Dr. O'Donnell moved to approve and authorize the Staff Education Requests. Motion seconded by Dr. Sandeman. Motion carried unanimously.

The next meeting will be held on March 16, 2017.

There being no further business before the Board, the meeting adjourned at 12:52 p.m.

Respectfully submitted,

Teri Arnold
Recording Secretary