

Scott County Board of Supervisors  
May 28, 2020 5:00 p.m.

The Board of Supervisors met pursuant to adjournment with Knobbe, Croken, Kinzer, Maxwell and Beck present. Due to social distancing concerns relating to COVID19, Supervisors and staff were separated into different rooms and spaced apart during the meeting with Supervisors Knobbe and Kinzer participating via telephone. The Board recited the Pledge of Allegiance. Vice-Chairman Beck conducted the meeting.

Moved by Maxwell, seconded by Croken a motion approving the minutes of the May 14, 2020 Regular Board Meeting (including closed session). Roll Call: All Ayes.

Moved by Croken, seconded by Maxwell a motion to open a public hearing relative to an amendment to Scott County's current FY20 Budget. Roll Call: All Ayes.

David Farmer, Budget and Administrative Services Director, reviewed the FY20 Budget Amendment. He said Iowa law requires the Board to adopt any amendments before June 1st and that the notice of the hearing was published in the County's two official newspapers on May 13, 2020.

He said he is projecting a decrease in revenue of \$1.1 million to \$1.2 million. He said most of that revenue is Intergovernmental relating to COVID-19.

He said expenditures would increase by \$3 million from across a variety of services with the bulk of that money for Physical Health & Social Services relating to Public Assistance Grant funding. He said the remainder of expenditures spreads across Public Safety & Legal Services as well as Mental Health and County Environment & Education.

No one from the public spoke.

Moved by Croken, seconded by Maxwell a motion to close the public hearing. Roll Call: All Ayes.

Moved by Maxwell, seconded by Croken that the following resolution approving the plans, specifications and letting date for a Hot Mix Asphalt resurfacing project be approved. Roll Call: All Ayes.

Angela Kersten, County Engineer, reviewed the approval of plans, specifications and letting date on a HMA resurfacing project. She said the project is in the FY21 Budget and Construction Program and is located on 290<sup>th</sup> Street from 210<sup>th</sup> Avenue west approximately two miles. She said the plan is for potential letting date of June 26, 2020.

Supervisor Croken asked what the life expectancy of a hot mix asphalt road would be.

Kersten answered the life would typically be twenty years for a resurfacing project.

BE IT RESOLVED: 1) That the plans, specifications and letting date be approved for HMA Resurfacing Project L-421--73-82 and the letting be set for June 26, 2020 at 10:00 A.M. 2) That this resolution shall take effect immediately.

Moved by Maxwell, seconded by Croken the second and final reading of an ordinance to amend a portion of Section 6-28B SIGN AND BILLBOARD REGULATIONS of the Zoning Ordinance for unincorporated Scott County. Roll Call: All Ayes.

AN ORDINANCE TO AMEND A PORTION OF SECTION 6-28.B. SIGN AND BILLBOARD REGULATIONS OF THE ZONING ORDINANCE FOR UNINCORPORATED SCOTT COUNTY

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY IOWA:

Section 1. Amend Section 6-28.B. SIGN AND BILLBOARD REGULATIONS of the Zoning Ordinance for Unincorporated Scott County by adding:

(14) On Premise Accessory Signs that exceed high or area regulations. Any proposed accessory sign which exceeds the height or size limits identified above shall be reviewed in accordance with the provisions and criteria for a Special Use Permit established in Section 6-30.

Section 2. The County Auditor is directed to record this ordinance in the County Recorder's Office.

Section 3. Severability Clause. If any of the provisions of this Ordinance are for any reason illegal or void, then the lawful provisions of the Ordinance, which are separate from said unlawful provisions shall be and remain in full force and effect, the same as if the Ordinance contained no illegal or void provisions.

Section 4. Repealer. All ordinances or part of ordinances in conflict with the provisions of the Ordinance are hereby repealed.

Section 5. Effective Date. This Ordinance shall be in full force and effect after its final passage and publication as by law provided.

Moved by Croken, seconded by Maxwell that the following resolution for a staff appointment be approved. Roll Call: All Ayes.

Mary Thee, Human Resources Director, reviewed the staff appointment.

BE IT RESOLVED: 1) The hiring of Heather Fielder for the position of Assistant Attorney in the County Attorney's Office at the entry level rate.

