

SCOTT COUNTY LIBRARY SYSTEM MINUTES
MONDAY, MAY 24, 2021
NOON

This meeting was held electronically, via Zoom

The agenda for this meeting was posted in public in all Scott County Library System Libraries in accordance with Iowa law. President Kristal Koberg-Shaefer called the May 24, 2021, meeting of the Scott County Library Board of Trustees at noon, electronically via Zoom due to social distancing concerns related to COVID-19.

Board of Trustees present: Kristal Koberg-Schaefer, Kevin Cahill, Kim Hildebrand, Dan True, Shelli Engelbrecht, Linda Tuftee, Angie Ehlers, and Director Tricia Kane.

Approval of Agenda: The agenda was reviewed and approved by Kevin Cahill; seconded by Kim Hildebrand. Motion carried.

Approval of the Minutes: Kim Hildebrand moved to approve the minutes; seconded Kevin Cahill. Motion carried.

Approval of Bills and Receipts: The Accounts Payable Report for the meeting of Scott County Board of Supervisors for 4/16/21 – 5/14/21 were reviewed and discussed. Dan True moved to approve the bills and receipts; seconded by Kevin Cahill. Motion carried.

Review of the Circulation and Budget: FY19 has been added to the spreadsheet. FY21 circulation is down from FY19 which is understandable. FY20 saw a huge peak in digital use since that was the only way to get library materials – we have not lost that – still very high. Budget – we are ahead of where we thought we would be at this time in our fiscal year.

Board Education: Summer reading program – biggest series of programming we have during the year. It keeps people excited about reading and it helps promote what the library has to offer. This year's theme is "Color Your World."

Director's Report:

- We are following what the other Scott County buildings are doing and CDC guidelines: Fully vaccinated staff do not have to wear masks (but can continue if they wish) while non-vaccinated staff must wear a mask. Same goes for patrons.
- A nest of squirrels made their way into the ceiling of the Walcott branch. Iowa-Illinois Pest Control has removed them and completed an inspection sealing up any other possible entry points.
- The bookmobile will not be on the roads until mid-July at the earliest due to Cathy Zimmerman being out. She has done a great job of contacting the regular patrons, and we will be going to some areas with the van for pick-ups and drop-offs.
- The Riverboat Development Authority has fully funded the grant to continue working on the Scott County Community Memory Project! AND, the Scott County Regional Authority will fund our grant for the Story Walk at the Eldridge branch.
- Shanna Bertram has been hired to fill the open Clerk 1 position.

- Scott County Board of Supervisors are still meeting virtually so our joint meeting is on hold.
- “Branching Out” will be published in the NSP on May 26th.

New Business:

- We reviewed the Materials Selection Policy that we review on a regular basis. There are no proposed changes to the current policy. Linda Tuftee moved to approve the current Materials Selection Policy; seconded by Kevin Cahill. Motion carried.
- Shelli Engelbrecht moved to amend the FY21 budget and set it at \$1,257,875 in order to access additional grant funds and donations received; seconded by Linda Tuftee. Motion carried.
- Because we have met 10 times in FY21, we do not need to meet in June.

Our next meeting will be Monday, July 26, 2021 at noon, in person at the Scott County Library Eldridge branch.

Kevin Cahill moved to adjourn the meeting; seconded by Linda Tuftee. Motion carried.

Respectfully Submitted,
Angie Ehlers