



Scott County Health Department

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SCOTT COUNTY BOARD OF HEALTH

July 19, 2018

MEETING MINUTES

12:00 p.m.

Meeting Held at: Scott County Administrative Center
600 West 4th Street – 1st Floor Board Room
Davenport, Iowa 52801

The meeting was called to order by Mrs. Coiner, Chair of the Scott County Board of Health.

Members Present: Mrs. Coiner, Dr. Sandeman, Dr. O'Donnell, Dr. Squire

Members Absent: Dr. Hanson

Staff Present: Edward Rivers, Amy Thoreson, Eric Bradley, Denny Coon, Roma Taylor, Tiffany Tjepkes, Teri Arnold, Lenore Alonso, Brooke Barnes, Briana Boswell, Carole Ferch, Jackie Hall, Leah Kroeger, Christina McDonough, Kim Mills, Brenda Schwarz, Tia Siegwarth, Susan VanDeWalle, Chris Varnes, (Interns: Anastasia Cajigal & Ellen Gackle)

Others Present: Denise Pavlik, Becky Nowacheck, Diane Martens, Pam Arndt, Kitty Schutts, Mark Ridolfi

Dr. Squire moved to accept the agenda. Motion seconded by Dr. O'Donnell. Motion carried unanimously.

Dr. O'Donnell moved to approve the minutes of the June 21, 2018 Board Meeting. Motion seconded by Dr. Sandeman. Motion carried unanimously.

The following reports were reviewed and discussed by the Board:

A. Director's Report

Edward Rivers recognized the following employees for their years of service with the department.

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| • Cindi Levetzow, Resource Assistant | 10 years | July 30 |
| • Trish Beckman, Medical Assistant | 13 years | July 18 |
| • Stuart Scott, Community Health Intervention Specialist | 28 years | July 9 |

Tiffany Tjepkes introduced two interns that are working with the department this summer. Ellen Gackle is attending the University of Iowa and is working toward her master's in public health. She will be assisting with the Community Health Assessment. Anastasia Cajigal is

attending Washington University in St. Louis, Missouri and is job shadowing and assisting with social media posts.

Mr. Rivers introduced Becky Nowack, Region 6 Community Health Consultant with the Iowa Department of Public Health.

Edward Rivers asked Denny Coon to report on the Stop the Bleed Program. Mr. Coon explained there are various funding sources currently supporting this program. Stop the Bleed is a program to train everyone on how to stop serious bleeding events with a variety of measures, including tourniquets. Region 5A Preparedness funds are providing Stop the Bleed kits and training to first responders, law enforcement, and EMS/fire workers in the region. Scott County Kids has purchased a tourniquet for each non-public school and training on their use will be provided prior to the start of the 2018-2019 school year. With so many mass casualty events occurring across the country, it is important to take a proactive role, especially with the schools.

Mrs. Coiner asked if the Health Department staff would receive this training. Mr. Coon informed her that it is currently being planned for an All Staff meeting. Mrs. Coiner also asked if the Board of Health could be included when this training occurs. She felt this would be good for them also.

Mr. Rivers asked Christina McDonough to update the Board on the activities of the Scott County Health Benefits Team (SCHBT). Mrs. McDonough shared that she and Brenda Schwarz are members of this team. She informed the Board that the SCHBT launched an employee wellness survey in June 2018. Several responses agreed that they are likely to make a lifestyle change based off of a workplace wellness program and feel Scott County supports improving employee wellness. Many expressed interest in fitness education/services, nutrition education/services, as well as stress management and motivation education/services. Health Department staff is working with the SCHBT to address specific interest and concerns identified throughout the employee wellness survey.

Edward Rivers asked Leah Kroeger to inform the Board of the recent request for toothbrushes from Genesis Convenient Care. Genesis Convenient Care had recently conducted a quality improvement project and contacted the I-Smile™ Program to request toothbrushes to distribute to patients diagnosed with strep throat. I-Smile™ Program was able to donate 1,500 toothbrushes that were to be divided between all of the Genesis Convenient Care locations. The intent of this project is to reduce the number of patients who re-infect themselves after receiving treatment, and limit reoccurrence in the clinic.