Moved by Croken, seconded by Maxwell that the following resolution approving an application for Substance Abuse Funding for State Reimbursement be approved. Roll Call: All Ayes.

Ed Rivers, Health Department Director, reviewed the application. He said this is the annual contract with the Iowa Department of Public Health for funding of substance abuse prevention training to augment the contract that the Board has for treatment. He said the two major objectives are to increase perception of harm related to alcohol in school-age children and to prevent the 30 day use of marijuana. He said there are a lot of activities relating to those objectives, with a goal of reaching 550 people related to alcohol use and 150 people related to marijuana use. He said it is a three to one match, \$10,000 of state funds and \$30,000 for Scott County, for a total of \$40,000.

Beck asked if this program's information is reported in the quarterly Budgeting for Outcomes (BFO).

Rivers answered yes, the number of persons reached is covered under the BFOs.

BE IT RESOLVED: 1) That the County Application for Substance Abuse Funding for State Reimbursement for the period of July 1, 2020 – June 30, 2021, is hereby approved. The application is to be submitted to the Iowa Department of Public Health requesting \$10,000 in state funds to match local substance abuse prevention funding. 2) That the Director of the Health Department is designated as the Board of Supervisors' Board Authorized Signatory within the IowaGrants.gov electronic grant management system and is authorized to sign the application and contract award. 3) That, if accepted, the Board approves receipt of such funding. 4) This resolution shall take effect immediately.

Moved by Croken, seconded by Maxwell that the following resolution approving the amended 28E agreement regarding the Eastern Iowa Mental Health and Disability Services Region be approved. Roll Call: All Ayes.

Beck said this agreement was discussed at a recent Mental Health Region Supervisors meeting.

Lori Elam, Community Services Director, reviewed the amended agreement. She said it covers a five-county region, and she will take the agreement to each County and hopefully getting approvals. She said once all of the County Chairs sign off on the document it is filed with the Secretary of State. She said this is a requirement from the Department of Human Services.

She said that the main reason for amendment was to include language from the Children's Behavioral Health Services from House File 690 that passed last year. She said the amendment also allowed for designating an alternate Governing Board member from each county, so if the principle member could not attend a meeting the alternate could. She said the amendment added transfer dollars which is important to

the Region because they pay for crisis services and administrative costs. She said the amendment added language for dispute resolution and a peer review process.

BE IT RESOLVED: 1) That the amended 28E agreement between Scott County, Cedar County, Clinton County, Jackson County, and Muscatine County now has the Children's Behavioral Health Service language: adding voting members to the Governing Board and creation of a Children's Advisory Committee, as well as allowing an "alternate" Board member, 2) And that the voting procedures have been updated, "Transfer" funds are addressed under Region Finances, and dispute resolution language is added, 3) And that the changes in the amended 28E Agreement are hereby accepted and approved. 4) This resolution shall take effect immediately.

Moved by Croken, seconded by Maxwell a resolution approving updates and changes to the General Policy 37 – Scott County General Assistance Guidelines.

Elam reviewed options for the General Assistance Policy and said if the Board has additional questions she can bring this back in two weeks as there is no time frame or deadline for passage.

She drew particular attention to the burial and cremation policy in General Assistance. She reviewed the numbers of burials and cremations and said they fluctuate from year to year as does the amount the County pays. She said the dollar amount per cremation or per burial is the same, but the individual may have a small life insurance policy or some money in the bank to put towards the burial or cremation, and the County pays the difference. She said cremation costs less than burial. She said this policy was put in place in 2009 working in consultation with all of the funeral homes in Scott County.

She recommended that the County move to cremation as a primary option for funeral assistance. She said a survey of the 99 counties in Iowa found that 37 of them have moved to cremation only. She said it is much more accepted by funeral homes as well. She said the option would result in a budget reduction of \$140,000 to \$150,000.

She said the other part of this policy change cleaned up some policies, that had not been used in many years due to Medicaid expansion, and due to many other providers in the community that assist with utilities, food, rent and transportation.

Supervisor Knobbe said he supports the change and trusts Elam to handle exceptions on a reasonable basis.

Kinzer said he supports the policy change and knows it was a tough decision.

Croken asked if Elam was proposing a cremation only policy.

