

SCOTT COUNTY LIBRARY SYSTEM MINUTES
MONDAY, FEBRUARY 22, 2021
NOON

This meeting was held electronically, via Zoom

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law. President Kristal Koberg-Shaefer called the February 22, 2021, meeting of the Scott County Library Board of Trustees at noon, electronically via Zoom due to social distancing concerns related to COVID-19.

Board of Trustees present: Kristal Koberg-Schaefer, Kevin Cahill, Niki Wuestenberg, Linda Tuftee, Shelli Engelbrecht, Angie Ehlers, and Director Tricia Kane. New board members were introduced: Nathan Billany, Kim Hildebrand and Daniel True.

Approval of Agenda: The agenda was reviewed and approved by Niki Wuestenberg; seconded by Linda Tuftee. Motion carried.

Approval of the Minutes: Kevin Cahill moved to approve the minutes; seconded by Shelli Engelbrecht. Motion carried.

Approval of Bills and Receipts: The Accounts Payable Report for the meeting of Scott County Board of Supervisors for through 1/18/21 - 2/28/21 were reviewed and discussed. Niki Wuestenberg moved to approve the bills and receipts; seconded by Kevin Cahill. Motion carried.

Review of the Circulation and Budget: January 2021, compared to a year ago, is still holding 85% of the circulation, which is very strong. The largest decrease has been the bookmobile, which is to be expected since we are not stopping at all of our schools as of yet. In light of current restrictions, we still show great numbers and we are still seeing a strong increase in digital circulation.

Board Education: Our new board members were sent a packet of information which included history on how the library system was formed, job descriptions for public library board members, copy of annual report, highlights since Tricia has become our director in July 2014, and goals for the library as we look ahead.

Director's Report:

- Signs are still posted in our library locations requiring masks – one of the reasons is for the safety of our employees - we don't want to have to close because of exposure.
- Tricia's director certification was renewed from the State Library of Iowa for three years. This is required for Tier 3 agency accreditation.
- There was some water leakage in the storage area at the Eldridge branch. White Roofing has addressed the issue and determined that there was substantial ice on the flat roof and that it was blocking drains. Hoping the problem has been resolved.
- Big Dog Construction has started on the wall repair at the Princeton branch.

New Business:

Discussion was held on Sunday hours at the Eldridge branch. These hours have been suspended during the past year due to the pandemic. Niki Wuestenberg moved for the Eldridge branch to eliminate Sunday hours in 2021 and revisit this issue in 2022; seconded by Linda Tuftee. Motion carried.

Kevin Cahill moved to have branches closed on the following holidays:

Memorial Day, Independence Day (July 5), Walcott Day (Walcott branch only), Durant Firemen's Festival (Durant branch only), Labor Day, Thanksgiving, Christmas Eve, Christmas Day, New Year's Eve and New Year's Day. Also includes closing at 4:30 on Thursday, November 24. Motion was seconded by Shelli Engelbrecht. Motion carried.

Our next meeting will be Monday, March 22, 2021 at noon.

Kevin Cahill moved to adjourn the meeting; seconded by Linda Tuftee. Motion carried.

Respectfully Submitted,
Angie Ehlers