



Scott County Health Department

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SCOTT COUNTY BOARD OF HEALTH

January 18, 2018

MEETING MINUTES

12:00 p.m.

Meeting Held at: Scott County Administrative Center
600 West 4th Street – 1st Floor Board Room
Davenport, Iowa 52801

The meeting was called to order by Dr. O'Donnell, Vice-Chair of the Scott County Board of Health.

Members Present: Dr. O'Donnell, Dr. Hanson, Dr. Squire

Members Absent: Mrs. Coiner, Dr. Sandeman

Staff Present: Edward Rivers, Amy Thoreson, Eric Bradley, Denny Coon, Lashon Moore, Roma Taylor, Tiffany Tjepkes, Teri Arnold, Lenore Alonso, Brooke Barnes, Michelle Dierickx, Carole Ferch, Login Hildebrant, Jackie Hall, Christina McDonough, Jane Morehouse, Susan VanDeWalle, Chris Varnes

Others Present: Diane Martens, Diana VonStein

Dr. Hanson recommended the current slate of officers continue with Mrs. Coiner remaining Chair, Dr. O'Donnell Vice-Chair, and Dr. Hanson as Secretary. Dr. Squire moved to retain the current officers. Motion seconded by Dr. Hanson. Motion carried unanimously.

Dr. Hanson moved to accept the agenda. Motion seconded by Dr. Squire. Motion carried unanimously.

Dr. Squire moved to approve the minutes of the December 21, 2017 Board Meeting. Motion seconded by Dr. Hanson. Motion carried unanimously.

Edward Rivers recognized the following employees for their years of service with the department.

- Logan Hildebrant, Environmental Health Specialist 2 years January 11
- Jane Morehouse, Public Health Nurse 16 years January 2

Mr. Rivers introduced Diana VonStein, Regional Epidemiologist for southeast Iowa. Ms. VonStein provided the Board with an update of the local flu activity. Influenza has been widespread across the state; fourteen deaths have been reported since October 1.

The following reports were reviewed and discussed by the Board:

A. Director's Report

Mr. Rivers reported that the department remains focused on PHAB. The Accreditation Team continues to develop and finalize documentation for submission in February.

Mr. Rivers informed the Board that both clinical and environmental staff followed up on a foodborne illness complaint regarding individuals becoming ill after eating at a local restaurant that was reported two weeks after individuals became ill. Staff conducted interviews but no one was having symptoms at the time of the interview. One stool culture was provided which was negative for any bacteria or viruses. There was little that could be done at that point. The facility did complete a full norovirus cleaning.

Edward Rivers reported that immunization audits for schools and child care centers were completed and reported to the Iowa Department of Public Health in December.

Edward Rivers shared that staff met with the office staff of Genesis Family Medical Center in Blue Grass to educate them about the I-Smile™ program. The presentation included a discussion of the oral and systemic health link and the importance of seniors accessing dental care. The Genesis staff stated that they see several seniors and are happy to have someone they can refer their clients to for help with oral health.

Mr. Rivers informed the Board that the Iowa Department of Inspections and Appeals (DIA) will be fully adopting the 2013 FDA Food Code. As a result, our staff attended two webinars regarding Changes to 2013 FDA Food Code and Changes to Iowa Administrative Rules. These webinars were sponsored by DIA.

Dr. O'Donnell questioned whether the number of newly identified lead cases could be added to the monthly report regarding caseloads each month. The report currently shows the number of kids we are monitoring but it would be nice to distinguish how many are persistent cases verses how many are new cases. She feels this would be useful information since so many resources and effort are being utilized for the lead program. Roma Taylor assured her that this data will be included in the Public Health Activity Report going forward.

B. Public Health Activity Report for the month of December 2017

Dr. O'Donnell noted that the influenza-like illness in the schools reported for December is low but she anticipates seeing an increase soon.

C. Budget Report for the month of December 2017

Following discussion, Dr. Hanson moved to approve the claims. Motion seconded by Dr. Squire. Motion carried unanimously.

D. Scott County Kids Report

Diane Martens shared that Scott County Kids has scheduled a Childhood Behavioral Health Resource Fair for January 27. This event is geared towards families, childcare providers, and school personnel that are working with kids with behavioral issues.

Scott County Kids is also offering Conscious Discipline Training. This training includes four sessions covering: The Why of Conscious Discipline; Building the School Family; The Language of Conscious Discipline; and Managing Emotional Mayhem. Skip-A-Long Child Center has had a lot of success with this curriculum in providing a very positive and loving environment and being able to curb any large behavioral issues before they happen.

Dr. Hanson shared that she is really glad to see this type of training being offered. She has had people with kids in young classes share concerns about increasing unacceptable behaviors and the difficulty in managing them.

E. Title V, Local Public Health Services, Tobacco Use Prevention Program and WIC Report for the month of December 2017

Tiffany Tjepkes informed the Board that staff has been following the federal legislation to reauthorize the Children's Health Insurance Program, which is *hawk-i* in the state of Iowa. She recently received an update that the House of Representatives released a continuing appropriation act. This act would include a short term extension of the Children's Health Insurance Program through fiscal year 2023. She will continue to monitor this situation.

F. Public Health Preparedness Program Report for the month of December 2017

Denny Coon shared that there was nothing additional to report at this time.