Elam said she recommends the County move to cremation only and that County policy allows for a Director's exception. She said situations exist when there is a deceased person with no family to be found. She said funeral homes will not perform cremation

without approval of a family member. She said those individuals will need to be buried, and the County will purchase a plot and go through the burial process. She said this has been a policy with the funeral homes for many years.

Croken asked why funeral homes will not cremate without a family member's approval.

Elam said she has not found a legal requirement for family approval, but that the funeral homes all have a policy for family approval.

Croken suggested that the County may want to direct business to funeral homes which agree to work with the County.

Maxwell asked if there are ever any religious conflicts with this policy.

Elam said a Director's exception can be used to respect a specific religious burial custom.

Wade Stierwalt, Case Aide Supervisor, said in his twelve years he has only had one instance when someone requested observance of a religious custom.

Beck said he supports cremation, and any costs above \$1,600 is for the family to bare. He asked if there were any counties that do not provide any funeral benefits.

Stierwalt said there are two counties that do not provide any benefits.

Elam asked if Beck was recommending the policy state a maximum cost of \$2,780.

Beck said yes, and to negotiate the costs with the funeral homes, and suggested Elam modify the policy changes to reflect the recommendations.

Moved by Maxwell, seconded by Croken a motion to table the resolution. Roll Call: All Ayes.

BE IT RESOLVED: 1) The General Assistance policies are updated and clarified in terms of definitions, eligibility, and program requirements. 2) That the language for "On-Going" assistance is removed. 3) That the General Assistance Program will provide funding for cremation only, in the amount of \$1,600. 4) This resolution shall take effect July 1, 2020.

Moved by Maxwell, seconded by Croken that the following resolution approving a full body security screening system costing \$168,000 be approved. Roll Call: All Ayes.

Chief Deputy, Bryce Schmidt reviewed quotes for the full body security screening system. He said three firms bid for a body scanner, Command Sourcing (the number one choice), Adani and Nuctech. He said all three vendors gave a demonstration, and that Jail staff visited three different jails to review each individual scanner in operation.

He said each has pros and cons, however, Command Sourcing was reasonably priced, included the warranty and has a lower dose of radiation which is safer for inmates, even those who come into the Jail on a repeated basis. He said the scanner will see anything inside or outside of the body, but will pick up the vast majority of contraband.

He said the second choice of scanners, Adani, was more expensive, did not have a warranty and would require a barrier because the radiation level is higher.

He said the Command Sourcing software that reads the scans was easier to navigate. He said this machine is hooked up to an internet connection which makes it easier to do software updates and gives the ability to troubleshoot problems online.

He said the scanners do not seem to break down a lot and they all take about seven seconds to scan and take the x-ray.

He said the Command Sourcing machine is not portable as it weighs about a ton. He said in the Jail there is a room with internet capabilities for placement. He said the machine comes with a two-year warranty and with an added three year warranty.

Kinzer asked if the x-rays affects people with pre-existing health issues.

Schmidt said no, but that females who are pregnant or anybody with any serious ADA issue would not be scanned. He said the weight scanning capacity is 485 pounds.

Captain Stefanie Bush said it would be difficult to get someone in a wheelchair through the scanner.

Kinzer asked about training on the scanner.

Schmidt said a staff member will have to serve as a radiation specialist and Command Sourcing will come on-site after the scanner is set up and will train the specific booking staff that are assigned to the scanner.

Kinzer asked why the Jail needs this scanner.

Bush said she has seen a knife come into the facility, as well as pills, crack cocaine, needles, keys, credit cards and bottles of alcohol. She said this is for staff and inmate safety. She said staff searches the inmates as best as possible and inmates go through a metal detector but the detector has some problems finding everything made of metal.

Maxwell asked about the third choice.

Schmidt said the Nuctech scanner is also a good scanner, but the firm was not as customer friendly as desired.

Bush said the Nuctech scanner did not seem as durable based on an onsite visit. She said the Adani model was a dual machine, bigger and more expensive.

Schmidt said that Command Sourcing has a service representative close to the Quad Cities, another in Rockford, Illinois and several in the Chicago area. The other firms would have to fly-in a representative from elsewhere in the country.

Beck asked if the scanner would only be used in the Jail.

