

**SCOTT COUNTY LIBRARY SYSTEM MINUTES**  
**MONDAY, APRIL 24, 2023**  
**NOON**

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law. President Kristal Koberg Schaefer called to order the April 24, 2023, meeting of the Scott County Library Board of Trustees at 12:02pm at the Eldridge branch.

Board of Trustees present: Kristal Koberg Schaefer, Chuck Brockmann, Linda Tuftee, Kevin Cahill, Shelli Engelbrecht, Kim Hildebrand, Dan True (via zoom), Angie Ehlers, and Director Tricia Kane.

**Approval of Agenda:** The agenda was reviewed and approved by Linda Tuftee; seconded by Kevin Cahill. Motion carried.

**Approval of the Minutes:** Kevin Cahill moved to approve the minutes; seconded by Chuck Brockmann. Motion carried.

**Approval of Bills and Receipts:** The Accounts Payable Report for the meeting of Scott County Board of Supervisors for 3/20/23 – 4/17/23 were reviewed and discussed. Linda Tuftee moved to approve the bills and receipts; seconded by Shelli Engelbrecht. Motion carried.

**Review of the Circulation and Budget:** The circulation and budget reports were reviewed and discussed.

**Correspondence:** We received a very nice email message from a patron in response to an interlibrary loan request.

Local library directors submitted a letter about book bans to local newspapers, and the article was printed in the North Scott Press. Emily had an article on the same page on helping parents choose books for their families.

**Board Education:** The Friends of Eldridge Library gave an activity report for 2022.

**Director's Report:**

- Tricia was invited to present information about the Scott County Library System at a March meeting for the North Scott Rotary. She, along with Christine and Emily, talked about various areas of service the library provides. She received very positive feedback.
- We have received another STEM grant from the Iowa Governor's STEM Advisory Council. This will help provide us with an ultimate library makerspace solution (a cart of materials and STEM projects valued at \$8,000).
- National Library Week is April 23-29.
- Plans are being finalized for the summer reading program. Theme is "Find Your Voice." Bookmobile will be visiting each branch on June 1 as a special kick off.
- Laurel McClellan has been hired to fill the clerk opening at Eldridge.

**Old Business:**

- City Council Meetings – board members are scheduling to attend upcoming city council meetings.

**New Business:**

- Budget Amendment - Discussion was held on increasing the current year's budget in order to use increased revenue from sources like the Enrich Iowa program, grants and donations, interest income, fines, and reimbursements. Kim Hildebrand moved to approve increasing this fiscal year's budget to \$1,313,485; seconded by Chuck Brockmann. Motion carried.
- FY24 Salary Schedule – There is no longer a union contract that includes a salary schedule. Tricia proposed the FY24 salary schedule. Position titles have been updated to reflect some reorganization that was approved during this year, and the Library Services Coordinator was removed from the list because that position no longer exists. The schedule also includes the 3% wage increase that was approved at our March meeting. New salary schedule moved to approve by Linda Tuftee; seconded by Shelli Engelbrecht. Motion carried.
- Special Closings – Angie Ehlers moved to close the Walcott branch on Walcott Day (third Saturday in July), and Durant branch on Durant Firefighter's Festival (second Saturday in August). These closings will be recurring as long as these town events are held and people are kept from accessing the library. Seconded by Kevin Cahill. Motion carried.
- Meeting Room Policy – The outside lock on the Walcott Branch meeting room broke and was replaced with a key pad. Linda Tuftee moved to reword the section in the Meeting Room Policy which references a key must be returned and replace that wording with reference to a key code. Seconded by Shelli Engelbrecht. Motion carried.
- Kim Hildebrand suggested via email that when discussing compensation for the director, that we do so in a closed session. Tricia will look into the legality of this and it may be brought up for further discussion at a later date.

Our next meeting will be Monday, May 22, 2023 at noon, in person at the Scott County Library Eldridge branch. The Scott County Board of Supervisors will be attending.

Chuck Brockmann moved to adjourn the meeting; seconded by Linda Tuftee. Motion carried.

Respectfully Submitted,  
Angie Ehlers