G. Public Health Modernization Report for the month of December 2017

Amy Thoreson and Diana VonStein reported that the Public Health Advisory Council has been discussing the work that has taken place to review communicable disease control efforts across the state and identify performance measures. The goal is to improve the system to prevent the spread of disease. The Infectious Disease Follow-up Data Summary report will be provided quarterly to local health departments and was included as an attachment to the Director's Report this month.

The Public Health Advisory Council has been discussing various programs. Injury and Violence Prevention and Maternal Health efforts were the main topics of discussion at the January meeting.

H. Health Department Strategic Plan Report for the month of December 2017

Edward Rivers reported that most of the Strategic Plan activities have to do with PHAB. Following evidence submission, the next step will be to hear from the site review team regarding questions they may have for the department or additional documentation requests. We are anxiously awaiting the site visit which will probably take place in the fall.

The Workforce Development team met to review the plan and workplan prior to its presentation to the Board. They plan to begin work on developing the action steps associated with the workplan in January.

The Organizational Culture and Workplace Environment team met to discuss ideas for 2018 staff recognition, service area celebrations, and team building activities. The team also discussed feedback from the staff survey that was conducted.

I. Board of Health Program Orientation

Tiffany Tjepkes presented the results of the Maternal Health Needs Assessment that was conducted this past summer. The presentation provided a summary of maternal health needs in

Scott County. Scott County Health Department has the capability to provide gap-filling services through the maternal health program that may help women overcome some of the needs identified in the assessment. The plan is to add a maternal health nurse that will begin offering these services, ideally co-locating with Edgerton Women's Health Center and an OB/GYN office, in the second half of fiscal year 2017.

Ms. Tjepkes shared while many of the issues identified cannot be fully addressed in the upcoming program activities, this needs assessment serves as a guide to help prioritize and to begin to address them. With new partnerships and knowledge gained, Scott County Health Department's maternal health program is well on its way.

Dr. Hanson stated that following the presentation it is easy to conclude that the population most at risk is teen mothers. She inquired whether the actions that are planned are going to address the populations that are at risk. Ms. Tjepkes shared that we have a subcontract with Genesis Visiting Nurses Association to go into the alternative high schools to meet with teen moms to provide education.

Dr. Hanson also expressed concern about the length of time it may take to get an appointment with a current provider. With the difficulty of reaching high-risk populations and the challenge in getting an appointment, it could prove to be very challenging to receive prenatal care in the first trimester. She questioned what role health care providers may play. Ms. Tjepkes explained that health access has been identified as a need in our community and is a priority. Addressing this identified community need will require many community partners.

Dr. Hanson commented on the need to strengthen the connection with school nurses since they are more likely to be located where this population can be reached. Ms. Tjepkes explained that staff currently has connections with school nurses as a result of the Immunization and Child Health Programs. Expansion of the connection to the maternal health program is part of the action plans for this grant year.

Dr. Hanson also expressed concerns regarding the family planning void that has been created with Planned Parenthood closing.

Dr. O'Donnell shared that Genesis has a Family Connects Program that allows patients to become familiar with home visiting staff before they leave the hospital with the hopes that they will allow them in their home after they are released from the hospital. Many individuals do not take advantage of the offered services, and there is no way to require that they do.

Following discussion, Dr. Hanson moved to approve the reports. Motions seconded by Dr. Squire. Motion carried unanimously.

Dr. O'Donnell moved to Public Comment

There was no comment.

Dr. O'Donnell moved to Unfinished Business

Amy Thoreson shared that there were no changes to the Scott County Health Department FY'18 amended budget submission. Mrs. Thoreson presented updates to the Scott County Health

Department FY'19 budget submission which included salaries. Following discussion, Dr. Squire moved to approve the budget. Motion seconded by Dr. Hanson. Motion carried unanimously. The department budget is to be ratified along with the county budget by March 15 by the Scott County Board of Supervisors.

Dr. O'Donnell moved to New Business

Following discussion, Dr. Hanson moved to approve and authorize the signature of the Local Public Health Services Agreement application, contract, subcontract, and any subsequent amendments. Motion seconded by Dr. Squire. Motion carried unanimously.

Following discussion, Dr. Squire moved to approve and authorize the signature of the Tobacco Grant application, contract, subcontract, and any subsequent amendments. Motion seconded by Dr. Hanson. Motion carried unanimously.

Following discussion, Dr. Hanson moved to approve and authorize the Staff Education Requests. Motion seconded by Dr. Squire. Motion carried unanimously.

Amy Thoreson presented the Scott County Health Department Performance Management Plan and Workplan to the Board. The Performance Management Plan provides the framework and serves as a guide for the department to use performance information to guide its decision making and improve the public's health. The plan is based on the Budgeting for Outcomes System that has been used by the department and the county for seven years. Following discussion, Dr. Squire moved to approve the Scott County Health Department Performance Management Plan and Workplan. Motion seconded by Dr. Hanson. Motion carried unanimously.

A letter from Iowa State University Health Promotion Club regarding an E-cigarette ordinance was included in the packet this month for review. Following discussion, it was determined that the Board would discuss this in the future based on the Scott County Board of Supervisors interest in the matter.

The next meeting will be held on March 15, 2018.

There being no further business before the Board, the meeting adjourned at 1:08 p.m.

Respectfully submitted,

Teri Arnold
Recording Secretary