Schmidt said it is only for use in the Jail as it is too heavy to move, but it could be used to scan a juvenile detainee with some preparation beforehand by Jail staff.

BE IT RESOLVED: 1) That the Board hereby approves the purchase of the Full Body Security Screening System and three-year extended warranty from Command Sourcing, Inc. for a total of \$168,000. 2) This resolution shall take effect immediately.

Moved by Maxwell, seconded by Croken that the following resolution amending the FY20 County Budget be approved. Roll Call: All Ayes.

BE IT RESOLVED: 1) A budget amendment to the current FY20 County Budget as presented by the County Administrator is hereby approved as follows:

<u>SERVICE AREA</u>	<u>FY20 AMENDMENT AMOUNT</u>
Public Safety and Legal Services	\$937,107
Physical Health and Social Services	\$1,213,155
Mental Health, ID & DD	\$434,526
County Environment and Education	\$308,243
Roads and Transportation	\$23,320
Government Services to Residents	\$242,469
Administration	(\$135,317)
Capital Projects	(\$455)

2) Public Notice was published in the county's legal newspapers on May 13, 2020, published on the county website on May 11, 2020, and published on the county social media on May 12, 2020. 3) This resolution shall take effect immediately.

Moved by Maxwell, seconded by Croken that the following resolution appointing Tony Knobbe to Visit Quad Cities Board of Directors be approved. Roll Call: All Ayes.

Maxwell said Tim Huey had previously been appointed to this board and Visit Quad Cities is an organization very near and dear to his heart.

Knobbe said the organization is very near and dear to his heart as well and said he has gotten to know the staff and leadership very well over the years and said he is looking forward to serving.

BE IT RESOLVED: 1) That the appointment of Scott County Supervisor, Tony Knobbe, to the Visit Quad Cities Board of Directors for a three (3) year term expiring on June 30, 2023 is hereby approved. 2) This resolution shall take effect immediately.

Moved by Maxwell, seconded by Croken a motion approving a six month beer/liquor license for Dixon Memorial Park and cigarette/tobacco permits for Express Lane Gas & Food Mart #79, Locust Mart and Perfect Value Liquor Mart. Roll Call: All Ayes.

Moved by Maxwell, seconded by Croken that the following resolution be approved. Roll Call: All Ayes.

BE IT RESOLVED: 1) The Scott County Board of Supervisors approves for payment all warrants numbered 305356 and 305366 through 305580 as submitted and prepared for payment by the County Auditor, in the total amount of \$864,819.51. 2) This resolution shall take effect immediately.

Moved by Maxwell, seconded by Croken that the following resolution be approved. Roll Call: All Ayes.

BE IT RESOLVED: 1) That the Board of Supervisors does hereby proclaim their appreciation for each and every Scott County employee for their individual contributions during the COVID-19 pandemic. 2) That the Board of Supervisors expresses their gratitude to Scott County employees for making a difference in people's lives and providing services with P.R.I.D.E. 3) That the Board of Supervisors wishes all employees and their families to stay healthy, safe and strong. 4) This resolution shall take effect immediately.

Under other items of interest, David Farmer reviewed FY20 Revenue Updates as of May 27, 2020. He said the Casinos are still closed down, but have the opportunity to open in the near term. He said Recorder Revenue and Road Use Tax continue to be stronger than the expected COVID estimates. He said the State will not lower Local Option Sales Tax distributions for April, May and June. He said the State will fix that in FY21 in the distribution schedule and the November true-up of distributions which will lower the amount received in FY21. He said County Interest Income is still positive and Building Permits continue to be positive. He said charges for Sheriff Services continues to lag, which partially is due to the lower jail population in recent weeks.

He reviewed General Fund Revenues to date, and noted the County brought in almost \$300,000 in revenue in the past two weeks.

Beck noted the County is at 97 percent for real estate taxes and asked what is the typical percent collected at this time of the year.

Farmer said usually by June 30th the County averages 99.6 percent collected. He said he is concerned about the percentage, and that will have an effect on revenue numbers.

Moved by Croken, seconded by Maxwell at 6:33 p.m. a motion to adjourn. Roll  
Call: All Ayes.

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Tony Knobbe, Chair of the Board  
Scott County Board of Supervisors

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ATTEST: Roxanna Moritz  
Scott County Auditor