

# SCOTT COUNTY LIBRARY SYSTEM ACCEPTABLE USE POLICY

## **Mission**

It is the mission of the Scott County Library System to make available library materials and information in a variety of formats to people of all ages. This is accomplished through our staff, collections, current technology, comfortable and accessible facilities, and cooperation with other agencies and organizations.

It is within this context that the Scott County Library System offers access to the Internet.

## **Purpose**

The Library Board established this Acceptable Use Policy to ensure appropriate use of Internet resources within the Library. All users, patrons and guests, of Library Internet stations are subject to this policy.

## **Internet Access**

The Internet is a global entity with no control of users or content. Therefore, available resources may contain material of a controversial nature. The Library does not monitor information accessed through the Internet. Library patrons use the Internet at their own risk. Only parents or guardians – not the Library or its staff – may restrict their children – and only their own children – from access to the Internet or other library materials.

There are information resources found on the Internet that are inappropriate to a library setting. Because the Library is a public place, the Library staff has the authority to end an Internet session.

Not all sources on the Internet provide accurate, complete, or current information. Users need to be good information consumers, questioning the validity of any information found on the Internet.

## **Internet Use policies**

To maximize availability to the Internet as a resource, and to ensure fair accessibility for all, please follow the Internet use policies below.

- Stations are not reserved in advance.
  - Users must check-in when they start.
  - Length of use is limited to two hours, longer if no one else is waiting.
  - No more than two users will be permitted at the workstation at one time.
-

- Printed pages are \$0.10 each. Printing must be completed within one's allotted time period.
- Users may not use sounds and visuals that may be disruptive to others.
- Users are not permitted to install, delete, or modify library hardware or software. If alterations are detected, the patron will be billed for any labor and/or parts required to restore the equipment.
- The Library does not offer electronic mail accounts. Patrons may read and send e-mail if they know the Internet address of their private accounts.
- Library staff will assist patrons with Internet use as time permits, but cannot offer personal instruction on computer use.

### **Disclaimer and Limitation of Liability**

Activities that violate local, state, or federal statutes are prohibited.

U.S. copyright law (Title 17, U.S. Code) prohibits the unauthorized reproduction or distribution of copyrighted materials, except as permitted by the principles of "fair use". Users may not copy or distribute electronic materials (including electronic mail, text, images, programs, or data) without the explicit permission of the copyright holder. Any responsibility for any consequences of copyright infringement lies with the user; the Scott County Library System expressly disclaims any liability or responsibility resulting from such use.

The Scott County Library System expressly disclaims any liability or responsibility arising from access to or use of information obtained through its electronic information systems, or any consequences thereof. Ultimate responsibility for resolution of problems related to the invasion of the user's privacy or loss of data rests with the user. The Scott County Library System assumes no liability for loss or damage to the user's data or for any damage or injury arising from invasion of the user's privacy.

### **Statement of Acceptance**

The patron who chooses to access the Internet in the Scott County Library System after reviewing this Acceptable Use Policy, agrees to abide by it. If there are any remaining questions or concerns, please ask the Librarian for assistance.

Revised and Approved by the Board of Trustees  
March 2013  
Readopted November 2015  
Revised May 2018  
Revised October 2021

---