Mrs. Kroeger also updated the Board regarding a conference call with the University of Iowa to review its silver diamine fluoride (SDF) study. The University of Iowa was one of four schools that received funding to study the efficacy of using SDF to manage severe cavities in children. The results will inform the Food and Drug Administration regarding approving SDF for that purpose. Community Action of Eastern Iowa (CAEI) Head Start has been included as a potential source of study participants. Institutional review board (IRB) approval, along with a data sharing agreement with IDPH, is still pending. The conference call was followed by an

implementation discussion as well as discussions with Community Health Care, Inc. as they currently provide services to the children in this program.

B. Public Health Activity Report for the month of June 2018

Mrs. Coiner noted that Medical Examiner cases are higher this year compared to last year.

C. Budget Report for the month of June 2018

Following discussion, Dr. O'Donnell moved to approve the claims. Motion seconded by Dr. Squire. Motion carried unanimously.

D. Scott County Kids Report

Diane Martens reported that a Family Support/Home Visitation meeting was held on July 18. Several organizations attended including: Medicaid providers; United Healthcare and Amerigroup, as well as representatives from Genesis Visiting Nurse Association's Nurse Family Partnership and Family Connects, Bright Beginnings Programs, NEST, Lutheran Services in Iowa Parent Pals, Department of Human Services, and Scott County Health Department. The meeting provided insight as to how the Medicaid Program works and how it links into various other programs that are offered to families.

E. Title V, Local Public Health Services, Tobacco Use Prevention Program and WIC Report for the month of June 2018

Tiffany Tjepkes reported that the signed Memorandum of Understanding was received from Community Health Care, Inc. (CHC) so staff is moving forward with providing Maternal Health services at CHC's Edgerton site. Staff is working on scheduling orientation at CHC before the direct care services can be provided. Staff is also finalizing the clinic work flow and waiting on approval from IDPH for program forms.

Ms. Tjepkes also reported that Kim Mills, Community Tobacco Consultant, had great success this month. She has been working with Emeis Park Departments to create a tobacco free/nicotine free property starting October 1; no residents will be grandfathered in.

Mrs. Coiner asked if the residents are aware they have to be 25 feet away from the buildings to smoke. Kim Mills stated that is how the policy is written.

Mrs. Coiner also suggested that the next step should be to contact the city of Davenport regarding a tobacco free/nicotine free policy.

Dr. Squire inquired as to who is responsible for the cleanup of the paraphernalia/cigarette butts. Kim Mills stated she was not aware of how the parks are planning to handle this.

F. Public Health Preparedness Program Report for the month of June 2018

Denny Coon shared that June 30, 2018 was the completion of the first year as a member of Region 5A. This was a new configuration for healthcare coalitions in the area based on the recommendations from the Iowa Department of Public Health. They have also met with

Region 5B which is the area to the south. Although currently divided into the two areas, there may be plans to work together in the future. The Executive Committee met and is planning to make changes to the financial reporting process and is looking for ways to improve surge capacity for all EMS agencies, public health agencies, and hospitals in the region.

G. Public Health Modernization Report for the month of June 2018

Amy Thoreson reported that the Public Health Advisory Council has not met.

H. Health Department Strategic Plan Report for the month of June 2018

Edward Rivers reported that the Accreditation focus continues. Most of the work continues to be focused on preparation for the PHAB site visit scheduled in September. The team has been working on the responses to the questions that were asked in the Pre-Site Visit Report. The team has thirty days to respond to these questions and requests for additional documentation.

Mr. Rivers also reported NACCHO approached the Quality Council for input regarding the Culture of Quality Assessment because they knew that we had utilized the full survey. NACCHO has received feedback from public health professionals that the current survey is too long. A new draft has been distributed for feedback. Our department has agreed to pilot the final version when it is ready for testing.

Mr. Rivers shared that the Workforce Development Team reviewed the results of a survey that was sent to staff to gather feedback on what kind of professional development topics staff is interested in. Members of this team also facilitated a department-wide tabletop exercise designed to increase the knowledge of staff on what happens during a foodborne investigation and how staff from across the department could be asked to help.

