

SCOTT COUNTY LIBRARY SYSTEM MINUTES
MONDAY, APRIL 26, 2021
NOON

This meeting was held electronically, via Zoom

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law. President Kristal Koberg-Shaefer called the April 26, 2021, meeting of the Scott County Library Board of Trustees at noon, electronically via Zoom due to social distancing concerns related to COVID-19.

Board of Trustees present: Kristal Koberg-Schaefer, Kevin Cahill, Kim Hildebrand, Daniel True, Niki Wuestenberg, Angie Ehlers, and Director Tricia Kane.

Approval of Agenda: The agenda was reviewed and approved by Niki Wuestenberg; seconded by Kevin Cahill. Motion carried.

Approval of the Minutes: Kevin Cahill moved to approve the minutes; seconded Kim Hildebrand. Motion carried.

Approval of Bills and Receipts: The Accounts Payable Report for the meeting of Scott County Board of Supervisors for 3-19-21 – 4-16-21 were reviewed and discussed. Niki Wuestenburg moved to approve the bills and receipts; seconded by Kevin Cahill. Motion carried.

Review of the Circulation and Budget: Not a great comparison from this time last year until now as we were closing down because of the pandemic last year. Our digital circulation still continues to be extremely strong.

Board Education: Tricia went over the statistical sheet and why the library system tracks what they do. Some of the stats are what is required by the state library.

Director's Report:

- We continue to operate under the grab and go model.
- We were awarded a national grant from the American Library Association called Libraries Transform Communities: Focus on Small and Rural Libraries. This \$3,000 grant will allow us to continue our Scott County Community Memory Project.
- Cathy Zimmerman (bookmobile associate) has been awarded the Reference & User Services Association Exceptional Service Award for her outreach work.
- Bailey Hager has been hired as a part time bookmobile driver/facility caretaker.
- Thank you to the Blue Grass Sunshine Workers 4-H Club whose members pulled weeds and spread mulch at the Walcott branch.

New Business:

- Discussion was held on general wage increases for non-affiliated and non-benefit employees for FY22. Niki Wuestenberg moved to approve a 2.25% wage increase for non-affiliated and non-benefit employees for FY22; seconded by Kim Hildebrand. Motion carried.

- There is a recommendation from within RiverShare to implement the use of auto renewal in Polaris for all eligible items, required by approval of all boards before implemented. The auto renewal feature will automatically renew any eligible item items on their due date without any intervention from a cardholder. Patrons are still charged if an item is overdue after the renewal period and billed for unreturned items. Kevin Cahill moved to approve the implementation of auto renewal provided the other RiverShare libraries vote to proceed; seconded by Niki Wuestenburg. Motion carried.
- RiverShare is also exploring the possibility of all libraries going fine free for young adult materials. Niki Wuestenburg moved to approve the implementation of fine free on Young Adult materials provided the other RiverShare libraries vote to proceed; seconded by Kim Hildebrand. Motion carried.

Our next meeting will be Monday, May 24, 2021 at noon.

Niki Wuestenberg moved to adjourn the meeting; seconded by Kim Hildebrand. Motion carried.

Respectfully Submitted,
Angie Ehlers