Mr. Rivers reported the Health Education, Health Promotion, and Marketing Team continues to promote public health message through social media.

Mr. Rivers shared the Organizational Culture and Workplace Environment Team plans to recognize individual employees for exceptional service each month. The "Exceptional Service Award" will be presented to the selected employee and a memo will be sent out to recognize the employee for his/her outstanding achievements.

Mrs. Coiner suggested posting the Exceptional Service employee on Facebook.

I. Board of Health Program Orientation

Denise Pavlik, Scott Emergency Communications Center Director, provided a synopsis of the first six months of priority dispatch. Mrs. Pavlik explained how some policies/processes were adjusted to improve response times.

Dr. O'Donnell questioned if accident rates involving EMS vehicles were down because of the decrease in calls that required lights and sirens response. Mrs. Pavlik stated that she did not have statistics, but anecdotally a decrease in dispatches to multi-vehicle crashes had been noted; these often involve EMS vehicles.

Dr. Sandeman asked what the anticipated goal was in regards to the percent of calls that would be dispatched “cold”, without lights and sirens. Mrs. Pavlik stated the original goal was between 27 – 30%. During the first six months they saw 26% being dispatched cold. Dr. Sandeman asked if the percent is higher is there a greater risk of responding cold, when the response should have been hot, lights and sirens. Mrs. Pavlik shared that dispatchers are very cautious, conservative, and will send a hot response, if they feel there is any reason. They trigger many of their responses on key words that might come out during their discussion with the caller.

Dr. O’Donnell moved to approve the reports. Motions seconded by Dr. Sandeman. Motion carried unanimously.

Mrs. Coiner moved to Public Comment

There was no comment.

Mrs. Coiner moved to Unfinished Business

There was no unfinished business.

Mrs. Coiner moved to New Business

Following discussion, Dr. O’Donnell moved to approve and authorize the signature of the 28E.12 Interagency Agreement with the Iowa Department of Inspections and Appeals to authorize the performance of the food and hotel licensing, inspections, and enforcement activities. Motion seconded by Dr. Sandeman. Motion carried unanimously.

Pam Arndt and Kitty Schutts, both with Scott County Humane Society, provided an overview of the proposal to allow video release of animals under rabies observation to the Board.

Dr. O’Donnell asked if there is a rule against this and if there was a down side to it. Mrs. Schutts stated that she was not aware of any such rule.

Dr. Sandeman stated that animals under rabies quarantine are either dead or alive at the end of the process. If they are dead, they failed the testing. He stated he had no doubt that the technicians could handle this process. The problem would be if the state would allow it.

Amy Thoreson reached out to Dr. Ann Garvey, Iowa Department of Public Health Veterinarian, prior to presenting this to the Board. Dr. Garvey stated that the manner of quarantine is to be defined by the Board of Health, but her opinion was that it was not a bad idea. The proposal was brought to the Board as a result of this discussion and to assure that the law is followed.

Dr. Sandeman asked that this be limited to the Scott County Humane Society and only be used for this situation. He also asked that we receive something in writing from the state noting that they approve this process for liability purposes. Amy Thoreson stated she already has an email from the state. Mrs. Thoreson shared that there is currently a shared Animal Bite Investigation Procedure between the Humane Society of Scott County and Health Department. This procedure would need to be updated to reflect this new practice.

Dr. O'Donnell suggested Dr. Sandeman review the policy/procedure prior to it being implemented. Dr. Sandeman asked that the updated policy/procedure also be sent to the state for review to assure the Board will not be held liable. Dr. O'Donnell moved to allow for video release of animals under rabies observations following review and approval from the Dr. Sandeman and the Iowa Department of Public Health. Dr. Sandeman seconded the motion. Motion carried unanimously.

The next meeting will be held on August 16, 2018.

There being no further business before the Board, the meeting adjourned at 12:48 p.m.

Respectfully submitted,

Teri Arnold
Recording Secretary